

How to reject a transfer between Warehouses in Fractal One?

help.fractal.com/hc/en-us/articles/47390040913677-How-to-reject-a-transfer-between-Warehouses-in-Fractal-One

A destination warehouse can approve or reject each material transfer it receives. When rejecting a transfer, the material automatically returns to the source warehouse, and the movement is recorded in the history of both warehouses, including the date, time, and responsible user.

Prerequisites

The destination warehouse must have the option **Request approval and rejection for transfer entries** enabled in its general settings.

Warehouses

WAREHOUSE

Save

Enabled ☒

Information
You have pending changes to save!

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

Address
STREET 01

City
MADRID

State
MADRID

Country
ESPAÑA

Zip code

Latitude

Longitude

☐ Stock controlled by external integration

☐ Allow negative stock

☒ Transfer Ticket Approval and Rejection Request

Limit Access to this location

//

Search on the map

Mapa

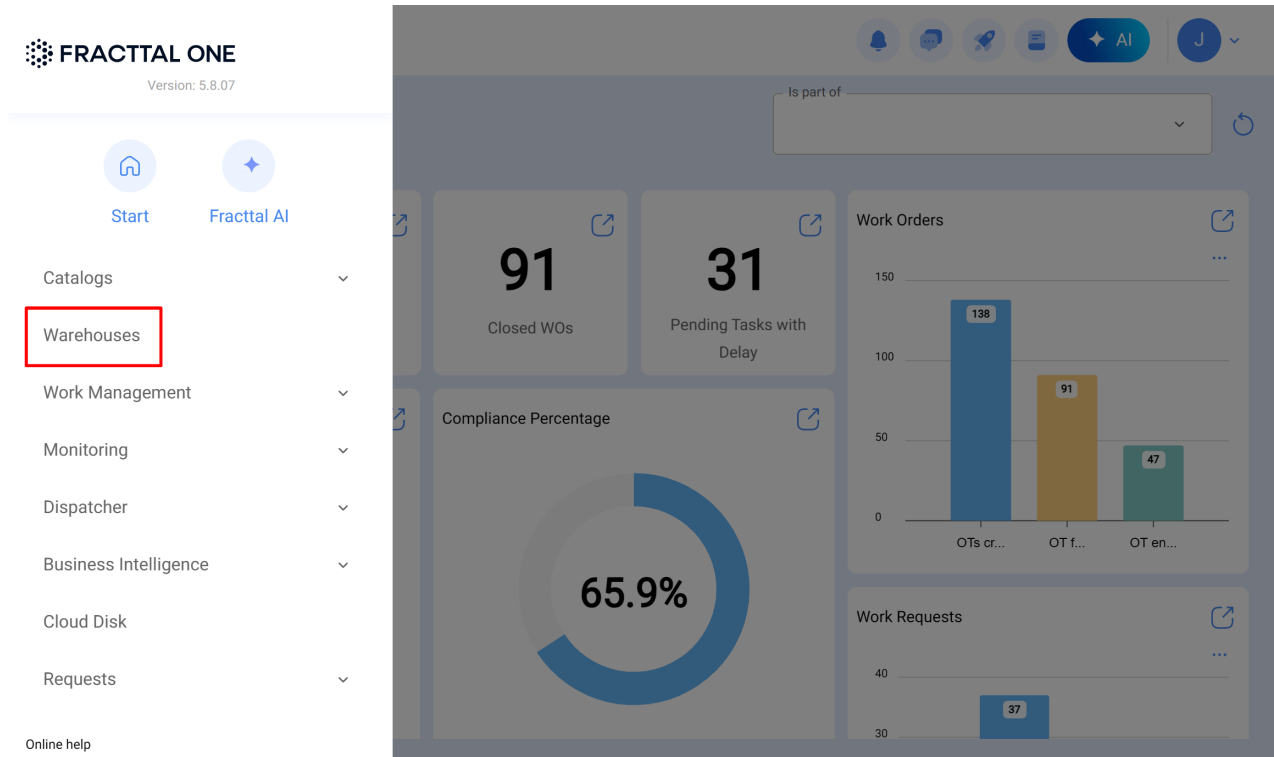
Satélite

Atalhos do teclado | Dados cartográficos ©2026 | 1000 km | Termos

How to Approve or Reject a Transfer

1. Enable the Option in the Warehouse

1. Go to **Warehouses** > [Select the warehouse] > **General**.



2. Check the box for **Request approval and rejection for transfer entries**.

Warehouses

WAREHOUSE

Save

Enabled ☒

Information
You have pending changes to save!

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☐ Stock controlled by external integration

☐ Allow negative stock

☒ Transfer Ticket Approval and Rejection Request

Limit Access to this location

//

Search on the map

Mapa Satélite

Atalhos do teclado | Dados cartográficos ©2026 | 1000 km | Termos

3. Click **Save**.

Warehouses

ALMACEN 2 JC

Save

Enabled ☒

Information
You have pending changes to save!

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

Code
ALM2

Description
ALMACEN 2 JC

Address

City

State

Country

Zip code

Latitude

Longitude

☐ Stock controlled by external integration

☐ Allow negative stock

☐ Visible to all

☐ Approval request for created material requisitions

Search on the map

Mapa Satélite

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If this option is disabled, transfers are processed automatically without requiring approval.

2. Manage Pending Transfers

1. Go to **Warehouses > [Destination warehouse] > Entries**.

Warehouses

ALMACEN 2 JC

Save

Enabled

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

Code

ALM2

Description

ALMACEN 2 JC

Address

City

State

Country

Zip code

Search on the map

Mapa

Satélite

Latitude

Longitude

☐ Stock controlled by external integration

☐ Visible to all

☐ Allow negative stock

☐ Approval request for created material requisitions

☒ Transfer Ticket Approval and Rejection Request

2. Locate the movement with the status **Pending approval**.

Warehouses

ALMACEN 2 JC

Save

Enabled

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

☐	Id	Type of Movement...	Delivery Date	Movement Date	Document
☒	6	Warehouse transfer	2026-07-21	2026-07-21	38
☐	5	Warehouse transfer	2026-07-20	2026-07-20	36
☐	4	Warehouse transfer	2026-07-20	2026-07-20	35
☐	3	Warehouse transfer	2026-07-20	2026-07-20	32
☐	2	Warehouse transfer	2026-07-20	2026-07-20	31
☐	1	Warehouse transfer	2026-07-20	2026-07-20	30

Showing 6 of 6

3. Click **Reject** to return it to the source warehouse.

← ALMACEN 2 JC

Save

Enabled

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

☐	Id	Type of Movement...	Delivery Date	Movement Date	Document	Supplier	Warehouse Source	Cost center
☐	☒ 6	Warehouse transfer	2026-07-21	2026-07-21	38		ALAMACEN TRU IRON	
☐	Reject Warehouse transfer	Warehouse transfer	2026-07-20	2026-07-20	36		ALAMACEN TRU IRON	
☐	4	Warehouse transfer	2026-07-20	2026-07-20	35		ALAMACEN TRU IRON	
☐	3	Warehouse transfer	2026-07-20	2026-07-20	32		ALAMACEN TRU IRON	
☐	2	Warehouse transfer	2026-07-20	2026-07-20	31		ALAMACEN TRU IRON	
☐	1	Warehouse transfer	2026-07-20	2026-07-20	30		ALAMACEN TRU IRON	

← ALMACEN 2 JC

Save

Enabled

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

☐	Id	Type of Movement...	Delivery Date	Movement Date	Document	Supplier	Warehouse Source	Cost center
☐	☒ 6	Warehouse transfer	2026-07-21	2026-07-21	38		ALAMACEN TRU IRON	
☐	Approve Warehouse transfer	Warehouse transfer	2026-07-20	2026-07-20	36		ALAMACEN TRU IRON	
☐	4	Warehouse transfer	2026-07-20	2026-07-20	35		ALAMACEN TRU IRON	
☐	3	Warehouse transfer	2026-07-20	2026-07-20	32		ALAMACEN TRU IRON	
☐	2	Warehouse transfer	2026-07-20	2026-07-20	31		ALAMACEN TRU IRON	
☐	1	Warehouse transfer	2026-07-20	2026-07-20	30		ALAMACEN TRU IRON	

4. When selecting either option, it is necessary to enter a note with a comment. After this step, you must save to complete the process.

Warehouses

← ALMACEN 2 JC

Enabled ☒

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

☐

Id

☐ ☒ × 6

☐ 5

☐ 4

☐ 3

☐ 2

☐ 1

Showing 6 of 6

← Reject Warehouse transfer

User

Jonas Campos

Comments

5. Once you take action, the buttons disappear and the movement reflects its final status (**Approved** or **Rejected**) in the Status column.

The screenshot shows the 'Warehouses' application interface. At the top, there's a header with 'Warehouses' and a user profile 'J'. Below the header, the main content area is titled 'ALMACEN 2 JC' and includes a 'Save' button. On the left, there's a sidebar with navigation links: General, Stock, Purchase orders, Material requisitions, Entries (highlighted), Outgoings, and Movement History. The main area displays a table of transfer movements. The table has columns: Warehouse Source, Cost center, Note, Transfer Status, and External ID. The first row is highlighted with a red border and shows 'Rejected' status. The other rows show 'Approved' status. At the bottom, there's a pagination bar showing 'Showing 6 of 6' and a scroll bar.

Warehouse Source	Cost center	Note	Transfer Status	External ID
ALAMACEN TRU IRON			Rejected	
ALAMACEN TRU IRON			Approved	
ALAMACEN TRU IRON			Rejected	
ALAMACEN TRU IRON			Approved	
ALAMACEN TRU IRON			Rejected	
ALAMACEN TRU IRON			Approved	

To learn more about the approval process, see the article [How to do and approve a transference between Fractal One warehouses?](#)