

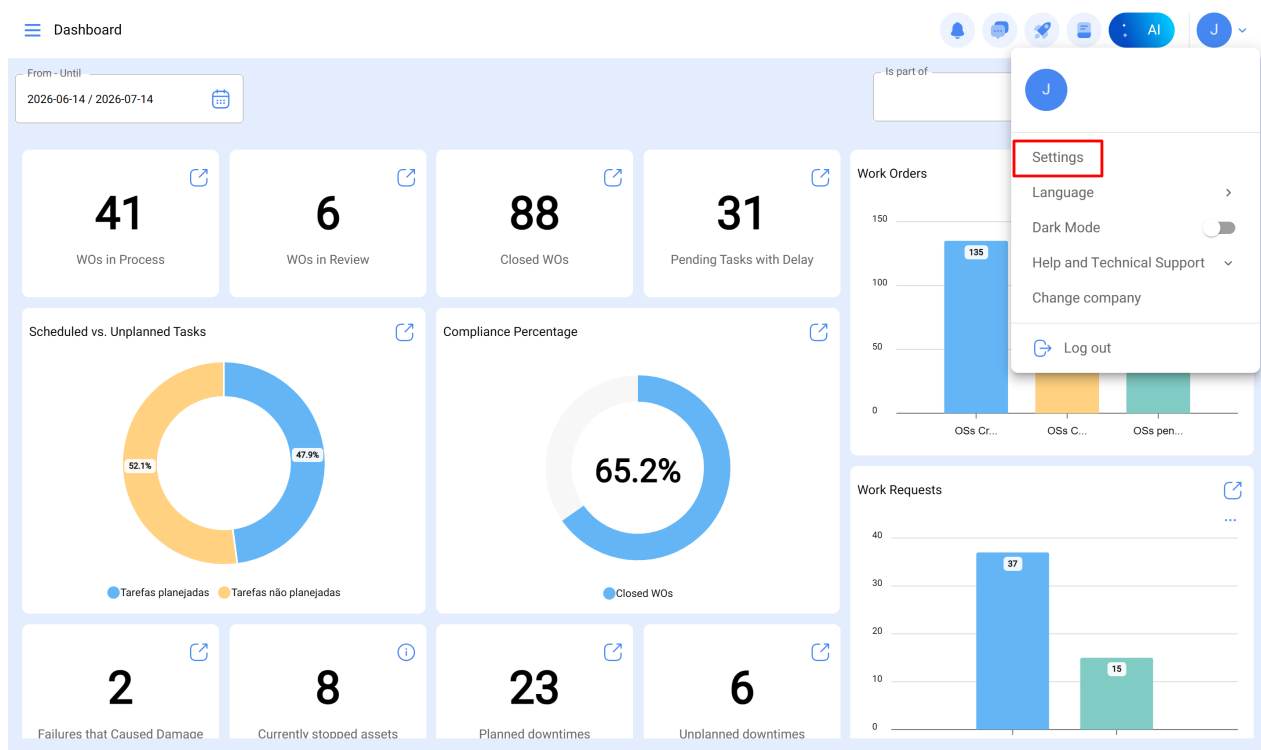
Barra de progreso por tarea en Órdenes de Trabajo

help.fractal.com/hc/es-es/articles/47370134730381-Barra-de-progreso-por-tarea-en-Órdenes-de-Trabajo

Cada tarea dentro de una Orden de Trabajo (OT) muestra una barra de progreso horizontal con su porcentaje de avance, calculado en base a las subtareas completadas. Esto permite conocer el estado de ejecución de cada tarea sin la necesidad de abrir cada subtarea por separado.

¿Dónde configurar?

1. Accede al menú del usuario (icono en la esquina superior derecha) y selecciona **Configuración**.



2. En el panel lateral, ve a **Módulos** y en **Tipo** elige **Órdenes de Trabajo**.

Settings

Activación Fractal - Español - 477

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Work Order Prints

Mv Anns

Type

Work Orders

Options and permissions

Work order ID

Description
☒ Allow adding attachments in finished WO's
☒ Allow end / cancel WOs with pending material requisitions
☒ Set the end date of out of service of the assets with the date of completion of the task (by default is the end date of the WO).
☒ Allow assigned human resources to be responsible for the work order (Multi-responsible)
☒ Allow editing of the real used qty with pending material requisitions
☒ Allow to qualify the WO even though it is under review
☐ Filter human resources according to the selected profile (Within a task)
☒ Allow updating triggers with active WOs
☐ Establish mandatory completion of the failure catalog
☒ Allow automatic WO generation to be triggered by the scheduled date
☒ Allow mandatory signature in Compliance and Security forms

3. En la pestaña **Opciones y permisos**, localiza la opción **"Calcular el avance de las tareas solo con subtareas obligatorias"**.

Settings

Activación Fractal - Español - 477

Information

You have pending changes to save!

General

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Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

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Guest Portal

Account

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Work Orders

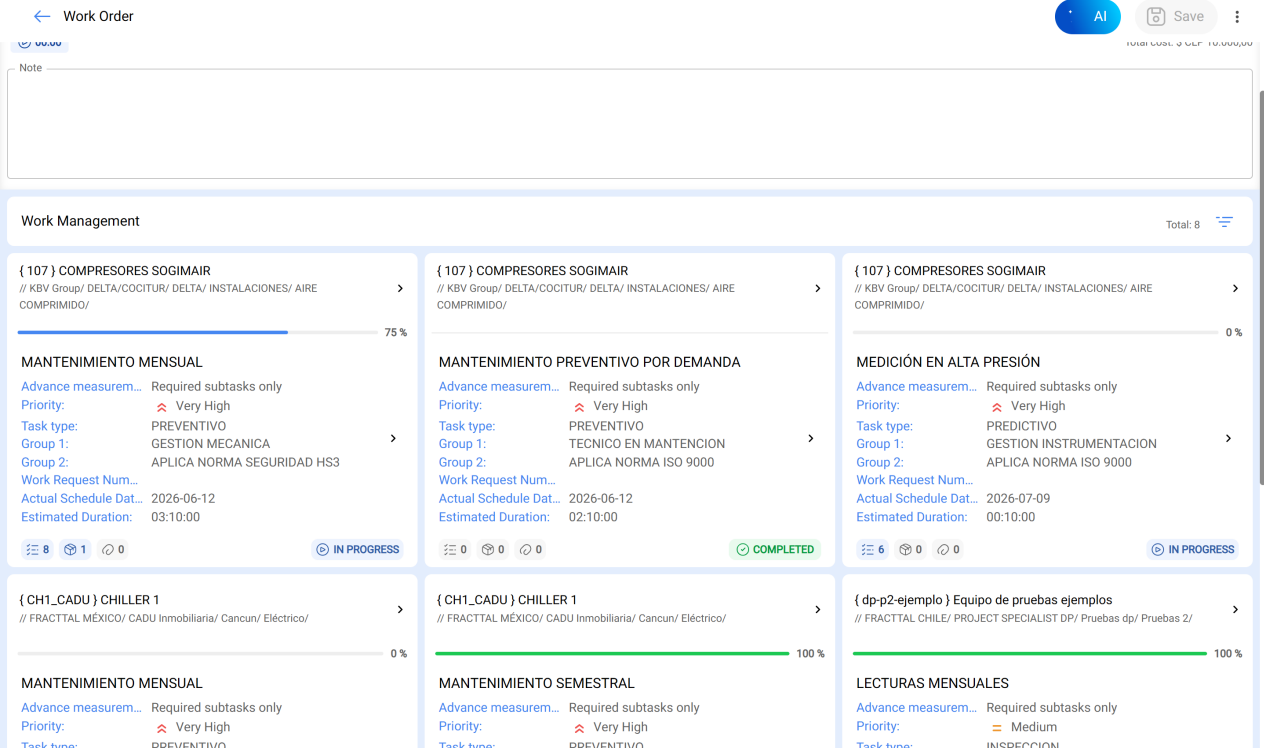
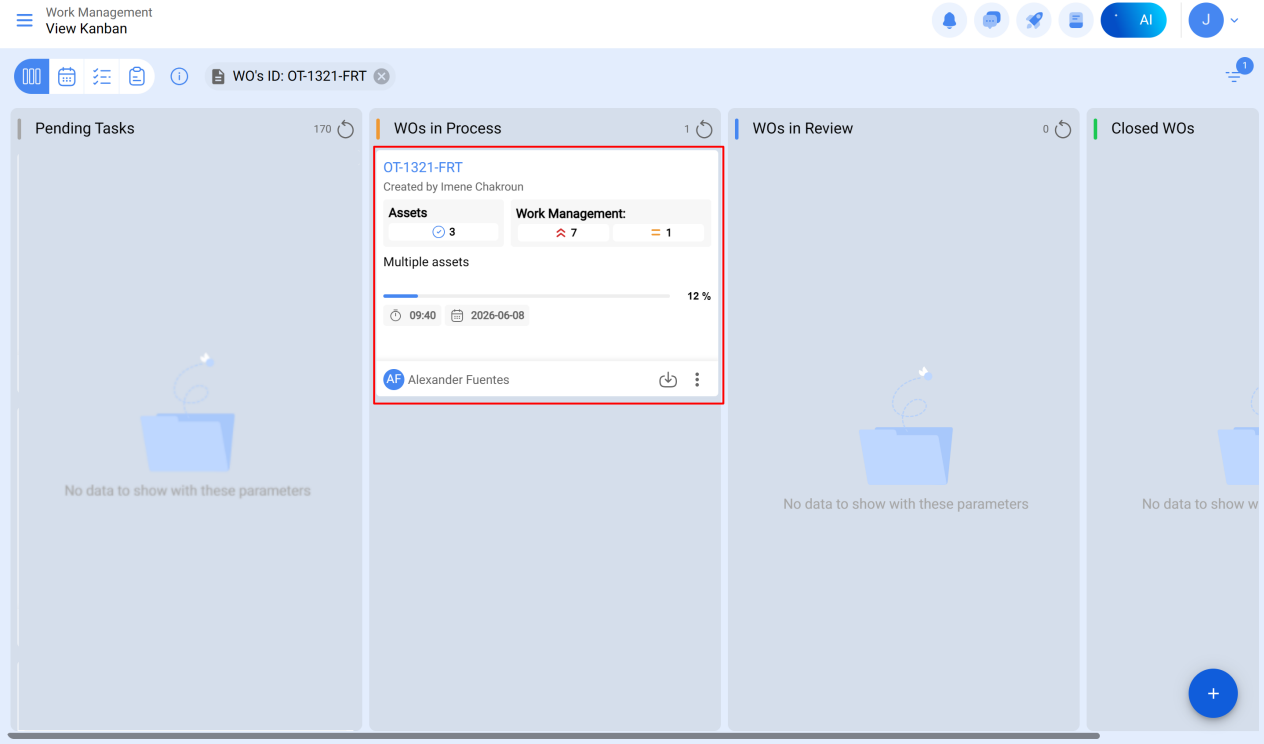
Options and permissions

Work order ID

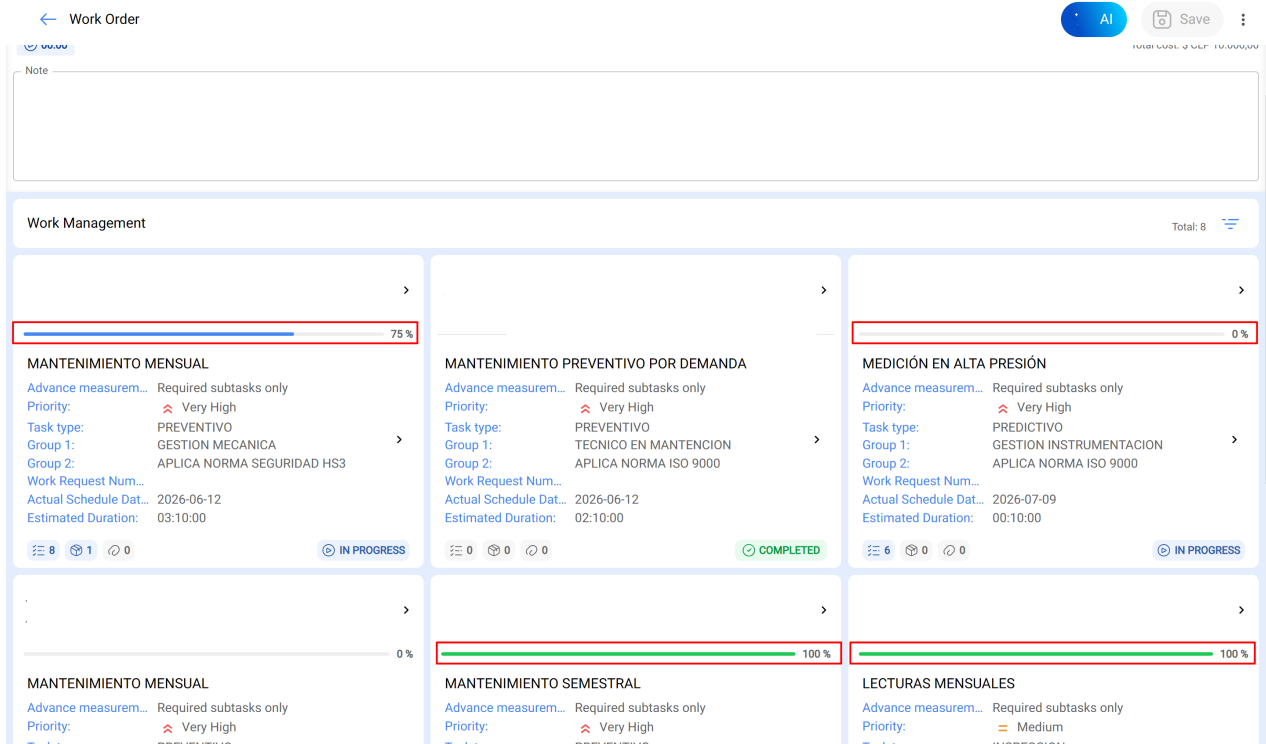
Description
☐ Establish mandatory completion of the failure catalog
☒ Allow automatic WO generation to be triggered by the scheduled date
☒ Allow mandatory signature in Compliance and Security forms
☒ Allow advanced cancellation options for work orders
☐ Analyze compliance without monthly restriction
☒ Enable runtime categorization
☒ Automatically generate link to share all WO
☐ Restrict entry of simultaneous time on multiple tasks.
☒ Assign failure auxiliary catalogs with dependency
☒ Assign task auxiliary catalogs with dependency
☒ Calculate task progress only with required subtasks

¿Cómo funciona?

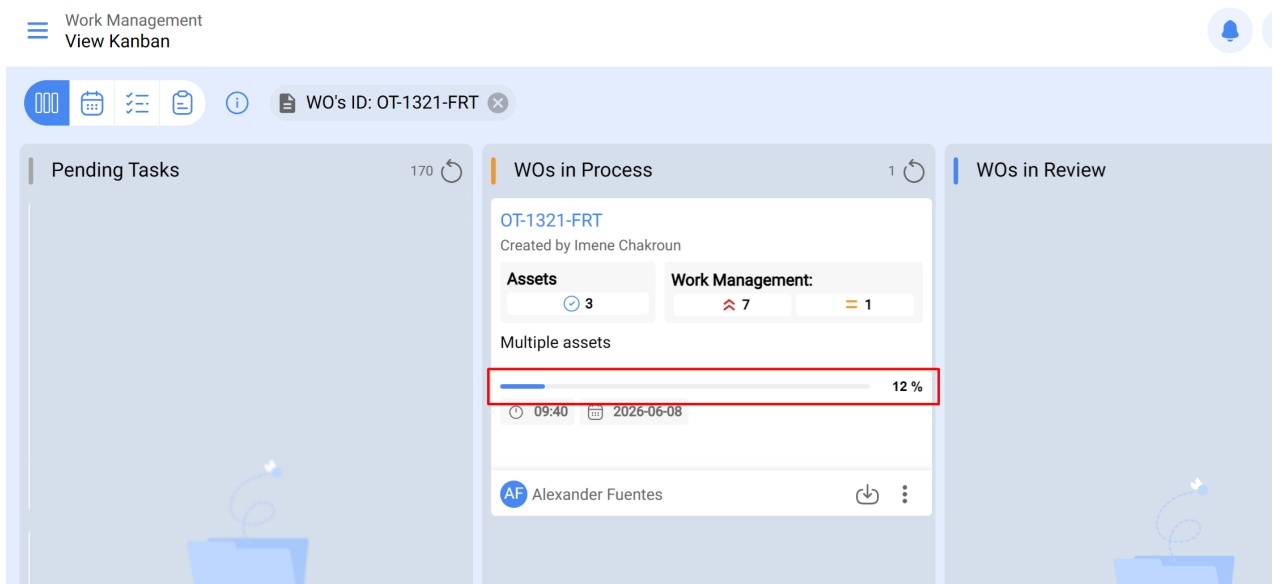
1. Abre la **Orden de trabajo** y ve a la vista de tareas.



2. Observa la barra de progreso debajo del nombre de cada tarea.



3. A medida que se completan las subtareas, la barra se actualiza para reflejar el nuevo porcentaje de avance.



Estados de la configuración

Cuando la opción está **desactivada**, el sistema contabiliza todas las subtareas, tanto obligatorias como no obligatorias, para calcular el avance y el cierre de la OT.

Settings

Activación Fractal - Español - 477

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Type

Work Orders

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Description

☒ Automatically generate link to share all WO

☐ Restrict entry of simultaneous time on multiple tasks.

☒ Assign failure auxiliary catalogs with dependency

☒ Assign task auxiliary catalogs with dependency

☐ Calculate task progress only with required subtasks

Cuando la opción está **activada**, el sistema contabiliza solo las subtareas marcadas como obligatorias.

Settings

Activación Fractal - Español - 477

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

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Work Orders

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Work order ID

Description

☒ Automatically generate link to share all WO

☐ Restrict entry of simultaneous time on multiple tasks.

☒ Assign failure auxiliary catalogs with dependency

☒ Assign task auxiliary catalogs with dependency

☒ Calculate task progress only with required subtasks

Las subtareas no obligatorias quedan fuera del cálculo y no afectan el cierre de la orden, aunque siguen visibles dentro de la tarea.

← Work Order

AI

Save

LUIS DIAZ

OT431-MTTO

2026-02-16

00:30

00:08

67 %

Total cost: \$ CLP 8.500,00

Note

Work Management

Total: 3

{ 10008801-EJ } JUMBO TAMROCK DT821

100 %

CARRIER REPARACIÓN MAYOR

Advance measurem... Required subtasks only

Priority: Medium

Task type: CORRECTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-02-16

Estimated Duration: 00:10:00

1

3

1

COMPLETED

{ 10008801-EJ } JUMBO TAMROCK DT821

100 %

COMPRESOR REPARACIÓN MAYOR

Advance measurem... Required subtasks only

Priority: Medium

Task type: CORRECTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-02-16

Estimated Duration: 00:10:00

1

0

0

COMPLETED

{ 10008801-EJ } JUMBO TAMROCK DT821

0 %

COMPRESOR REPARACIÓN MAYOR

Advance measurem... Required subtasks only

Priority: Medium

Task type: CORRECTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-02-16

Estimated Duration: 00:10:00

1

0

0

NOT STARTED

← Work Order

Task

Sub Tasks

Resources

Attachments

{ EQ.OSSA.EJ-10008879 } SCOOP ST-1030 ...

Work Management

{ 10008879 } Scoop P-10

100 %

DIFERENCIALES Y MANDOS FINALES REPARACION MAYOR

Advance measurem... Required subtasks only

Priority: Medium

Task type: MANTENIMIENTO PREVENTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-02-15

Estimated Duration: 30:00:00

3

2

0

IN PROGRESS

{ EQ.OSSA.EJ-10008879 } SCOOP ST-1030 (EJEMPLO PRACTICO MEXICO)

100 %

AIRE ACONDICIONADO

Advance measurem... Required subtasks only

Priority: Medium

Task type: MANTENIMIENTO PREVENTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-01-29

Estimated Duration: 02:00:00

5

1

0

IN PROGRESS

{ EQ.OSSA.EJ-10008879 } SCOOP ST-1030 (EJEMPLO PRACTICO MEXICO)

89 %

SISTEMA DE FRENOS

Advance measurem... Required subtasks only

Priority: Medium

Task type: MANTENIMIENTO PREVENTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-01-29

Estimated Duration: 00:10:00

5

1

0

IN PROGRESS

{ EQ.OSSA.EJ-10008879 } SCOOP ST-1030 (EJEMPLO PRACTICO MEXICO)

100 %

SISTEMA ELECTRICO

Advance measurem... Required subtasks only

Priority: Medium

Task type: MANTENIMIENTO PREVENTIVO

Group 1:

Group 2:

Work Request Num...

Actual Schedule Dat... 2026-01-29

Estimated Duration: 00:10:00

5

1

0

IN PROGRESS

* INSTRUCCIONES 1.- El equipo debe ser lavado antes de cada servicio 2.- Se debe proceder con el procedimiento de aislació...

Se realiza el bloqueo y etiquetado

Se lava el equipo

* Prueba de funcionamiento frenos de servicio

YES

NO

N/A

* Prueba de funcionamiento de freno de parqueo

YES

NO

N/A

Start

Log

6/6