

# How to create a rule in the Dispatcher?

[help.fractal.com/hc/en-us/articles/24934742144013-How-to-create-a-rule-in-the-Dispatcher](https://help.fractal.com/hc/en-us/articles/24934742144013-How-to-create-a-rule-in-the-Dispatcher)

To create a new rule, you must Access the Dispatcher module, then you must click on the add option, located at the bottom right corner of the window, to open a window where you can set the parameters for the rule you want to create.

The image shows the FractalOne Dispatcher interface. On the left, a sidebar menu lists various modules, with 'Dispatcher' selected and 'Events' highlighted by a red box and a red arrow. The main dashboard displays several metrics: '51 Closed WOs', '32 Pending Tasks with Delay', '49.0% Compliance Percentage', '38 Stopped assets', '12 Planned downtimes', and '7 Unplanned downtimes'. There are also two bar charts: 'Work Orders' and 'Work Requests'. At the bottom of the page, a table lists events with columns for Description, Module, Submodule, and Event. A red box highlights a '+' button in the bottom right corner of the table area.

	Description	Module	Submodule	Event
<input type="checkbox"/>	fuera de rango de lectura	Monitoring	Meters	Out of range reading
<input type="checkbox"/>	AVISO AL GRUPO: NVA OT	Work Management	Work Orders	New WO
<input type="checkbox"/>	SOLICITUDES ECV	Work Requests	My Work Requests	Create new Work Request
<input type="checkbox"/>	test ots de tareas pendientes	Work Management	Pending Tasks	Pending tasks or with delay
<input type="checkbox"/>	AVISO: variable fuera de rango.	Monitoring	Meters	Out of range reading
<input type="checkbox"/>	ot testt	Work Management	Work Orders	New WO

Dispatcher configuration form showing the General tab. The form includes an 'Enabled' toggle, a 'Required Information' section with error messages, and a sidebar with 'General', 'Terms', and 'Actions' tabs. The main area contains four input fields: 'Module', 'Submodule', 'Event', and 'Description', with a 'Save' button in the top right.

In this window you'll find the following three tabs:

## General

Tab made up of a series of options that will allow you to choose on which module, submodule and event to establish the rule in question, and you'll also be able to add the name you want in the description field.

Dispatcher configuration form showing the General tab. A red box highlights the 'Module', 'Submodule', 'Event', and 'Description' input fields. The 'Required Information' section and sidebar are also visible.

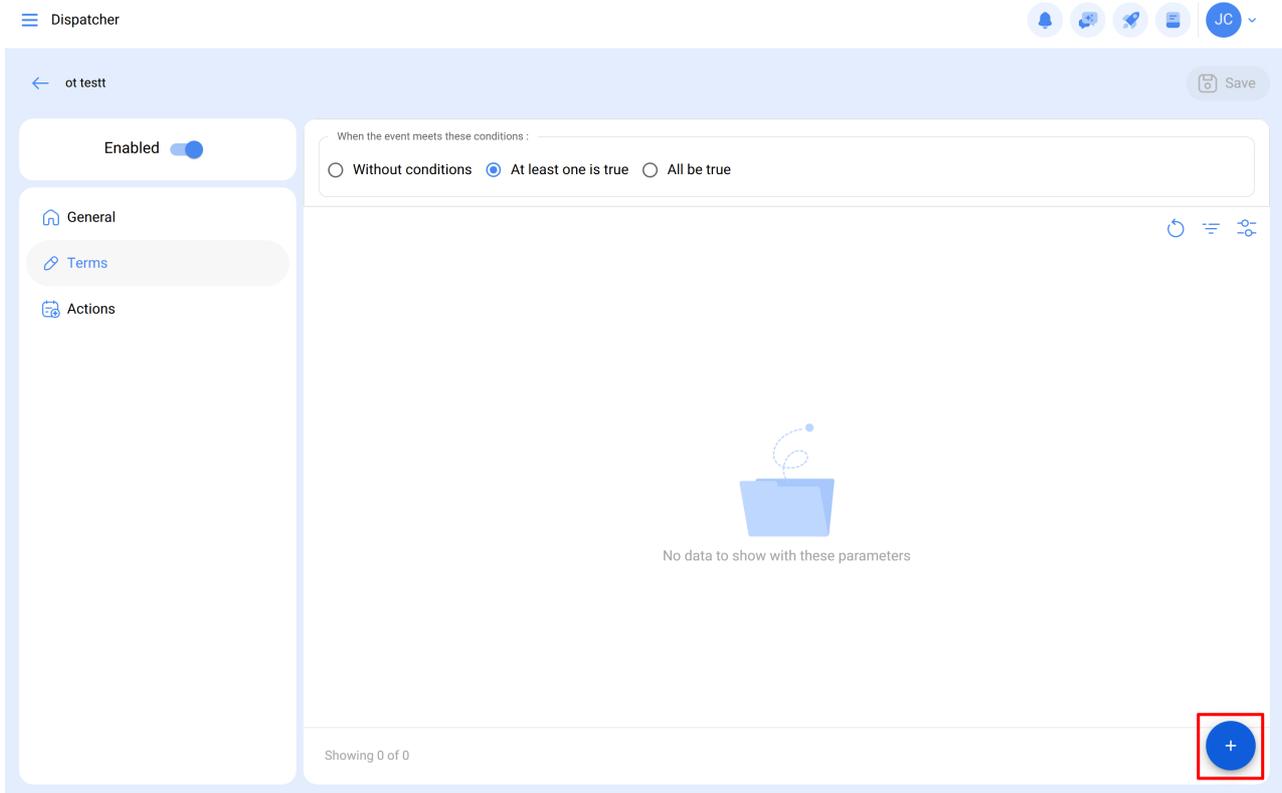
You should consider that once you've completed the information in the general tab, you'll need to click the save option to access the following Conditions and Actions tabs.

The screenshot displays the 'Stock' configuration page. At the top left, there is a 'Dispatcher' header. The main content area is divided into a left sidebar and a main configuration panel. The sidebar includes an 'Enabled' toggle switch, an 'Information' section with a warning 'You have pending changes to save!', and a list of tabs: 'General' (selected), 'Terms', and 'Actions'. The main configuration panel contains four dropdown menus: 'Module' (Warehouses), 'Submodule' (Stock), 'Event' (The existence of an item is under the minimum level), and 'Description' (Stock). A 'Save' button is located in the top right corner of the main panel, highlighted with a red box.

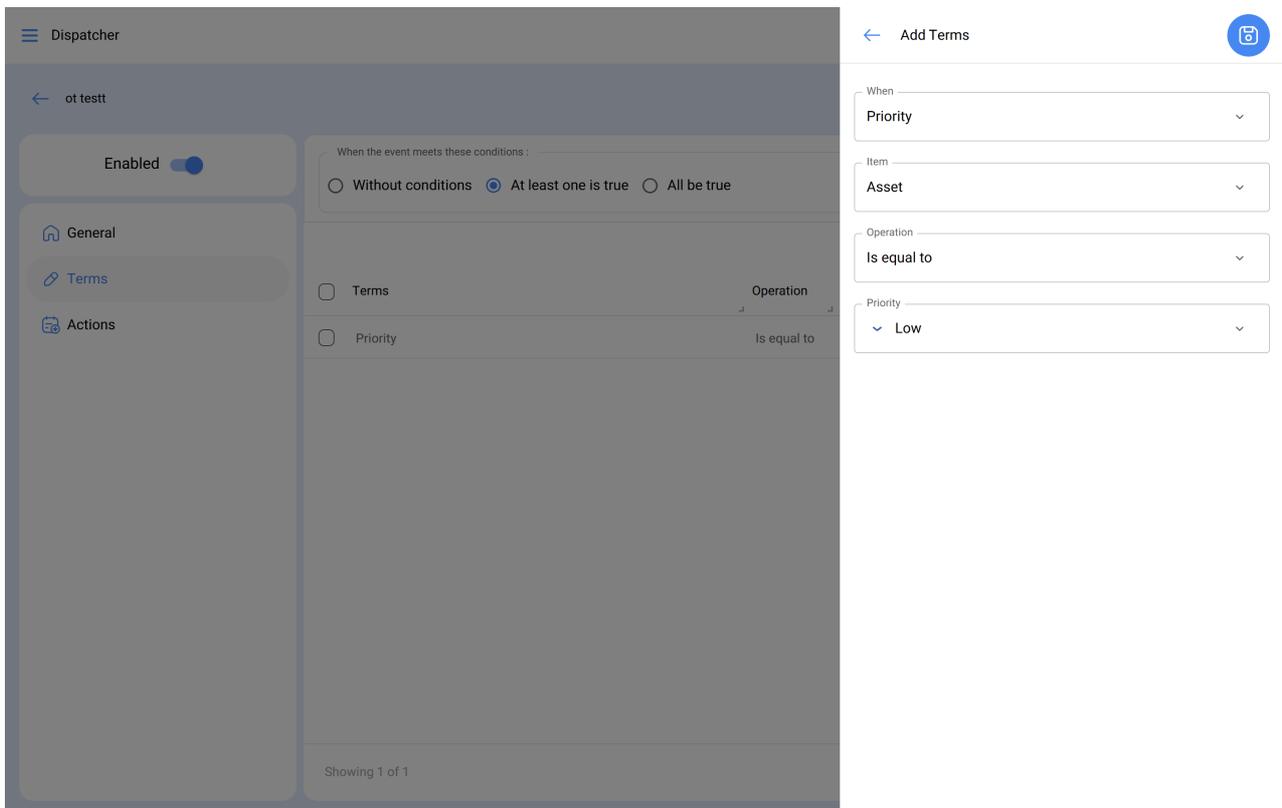
**Note:** To see the possible combinations that can be made to generate a rule, see the section [“What kind of rules can you create?”](#)

## Conditions:

Tab where you can indicate whether said rule will be subject to conditions. If the rule has a condition, it must be added by clicking the add button at the bottom of the window.

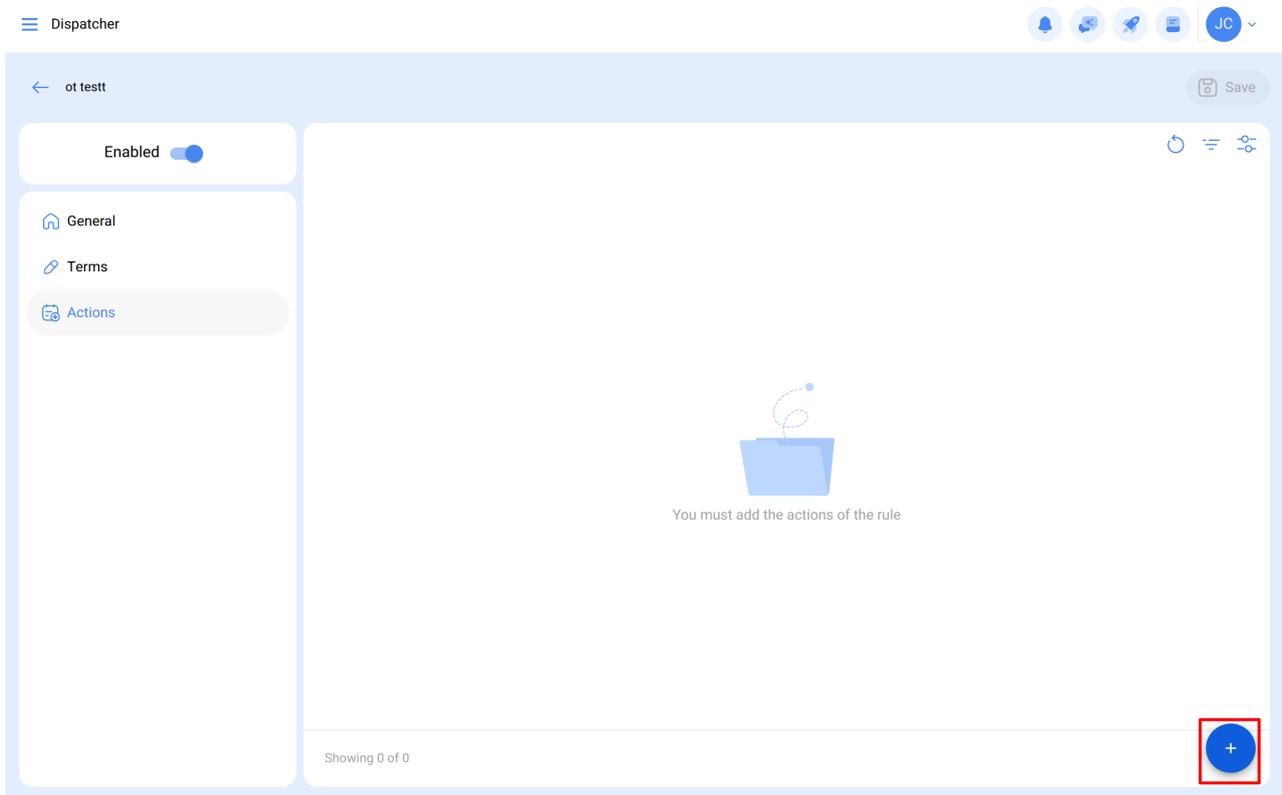


Once clicked, a new window will emerge where the available conditions must be added based on the module and the previous options established.

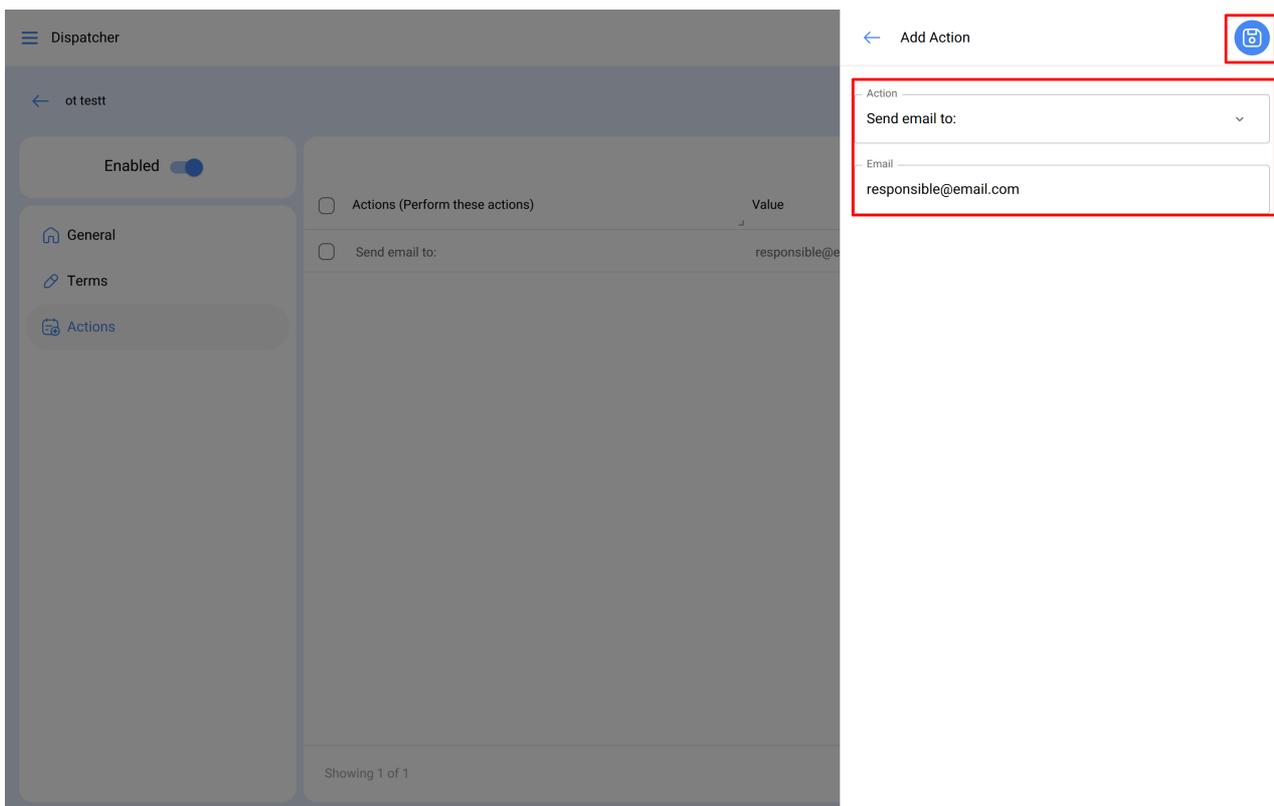


## Actions:

In this tab you'll be able to add the actions that must be performed on the platform after the rule is fulfilled. For example, you can choose which email or email group to send notifications to. To add these actions, you need to click the add button at the bottom right corner of the screen:



Then, the system will show a new window where you can add the available actions, which must be based on the module you're working on.



**Note:** After making any kind of edit, make sure to save your changes to implement them.