# How to share and import a Task plan

help.fracttal.com/hc/en-us/articles/25062335123341-How-to-share-and-import-a-Task-plan

To share:

To share a task plan, access the **"Work Management"** module in the main menu and select the **"Planned Maintenance"** option.
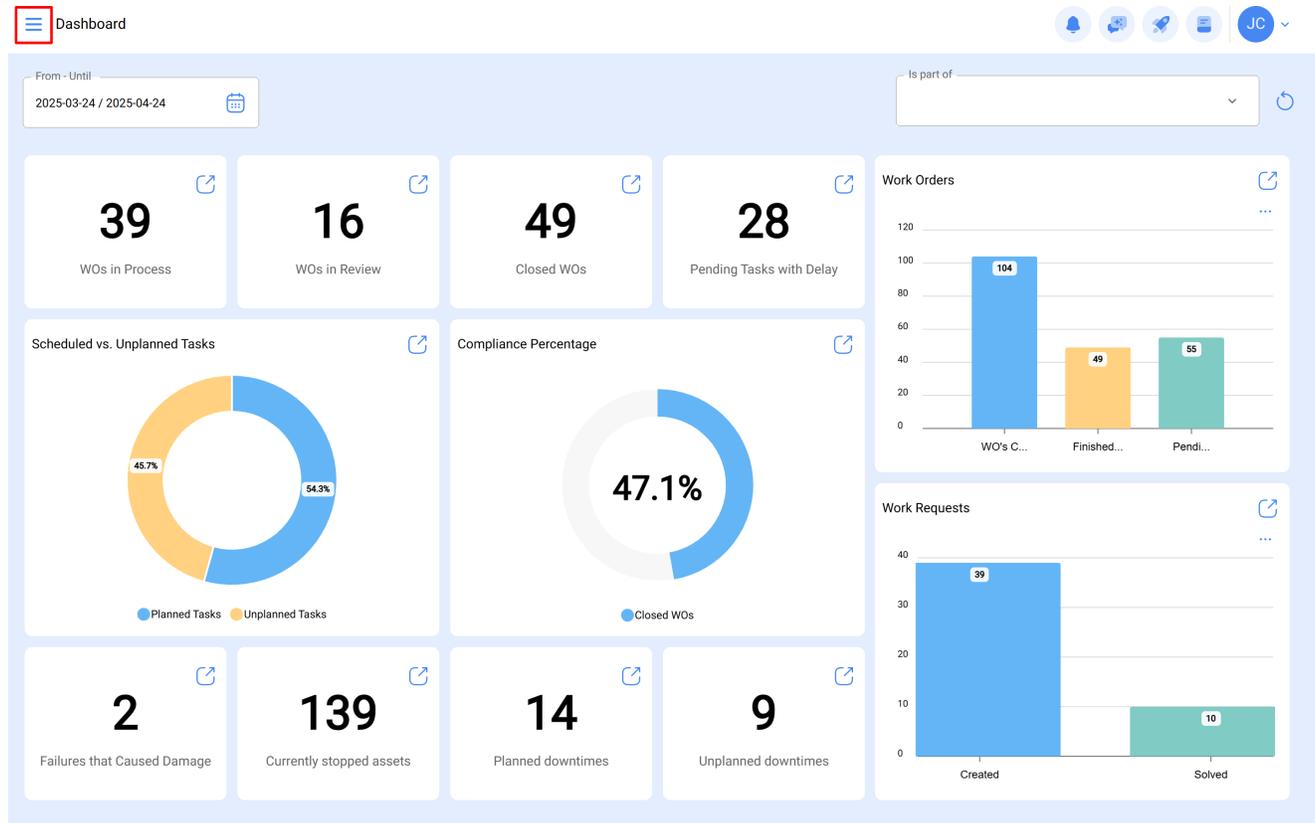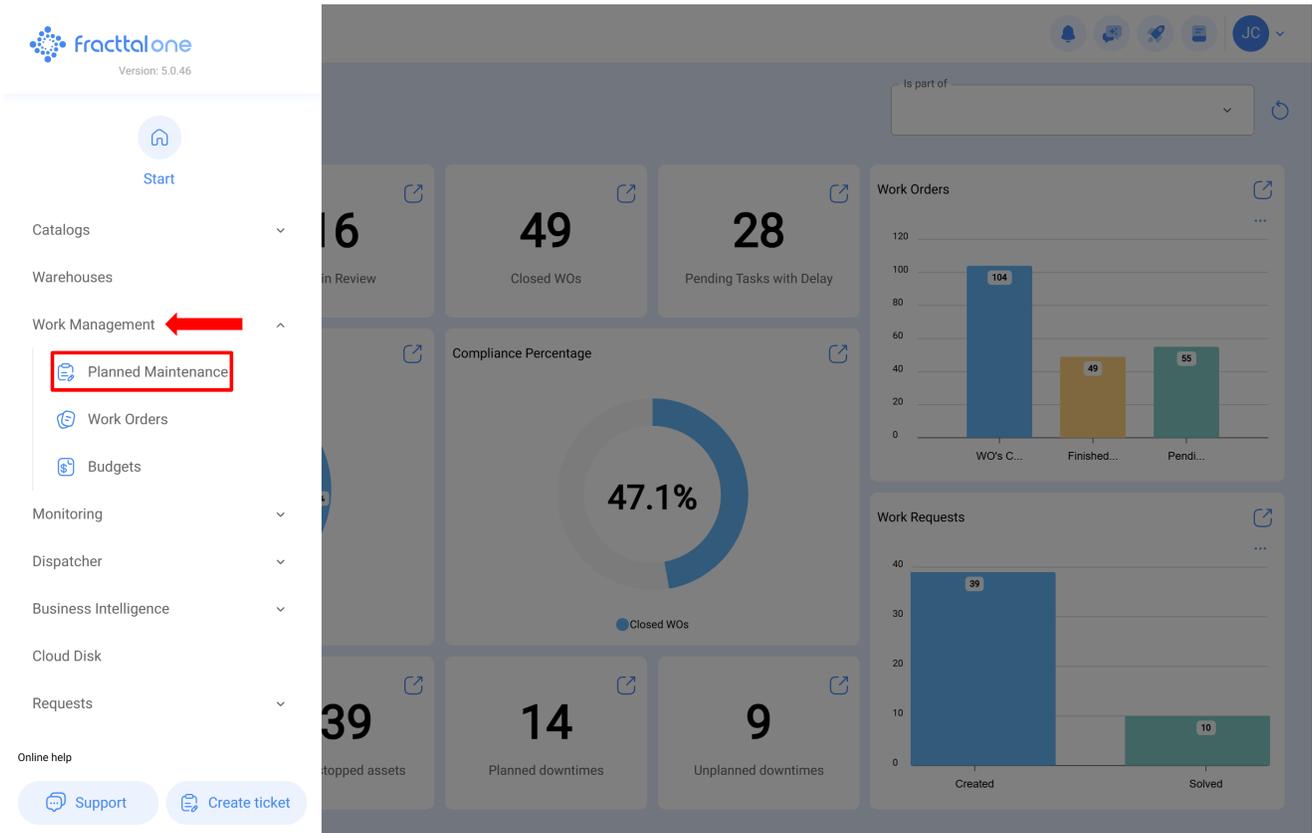
Next, select the desired plan and click on the **"Share task plan"** option. The system will generate an import code, which can be shared with another database in Fracttal.

To import:

Once the code has been copied, you only have to enter the import code in the other Fracttal database where you want to import the task list, so that it is finally added to the system.
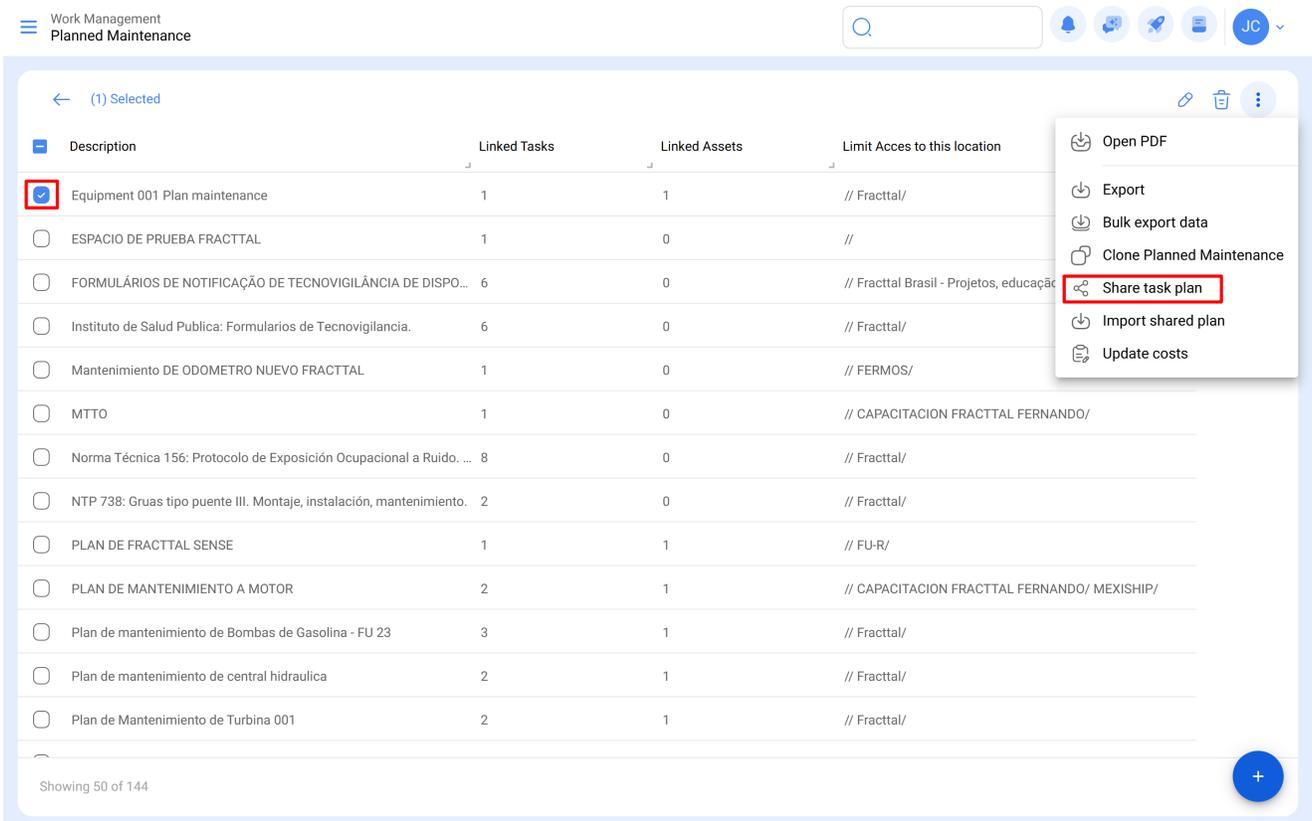
← (1) Selected

	Description	Linked Tasks	Linked Assets	Limit Acces to this location	
☑	Equipment 001 Plan maintenance	1	1	// Fracttal/	Open PDF
☐	ESPACIO DE PRUEBA FRACTTAL	1	0	//	Export
☐	FORMULÁRIOS DE NOTIFICAÇÃO DE TECNOVIGILÂNCIA DE DISPO...	6	0	// Fracttal Brasil - Projetos, educação	Bulk export data
☐	Instituto de Salud Publica: Formularios de Tecnovigilancia.	6	0	// Fracttal/	Clone Planned Maintenance
☐	Mantenimiento DE ODOMETRO NUEVO FRACTTAL	1	0	// FERMOS/	Share task plan
☐	MTTO	1	0	// CAPACITACION FRACTTAL FERNANDO/	Import shared plan
☐	Norma Técnica 156: Protocolo de Exposición Ocupacional a Ruido. ...	8	0	// Fracttal/	Update costs
☐	NTP 738: Gruas tipo puente III. Montaje, instalación, mantenimiento.	2	0	// Fracttal/	
☐	PLAN DE FRACTTAL SENSE	1	1	// FU-R/	
☐	PLAN DE MANTENIMIENTO A MOTOR	2	1	// CAPACITACION FRACTTAL FERNANDO/ MEXISHIP/	
☐	Plan de mantenimiento de Bombas de Gasolina - FU 23	3	1	// Fracttal/	
☐	Plan de mantenimiento de central hidraulica	2	1	// Fracttal/	
☐	Plan de Mantenimiento de Turbina 001	2	1	// Fracttal/	

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← Import shared plan

Please enter the shared plan code
f3b8ce0e-0017-4e8a-a266-87aa3f50530e

Paste Code

Import shared plan