


How to set the minimum stock level for a Warehouse and link it to a notification?

 help.fractal.com/hc/en-us/articles/38955478045197-How-to-set-the-minimum-stock-level-for-a-Warehouse-and-link-it-to-a-notification

Configuring a **minimum stock level** in **Fractal One** allows for more effective control of materials in warehouses, ensuring replenishment at the right time. This action improves predictability in inventory management. It is also possible to automate the sending of email notifications through the **dispatcher**, alerting those responsible when items reach the minimum stock level.

Step 1: Define the minimum stock level

1. In the main menu, select **Warehouses** and then the desired warehouse.

FractalOne

Version: 5.1.09

Start

Fractal AI

Catalogs

Warehouses

Work Management

Monitoring

Dispatcher

Business Intelligence

Cloud Disk

Requests

Online help

Support

Create ticket

Commit: c3531fb

BuiltTime: 2025-08-15 17:08

Is part of

58

Closed WOs

26

Pending Tasks with Delay

Compliance Percentage

53.2%

Closed WOs

Work Orders

109

58

51

Work Requests

39

20

Warehouses

hcf1

AI

JC

☐

Enabled

☐

Yes

Code

0001

Description

warehouse - HCF1

Movement ID

3

Purchase Order ID

1

Stock

Showing 1 of 1

2. **Access stock:** In the chosen warehouse, click on stock in the side menu to view the registered items.

Warehouses

warehouse - HCF1

Save

Enabled ☒

General

Stock

Purchase orders

Material requisitions

Entries

Outgoings

Movement History

Total cost: \$ CLP 0.00

☐

Stock level

☐

☒

✓

Description

DETERGENTE { DET-001 }

Code

DET-001

S

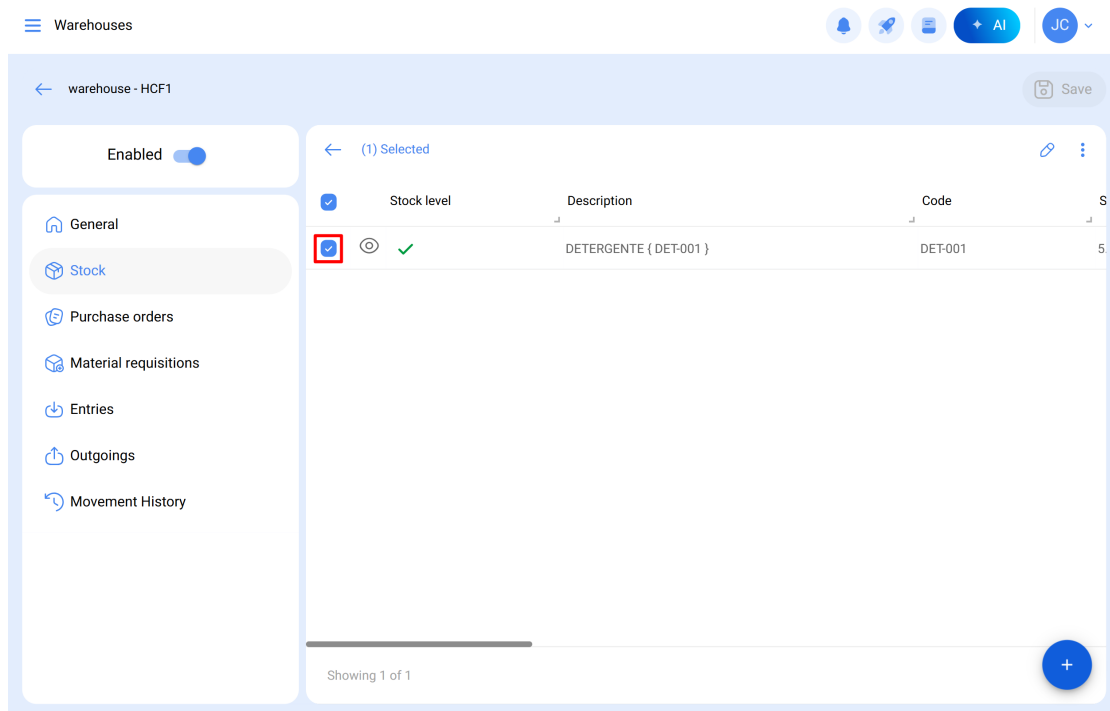
5

Showing 1 of 1

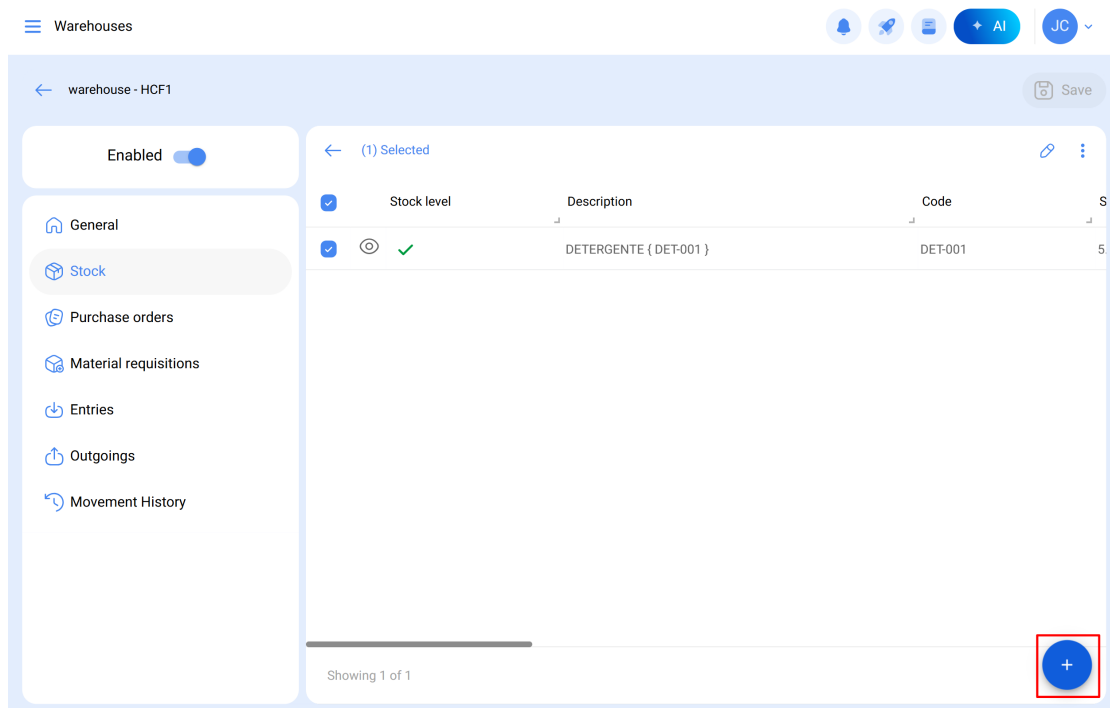
+

3. Select or create an item:

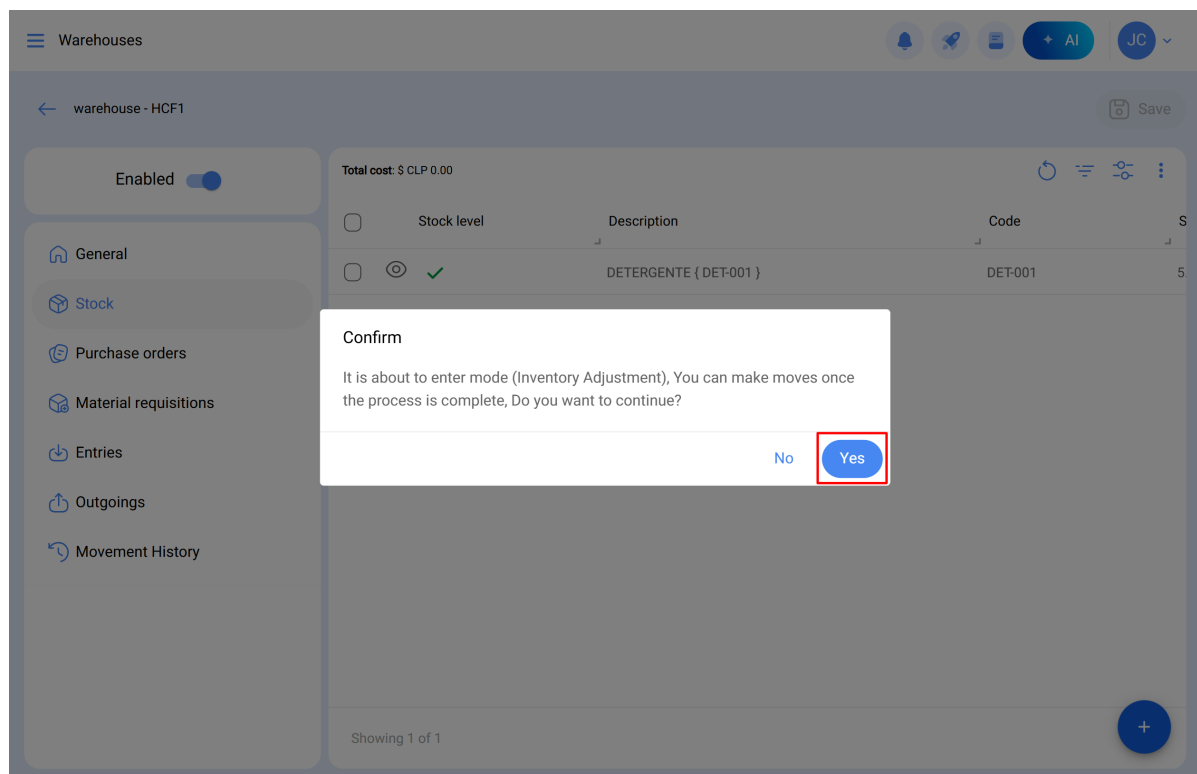
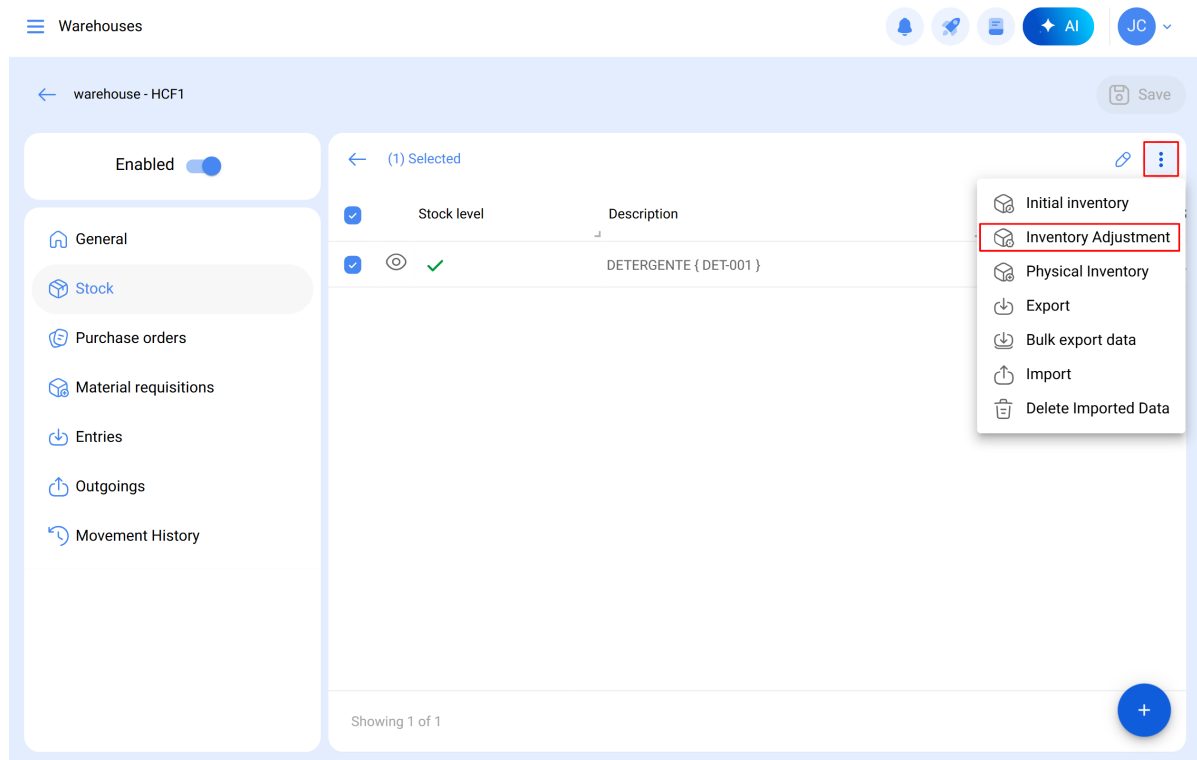
- If the item is already registered, you can search for it in the list and click on it to select it.



- If it is not registered, click on **"create item"** to add it to the inventory.



4. **Make the inventory adjustment:** With the item selected, click on **"Inventory adjustment"** in the side menu. This option will allow you to modify the item's stock and make the necessary adjustments.



5. Define the minimum stock level:

Warehouses

warehouse - HCF1

Enabled ☒

Total cost: \$ CLP 0.00

Stock level ☐ Description

DETERGENTE { DET-001 }

Showing 1 of 1

Inventory Adjustment

Warehouse
warehouse - HCF1

Item
DETERGENTE { DET-001 }

Stock

Stock Leading zeros will not be allowed and the number cannot be malformed

Unit Cost
\$ CLP 0

Location
--

Maximum stock level

Maximum stock level Leading zeros will not be allowed and the number cannot be malformed

Minimum stock level

Minimum stock level Leading zeros will not be allowed and the number cannot be malformed

Order quantity

Order quantity Leading zeros will not be allowed and the number cannot be malformed

- On the item adjustment screen, look for the field ***minimum stock level***.
- Enter the minimum quantity you want to set for this item.
- Make sure to complete the following fields, as applicable.

Warehouses

warehouse - HCF1

Enabled ☒

Total cost: \$ CLP 0.00

Stock level ☐ Description

DETERGENTE { DET-001 }

Showing 1 of 1

Inventory Adjustment

Warehouse
warehouse - HCF1

Item
DETERGENTE { DET-001 }

Stock
5

Unit Cost
\$ CLP 0

Location
--

Maximum stock level
5

Minimum stock level
4

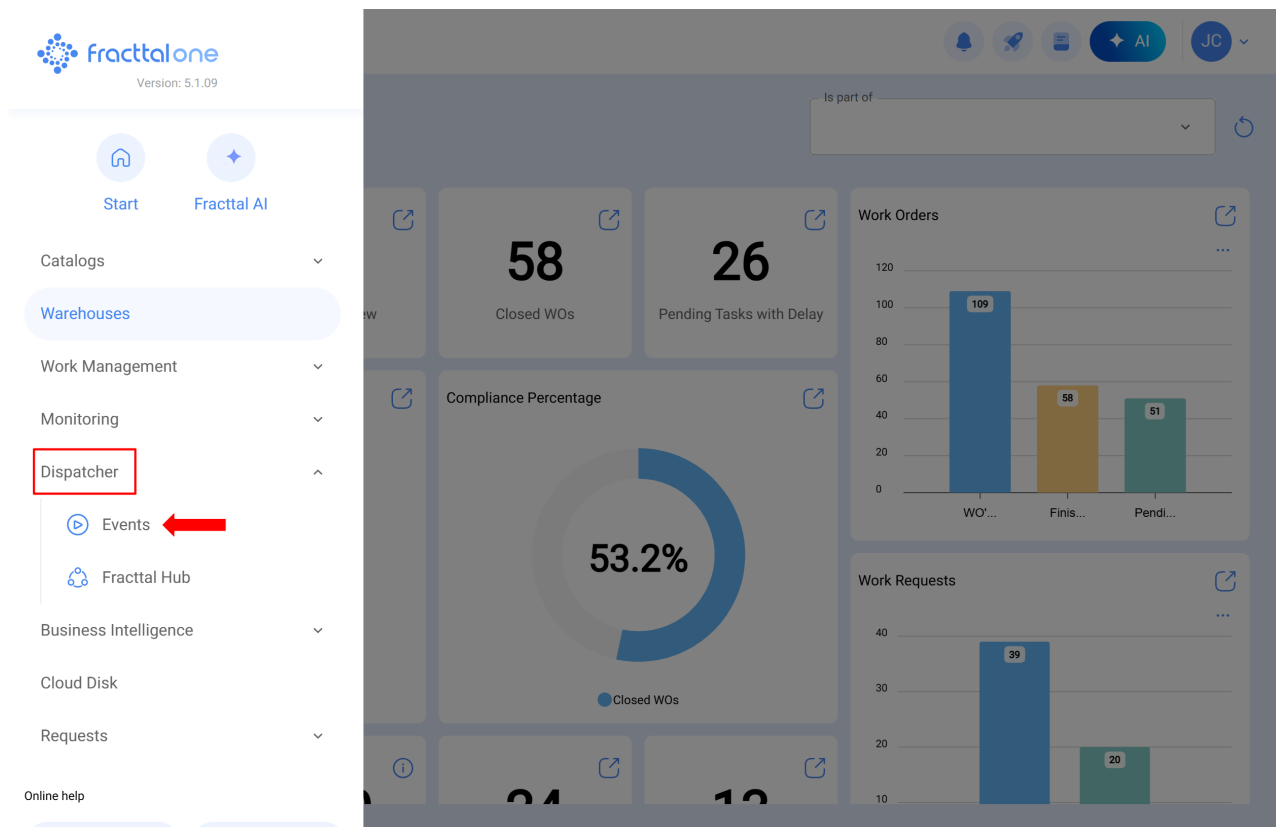
Order quantity
1

6. **Save the changes:** Once you have entered the data, press **"Save"** to record the modifications made.

The screenshot displays the 'Stock' configuration page for 'warehouse - HCF1'. The page is divided into a sidebar and a main content area. The sidebar contains a list of navigation options: General, Stock (selected), Purchase orders, Material requisitions, Entries, Outgoings, and Movement History. The main content area shows a table with columns for 'Stock level' and 'Description'. A single row is visible, showing a stock level of 5 for 'DETERGENTE { DET-001 }'. To the right of the table, there is a form with fields for 'Warehouse' (warehouse - HCF1), 'Item' (DETERGENTE { DET-001 }), 'Stock' (5), 'Location' (--), 'Maximum stock level' (100), 'Minimum stock level' (1), and 'Order quantity' (0). A red box highlights the 'Save' button in the top right corner of the form.

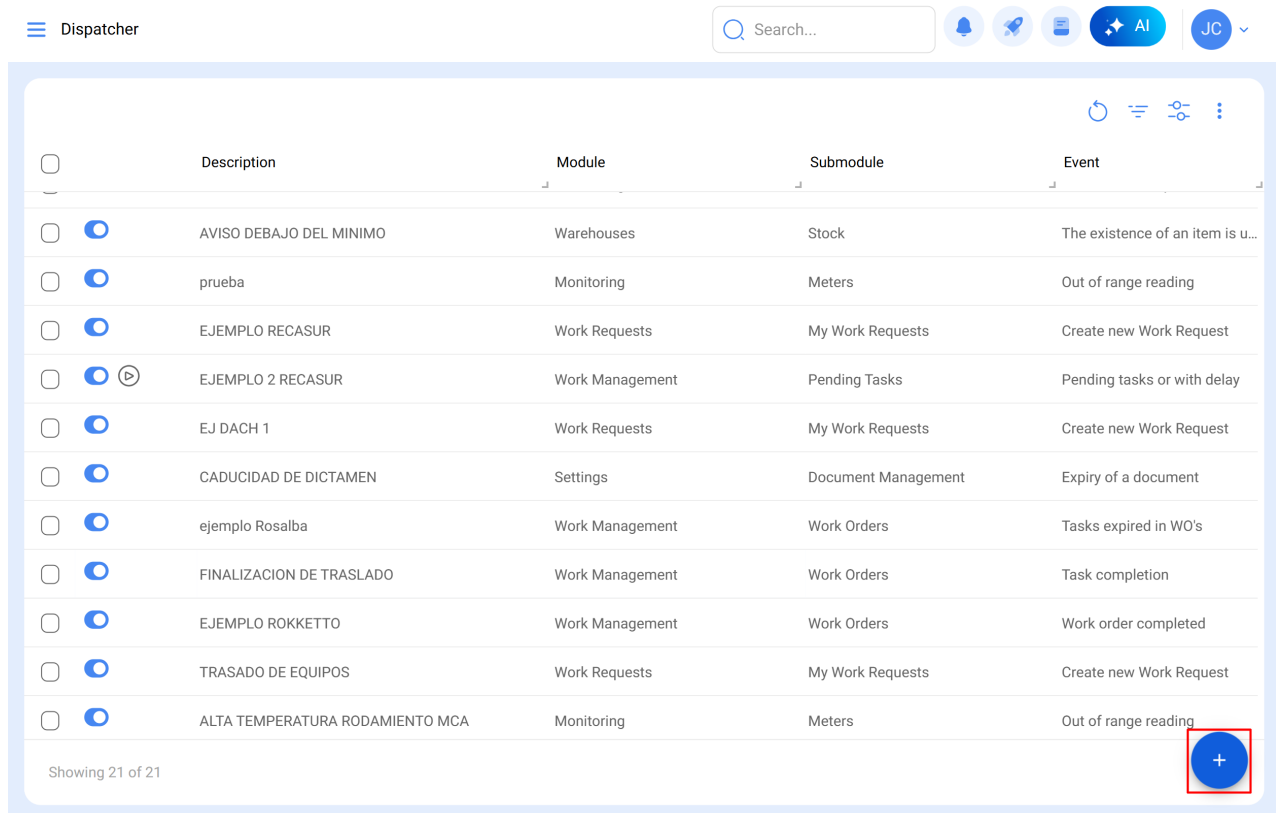
Step 2: Configure notification rule in the Dispatcher

Once you have established the minimum stock level, you can set up an automatic notification through a rule in the platform's dispatcher. This rule will send an email alert when the item reaches the minimum level you defined.



'1. Create a notification rule:

In the side menu, click on the "+" icon to create a new automation rule.



For this specific action, the fields must be completed as follows:

- **Module: Warehouse.**

- **Submodule:** Stock.
- **Event:** "An item's stock is below the minimum level".
- **Description:** Enter a clear name for the rule, such as **"Minimum Stock Level Reached Notification"**.

Dispatcher

minimum stock level Save

Enabled ☒

Information
You have pending changes to save!

General

Terms

Actions

| | |
|--|------------------------------------|
| Module Warehouses | Submodule Stock |
| Event The existence of an item is under the minimu... | Description minimum stock level |

'2. Save the notification rule: After completing the fields, click **"Save"** to register the notification rule.

Dispatcher

minimum stock level

Save

Enabled ☒

Information
You have pending changes to save!

General

Terms

Actions

Module
Warehouses

Submodule
Stock

Event
The existence of an item is under the minimu...

Description
minimum stock level

'3. Configure the notification action:

Dispatcher

minimum stock level

Save

Enabled ☒

General

Terms

Actions

Showing 1 of 1

+

- In the **Action** submodule, select **Send email** as the action to be executed when the event is triggered.

- Choose who will receive the notification. You can select a specific *email address* or a previously configured *notification group*.

The screenshot shows the 'Dispatcher' interface with the 'Add Action' modal open. The modal has a title bar with a back arrow and 'Add Action'. Below the title bar, there is a section labeled 'Action' with a dropdown arrow. Underneath, there are two radio button options: 'Send email to:' and 'Send mail to notification group'. The background interface shows a sidebar with 'General', 'Terms', and 'Actions' tabs, and a main area with an 'Enabled' toggle and a list of actions.

'4. **Save the action:** After configuring the action, click "**Save**" to complete the notification setup.

This screenshot shows the 'Add Action' modal with the 'Send email to:' option selected. The modal now includes an 'Email' input field with the text 'email.correo@fracttal.com'. A red box highlights the 'Save' button (a blue circle with a white document icon) in the top right corner of the modal. The background interface remains the same as in the previous screenshot.