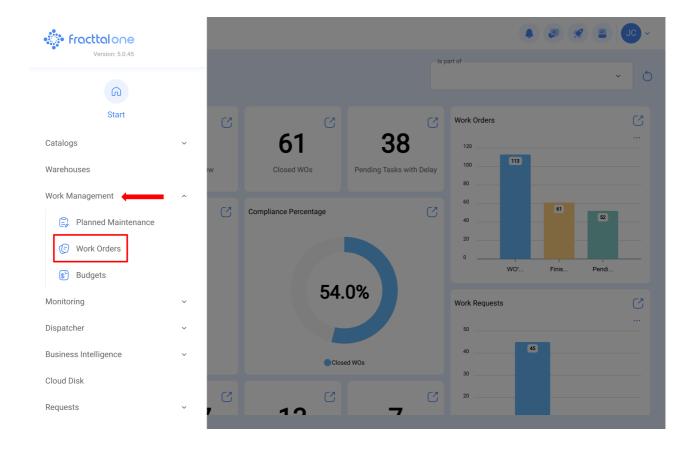
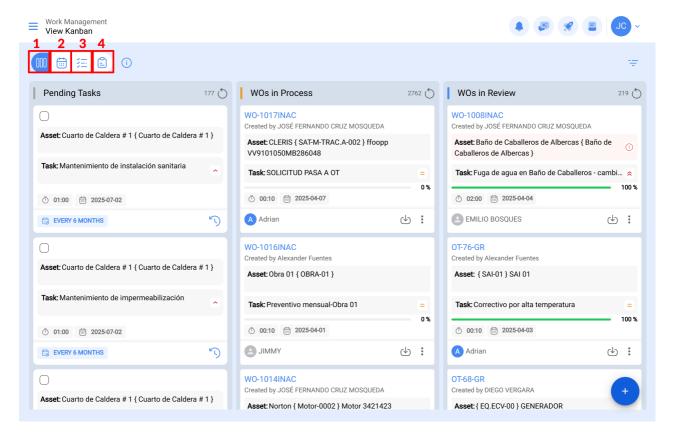
# What does the Work Orders module contain?

help.fracttal.com/hc/en-us/articles/25019373589261-What-does-the-Work-Orders-module-contain

In this module you will be able to manage all your planned and unplanned maintenance activities by issuing and tracking work orders. When you enter this module you will find 3 main tabs.

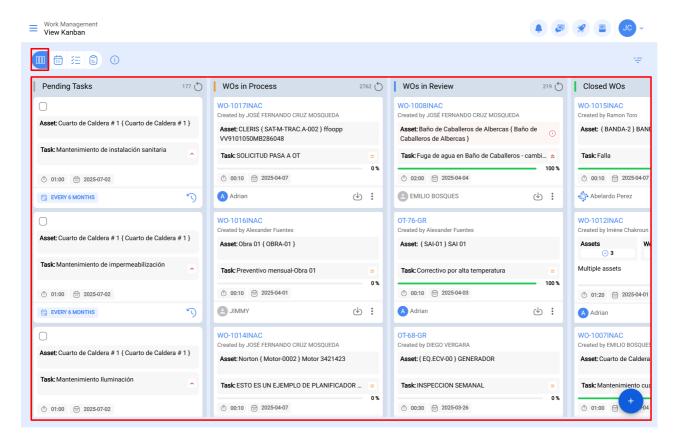




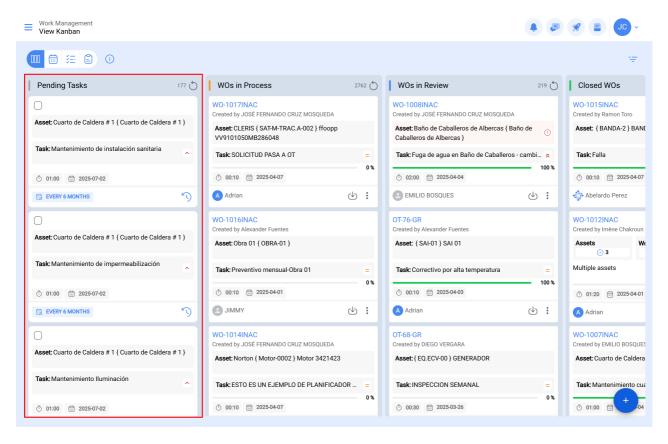
- 1. **Kanban:** In this view you will be able to visualize in a simple way the flow and stages in which a task can be found, when being managed in a work order.
- Calendar View: Calendar view, where you can view each of the tasks with their respective status and duration times.
- 3. **Pending tasks view:** Table where you will find in detail the information of the pending tasks, along with their respective times.
- 4. **Work Orders View:** Table where you will find detailed information about the work orders and their respective times.

### Kanban View

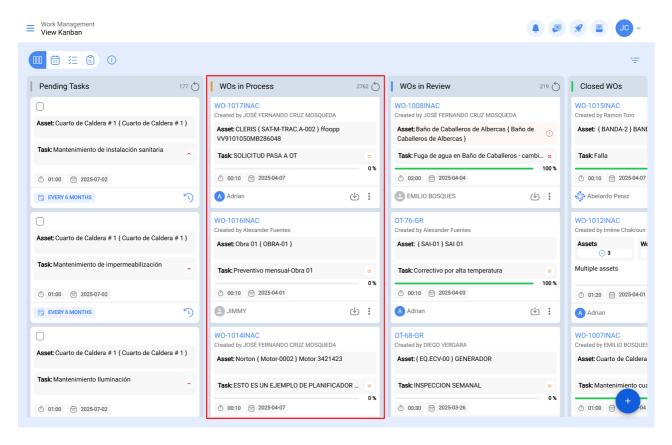
Here you will find the different states in which a task can be found, which are mentioned below:



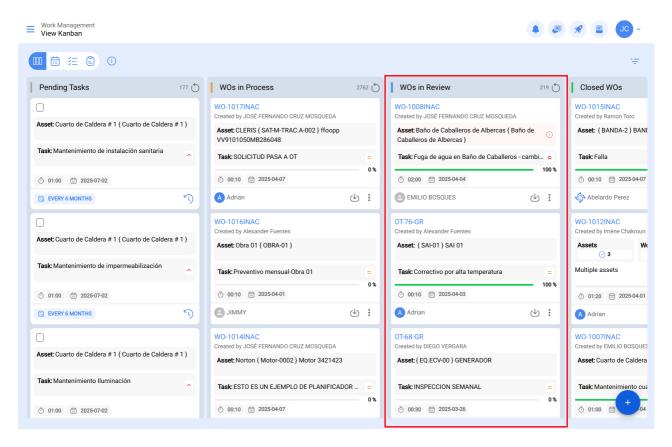
Pending Tasks: Previous status of a task before it is executed as a work order.



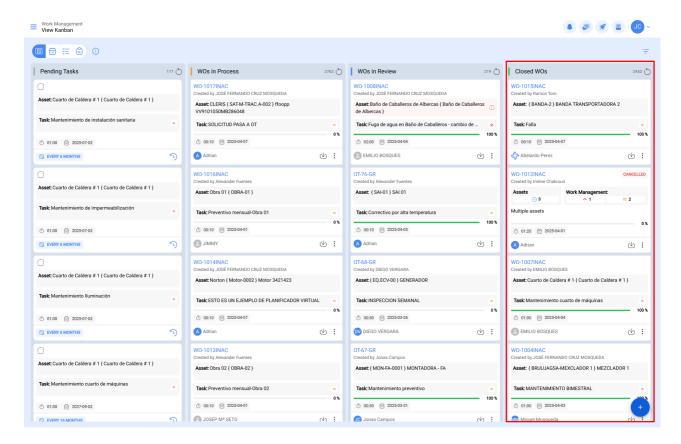
**In Process:** Initial stage of a work order that has already been assigned to a technician and its execution is in process.



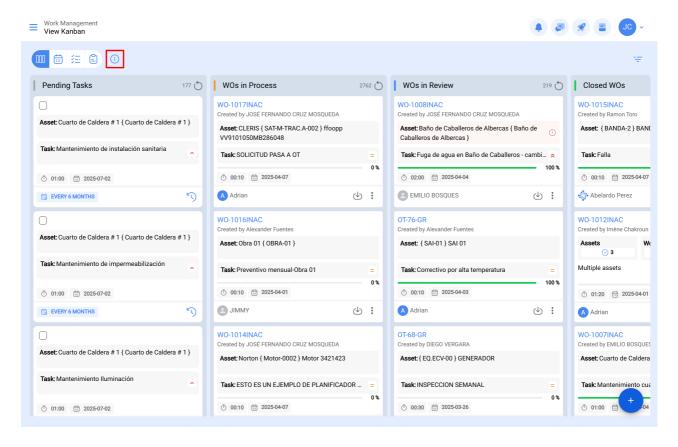
**In Review:** Stage in which the work order has already been executed and is in the process of being reviewed before being finalized.

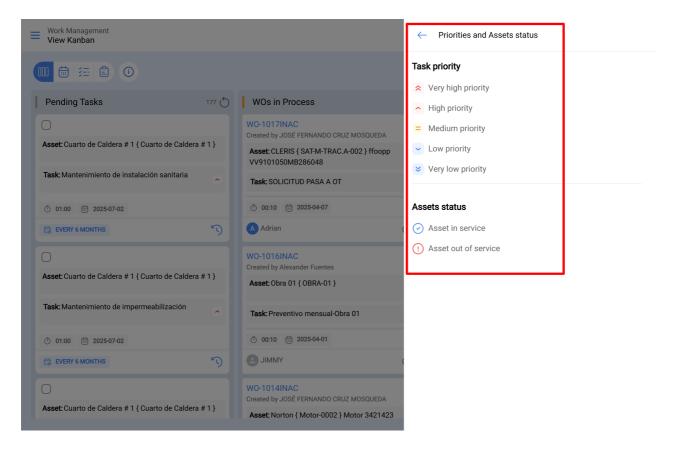


**Closed WOs:** Last stage in which the WO is concluded. This process is irreversible, since once completed, the system generates the next schedule for that task and the associated management indicators are calculated.



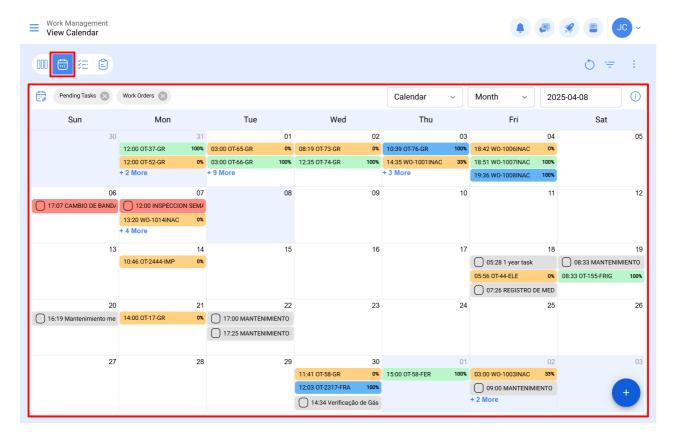
**Information:** By clicking on this icon, you will have access to a visual representation of the priorities and the various active statuses present in this interface. This information is presented in an intuitive way using symbols and colors, allowing you to quickly understand the importance and status.





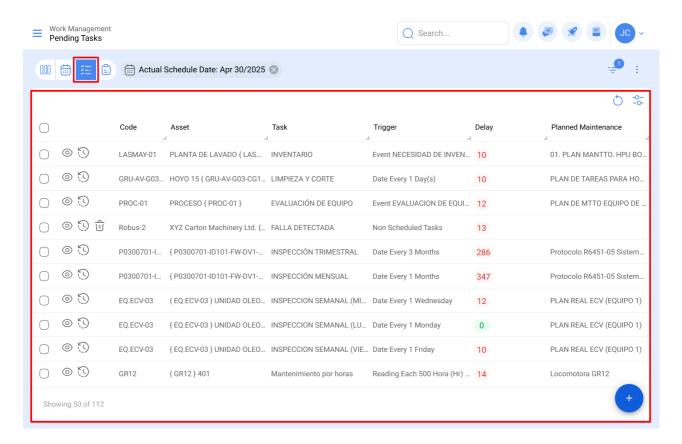
#### **Calendar View**

Calendar view, where each of the tasks can be displayed with their respective status and duration times, according to the selected calendar option. In addition, both tasks and WOs can be rescheduled and managed from this same view.



## **Pending Tasks View**

Table where you will be able to visualize in detail all the information corresponding to the pending tasks, times, as well as to generate WOs.



### Work orders view

Table where you can visualize in detail all the information corresponding to the work orders, times, as well as edit WOs

