## Virtual planner

help.fracttal.com/hc/en-us/articles/25285859187213-Virtual-planner

The virtual planner add-on allows you to create two additional rules in the "Dispatcher" module:

- Automatically generate a WO through a new work request.
- Automatically generate a WO through pending tasks.

## Generate a WO through a new work request

To generate unplanned work orders from a request, do the following:

Go to the main menu at the upper left.



Go to the "Dispatcher" module.

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Version: 4.5.	80				- Is part of	
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Start		62	C7	C2		
Catalogs	~		1	0	Work Orders	
Warehouses		Review	Closed WOs	Pending Tasks with Delay	5 5 4 4	
Work Management	~				3	
Monitoring	~	C	Compliance Percentage	S	1	
Dispatcher	^				0	
► Events					WO's Created Finished Work Orders Pending WC	Ds
င္ပ္ရွိ Fracttal Hub			20.	.0%	Work Requests	3
Business Intelligence	~					
Cloud Disk						
Requests	~					
Online help		S	2	0	$\sim$	
💬 Chat	8 Support	oped assets	Planned downtimes	Unplanned downtimes	No data to show with these parameters	
	Commit: cd6de02 BuiltTime: Invalid date					

Click on the add symbol at the lower right to create a new rule.

Dispatcher		Q Sear	ch	Old Version 🕤 🧯 👕	<b>*</b>
					o = ≎ :
0	Description	Module	Submodule	Event	
	Geração de OS Dionesio	Work Management	Pending Tasks	Pending tasks or v	vith delay
Showing 1 of 1					•

Go to the "General" tab and select the "Module," "Submodule" and "Event" that will be used in the rule.

Module: Requests, Submodule: My Requests, Event: New Request

Dispatcher	Old Version 🕤 🧯 🗃 🖪 🚺 🧹
<b>←</b> •	Save
Enabled	C Module
<ol> <li>Required Information</li> <li>Description can't be blank</li> <li>Module can't be blank</li> <li>Submodule can't be blank</li> <li>Event can't be blank</li> </ol>	Event     Description     Description     Description
Details	
General	
🔗 Terms	
Actions	

Dispatcher		Old Version 🕤 🧯	* * = *
<b>←</b>			Save
Enabled	C Module	Submodule	]
Required Information     Description can't be black	Work Requests	✓ My Work Requests	~
Details	Create new Work Request	~ Description	
General		Description can't be blank	
🔗 Terms			
actions			

In the "Description" field, fill in the name of the rule to identify it in the main list of created rules. Click on "save" at the upper right and "back" at the upper left of the platform.

Dispatcher		Old Version 🕤 🧯 🗃 🖋 🛢 🛛 🏠 🗸
← New Work Request		Save
Enabled	Module	Submodule
(i) Information You have pending changes to save!	Event Create new Work Request	Description     New Work Request
Details		
General		
🔗 Terms		
actions		

Now go to the "Conditions" tab to configure the rule.

In this tab you can create specific conditions with the add symbol at the lower right. These conditions will have to be met to activate the rule. If no condition is selected, the rule will be activated when any new request arrives, regardless of the asset or the location or any special characteristic.

Click on the add symbol and you will see different conditions you can choose from for activating the rule.



For example, you can choose for the Localization of a new request to come from a specific branch, area or subarea or choose a specific type of equipment.



At the top, there are 3 options as follows:

Dispatcher		(	Old Version 🕤			· ·
- New Work Request						Save
Enabled	When the event meets these conditions :	1				
Details		<u> </u>				0 =
🔗 Terms	C Terms	Operation	Value			
actions	Location	Is equal to	// Mundo de Jo	ose Ivan/ Comp	añía de Empaq	ues/ Planta Metál
	Showing 1 of 1					+

- Without conditions: There are no conditions for activating the rule.
- At least one condition: The new request should meet one of 2 conditions to activate the rule.
- All conditions: The new request should meet all the specified conditions. For example, according to the above screen, the asset has to fall under "Air conditioners" and belong to the specified localization "Branch 2." Otherwise, the rule will not activate in this case.

Dispatcher		(	Old Version 🕤 🧯 🖀 🖉 📳 🎼 🗸
← New Work Request.			Save
Enabled	When the event meets these conditions : O Without conditions  At least one is true O All be true	7	
Information     You have pending changes to save!			ی ۲ ج
Details	C Terms	Operation	Value J
General	Priority	Is equal to	Very High
Ø Terms	Location	Is equal to	// Mundo de Jose Ivan/ Compañía de Empaques/ Planta Metál
Actions			
	Showing 2 of 2		•

Once the conditions are configured, click on the "save" and "back" icons. Go to the last tab, "Actions," and then click on the add symbol.



Here there are five actions to choose from. Select "Generate Work Order with:"

Dispatcher			- Add Action	
← New Work Request.			Action^	
Enabled		Send email to:		
<ul> <li>Information You have pending changes to save!</li> <li>Details</li> <li>General</li> <li>Terms</li> <li>Actions</li> </ul>	Actions (Perform these actions)	Send mail to notif Send mail to the u Send mail to requ Generate Work Or Fracttal Hub	ication group user who created the request est administrators with account associated to the asset locatic (der with:	'n
	Showing 1 of 1			

Here you can select the person responsible and the type of task for the WO generated by the rule.





Click on save and return to the main list. You'll see the rule used to automatically generate Work Orders that come from a new request.

## Generate WO from a pending task

To generate work orders that come from a planned Task, go to the main menu at the upper left of the screen.



## Then go to the Dispatcher module.



Click on the add symbol at the lower right to create a new rule.

Dispatcher			Q Search	Old Version 🕤 🧯	• • • • •
					Q ≞ ‡ :
0	Description	Module	Submodule	Event	
	Geração de OS Dionesio	Work Management	Pending Tasks	Pending task	s or with delay
Showing 1 of 1					+

This will take you to the first of three tabs that we can configure for the rule.



Select the "Module," "Submodule" and "Event that you will use for the rule:

Module: Tasks, Submodule: Pending Tasks, Event: Tasks pending or with delays

E Dispatcher		Old Version 🕤 🗯 🕱	) = 🖓 ~
<b>←</b> •			Save
Enabled	Module	Submodule	
Required Information     Description can't be blank	Work Management	✓ Pending Tasks	
Details	<ul> <li>Event</li> <li>Pending tasks or with delay</li> </ul>	- Description	
General	L	Description can't be blank	
🔗 Terms			
actions			

In the "Description" field, fill in the name of the rule to identify it in the main list of created rules. Click on the save icon at the upper right and the back icon at the upper left.

Dispatcher		Old Version 🕤 🧯 🗯 🖉 🗐 🏠 ~
← New WO		Save
Enabled	Module Work Management	Submodule Pending Tasks
<ul> <li>Information</li> <li>You have pending changes to save!</li> </ul>	Event Pending tasks or with delay	Description     New WO
Details		
General		
Actions		

Here you will see 3 tabs that you can configure for the rule. Click on the "Conditions" tab.

With this option, you can create specific conditions with the add symbol at the lower right. These conditions will have to be met in order to activate the rule. If no condition is selected, the rule will be activated for any new "Pending Task" regardless of the action asset, location or other specific characteristic.



In the following image, you can see the different conditions that can be configured to activate the rule.



For example, you can choose for the Localization of the equipment to be a specific Branch, area or subarea or choose a specific type of equipment or even for the pending task to be x days delayed.

At the top of the screen are 3 conditions options as follows:

Dispatcher		← A	dd Terms	5
$\leftarrow$ New WO		- When - Locat	ion ~	
Enabled	When the event meets these conditions :	– Operati	on	
Details	Without conditions TA least one is true O Air be true	Is equ	lai to 🗸	
General		- Locatio	n // Mundo de Jose Ivan/ Compañía de Empaqu 🗸 🔇	3
🖉 Terms	C Terms Op			
Actions	C Location Is			
	Showing 1 of 1			

- Without conditions: There are no conditions for activating the rule.
- At least one condition: The Pending Task should meet one of 2 conditions to activate the rule.
- All conditions: The Pending Task should meet all the specified conditions. For example, according to the above image, the asset has to fall under "Air conditioners" and belong to the specified localization "Branch 2" and be "Three or more days delayed." Otherwise, the rule will not activate in this case.

Dispatcher		Old Version 🕤 🧯 👕 🖋 🛢 🛛 🏠 🗸	
← New WO		Save	
Enabled  Details	When the event meets these conditions :           Without conditions         At least one is true         All be true	3	
General	i Take into account that the delay of a task is defined with respect to the calculated date		
🔗 Terms		0 =	
actions	Terms	Operation Value	
	A day or more overdue	Is equal to	
	Location	Is equal to // Mundo de Jose Ivan/ Compañía de Empaques/ Planta Metál	
	Showing 2 of 2	+	

Once the condition is configured, click on the save icon and then the back icon.

Go to the last tab, "Actions," and then click on the add symbol.



Here there are 3 actions to choose from. Select "Generate Work Order with:"

Dispatcher		- Add Action	
← New WO		_ Action	
Enabled		Send email to:	
Details	Actions (Perform these actions)	a Send mail to notification group	
General	0		-
🔗 Terms			
Actions			
	Showing 1 of 1		

Here you can indicate the person Responsible, the Source of Inventory Resource, Source of Human Resources Resource and Source of Services Resource of the WO.

Dispatcher		- Edit Action	0
← New WO		Action Generate Work Order with:	~
Enabled		Type of employee Inhouse Personnel	~
Details	Actions (Perform these actions) Val		
General	Generate Work Order with:	Responsible	~
🔗 Terms		Resource Source Inventory	~
Actions		Resource Source Inhouse Personnel	
			~
		Resource Source Services	~
	Showing 1 of 1		



Once the action is selected, just click on save and go back to the main list and you will see the rule for automatically generating Work Orders from Pending Tasks.