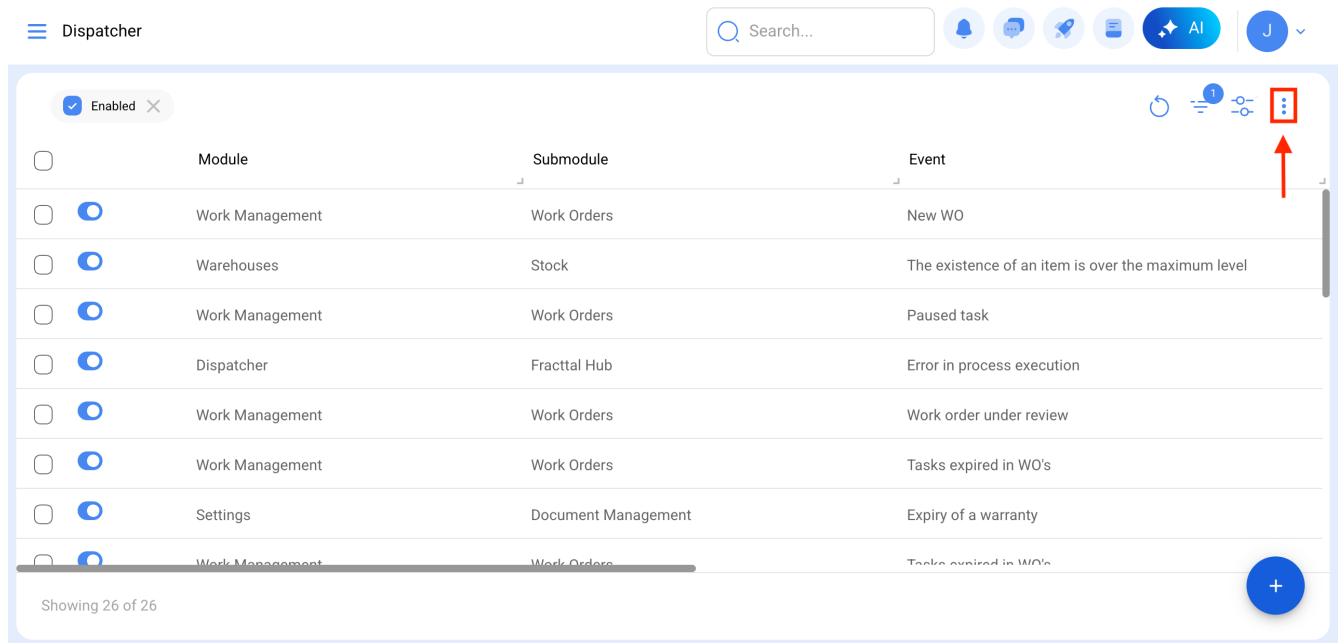


What Are Notification Groups and How to Add Them?

help.fracttal.com/hc/en-us/articles/24943591960461-What-Are-Notification-Groups-and-How-to-Add-Them

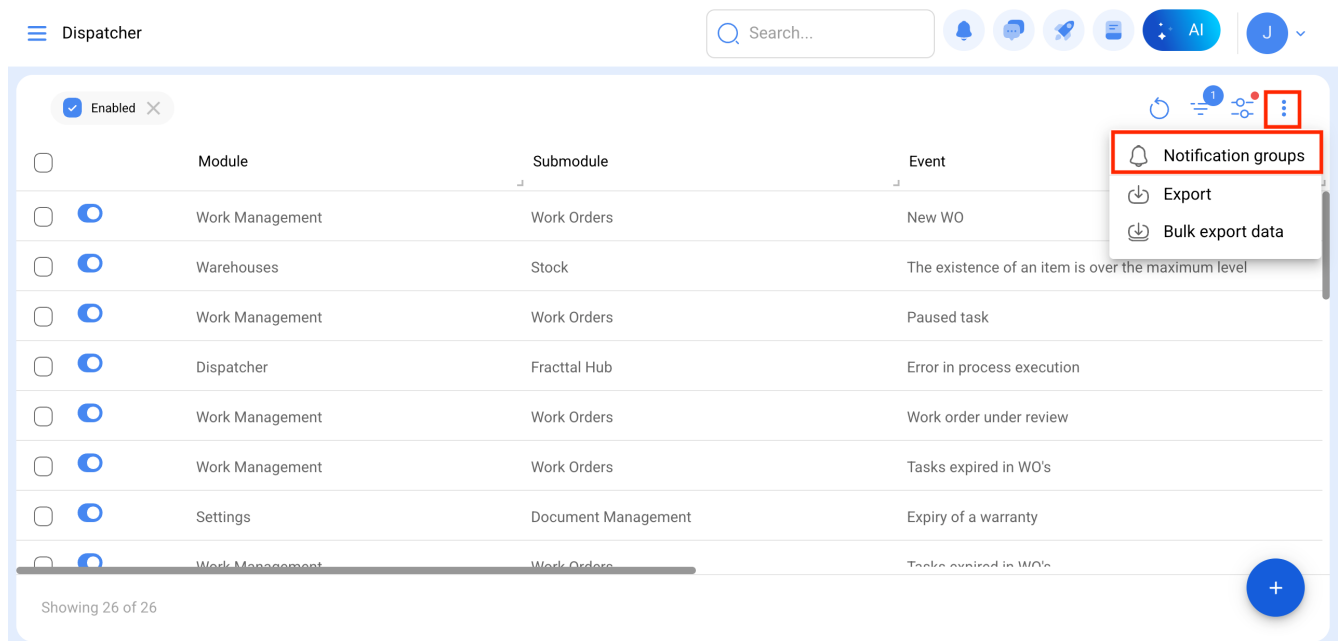
Notification groups are a list of predefined email addresses that can be used to send mass notifications according to the rules that have been defined.

To add a notification group, click the “plus” button located at the top right of the automation module and select the “Notification Group” option.



The screenshot shows the Dispatcher automation module interface. At the top, there is a search bar and a user profile icon. Below the search bar, there is a table with columns: Module, Submodule, and Event. The table contains 26 rows of data. A red box highlights the 'plus' button in the top right corner of the table, and a red arrow points to it.

Module	Submodule	Event
Work Management	Work Orders	New WO
Warehouses	Stock	The existence of an item is over the maximum level
Work Management	Work Orders	Paused task
Dispatcher	Fracttal Hub	Error in process execution
Work Management	Work Orders	Work order under review
Work Management	Work Orders	Tasks expired in WO's
Settings	Document Management	Expiry of a warranty
Work Management	Work Orders	Tasks expired in WO's



The screenshot shows the Dispatcher automation module interface. At the top, there is a search bar and a user profile icon. Below the search bar, there is a table with columns: Module, Submodule, and Event. The table contains 26 rows of data. A red box highlights the 'plus' button in the top right corner of the table, and a red arrow points to it. A dropdown menu is open, showing options: Notification groups, Export, and Bulk export data.

Module	Submodule	Event
Work Management	Work Orders	New WO
Warehouses	Stock	The existence of an item is over the maximum level
Work Management	Work Orders	Paused task
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Settings	Document Management	Expiry of a warranty
Work Management	Work Orders	Tasks expired in WO's

A window will then open to edit or modify existing groups (if any) or add a new one. In this case, simply click the add or edit option to view the description fields (group name) and the email addresses of the people who make up that notification group.

Dispatcher

Search...

Enabled

	Module	Submodule
☐		
☒	Work Management	Work Orders
☒	Warehouses	Stock
☒	Work Management	Work Orders
☒	Dispatcher	Fracttal Hub
☒	Work Management	Work Orders
☒	Work Management	Work Orders
☒	Settings	Document Management
☒	Work Management	Work Orders

Showing 26 of 26

Notification groups

CFO

Showing 1 of 1

Dispatcher

Search...

Enabled

	Module	Submodule
☐		
☒	Work Management	Work Orders
☒	Warehouses	Stock
☒	Work Management	Work Orders
☒	Dispatcher	Fracttal Hub
☒	Work Management	Work Orders
☒	Work Management	Work Orders
☒	Settings	Document Management
☒	Work Management	Work Orders

Showing 26 of 26

Group members: Members group

Description

Members group

No data to show with these parameters

Showing 0 of 0

Dispatcher

Search...

Enabled

	Module	Submodule
☐		
☒	Work Management	Work Orders
☒	Warehouses	Stock
☒	Work Management	Work Orders
☒	Dispatcher	Fractal Hub
☒	Work Management	Work Orders
☒	Work Management	Work Orders
☒	Settings	Document Management
☒	Work Management	Work Orders

Showing 26 of 26

Notification groups

Members group

CFO

Showing 2 of 2

Action Done

Note: After making any edits, be sure to save the changes for them to take effect.