

How to view the content of a Work Request?

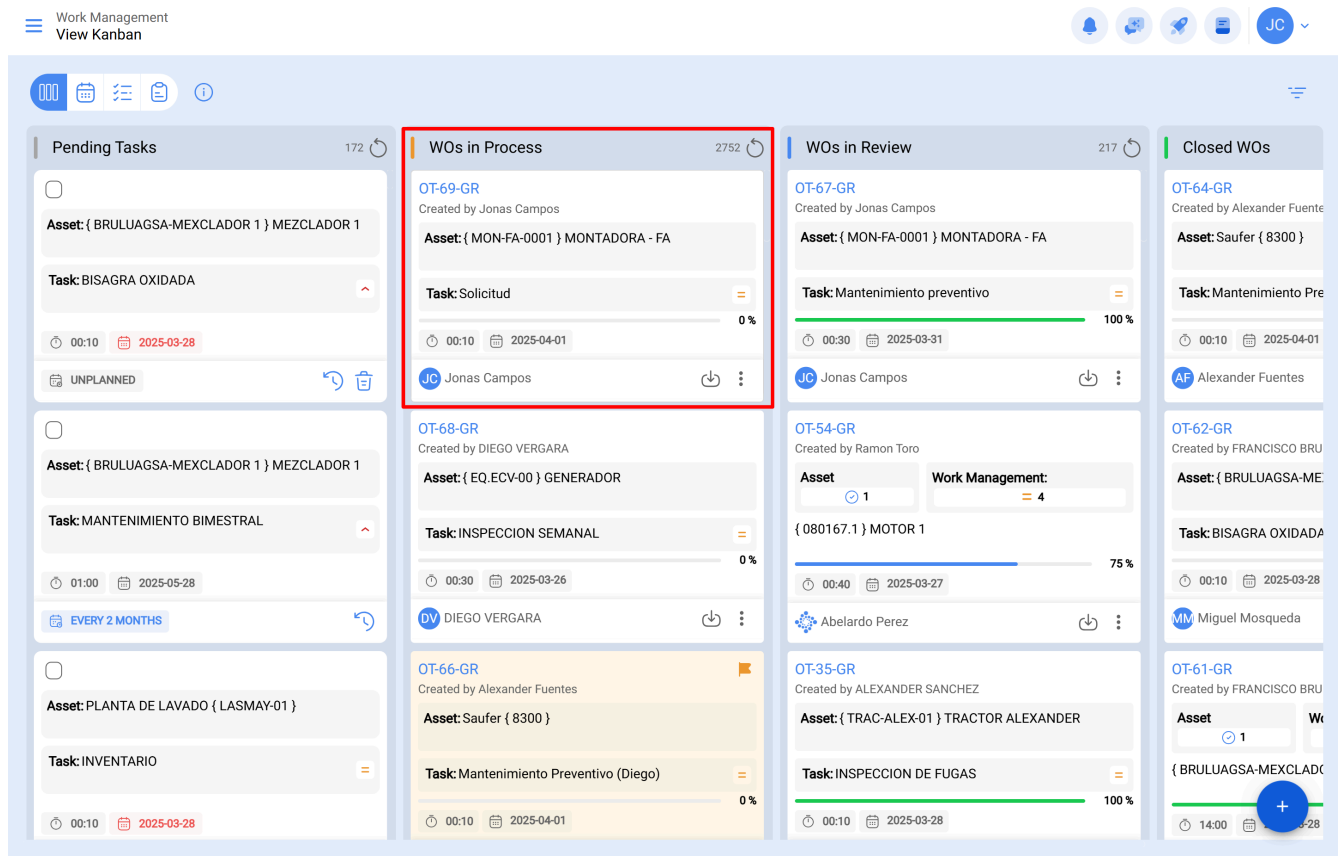
help.fractal.com/hc/en-us/articles/25020287883917-How-to-view-the-content-of-a-Work-Request

From the Tasks module, it is possible to view the requests made by clients through work requests. This ensures that users with access to the order can review all the information in read-only mode, which facilitates a detailed understanding of what is required.

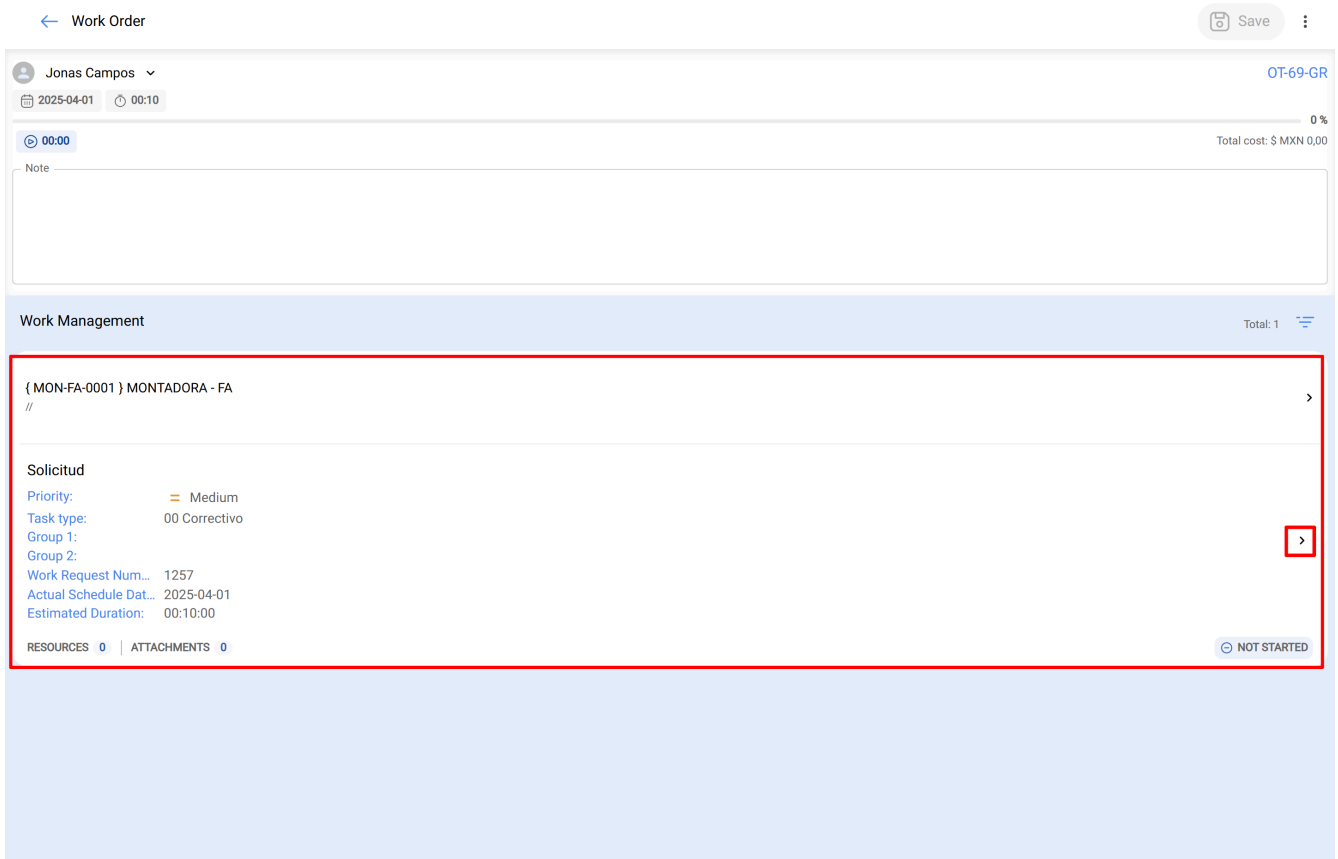
Steps to view the content of a Work Request:

Click on the Tasks module and select Work Orders.

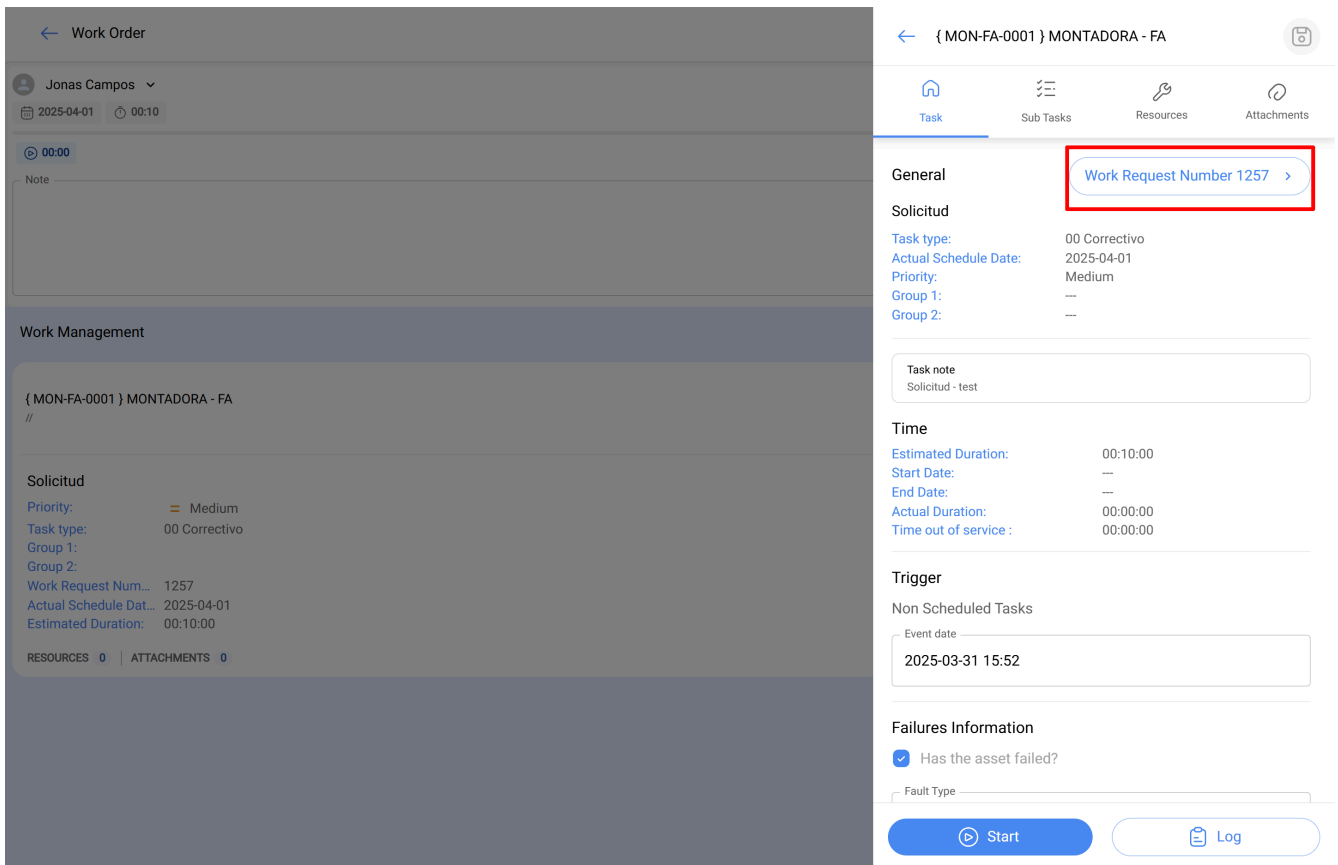
Locate the assigned work order.



Click on the task within the Work Order.



Then, click on the Work Request.



Next, you will be redirected to the work request information. Here you can see details such as the person who created the request, the description explaining the reported issue, the related asset, etc.

Solicitud READ ONLY

Work Request Number **1257**


Work Request Status

- WOs in Process

[General](#)

[Work Request Status](#)

[Attachments](#)



Created by Creation Date

Description

Do you know the asset? Asset

Comments

Incident date Is it urgent?

ADVANCED INFORMATION ^

Requested By Requested email Reference