

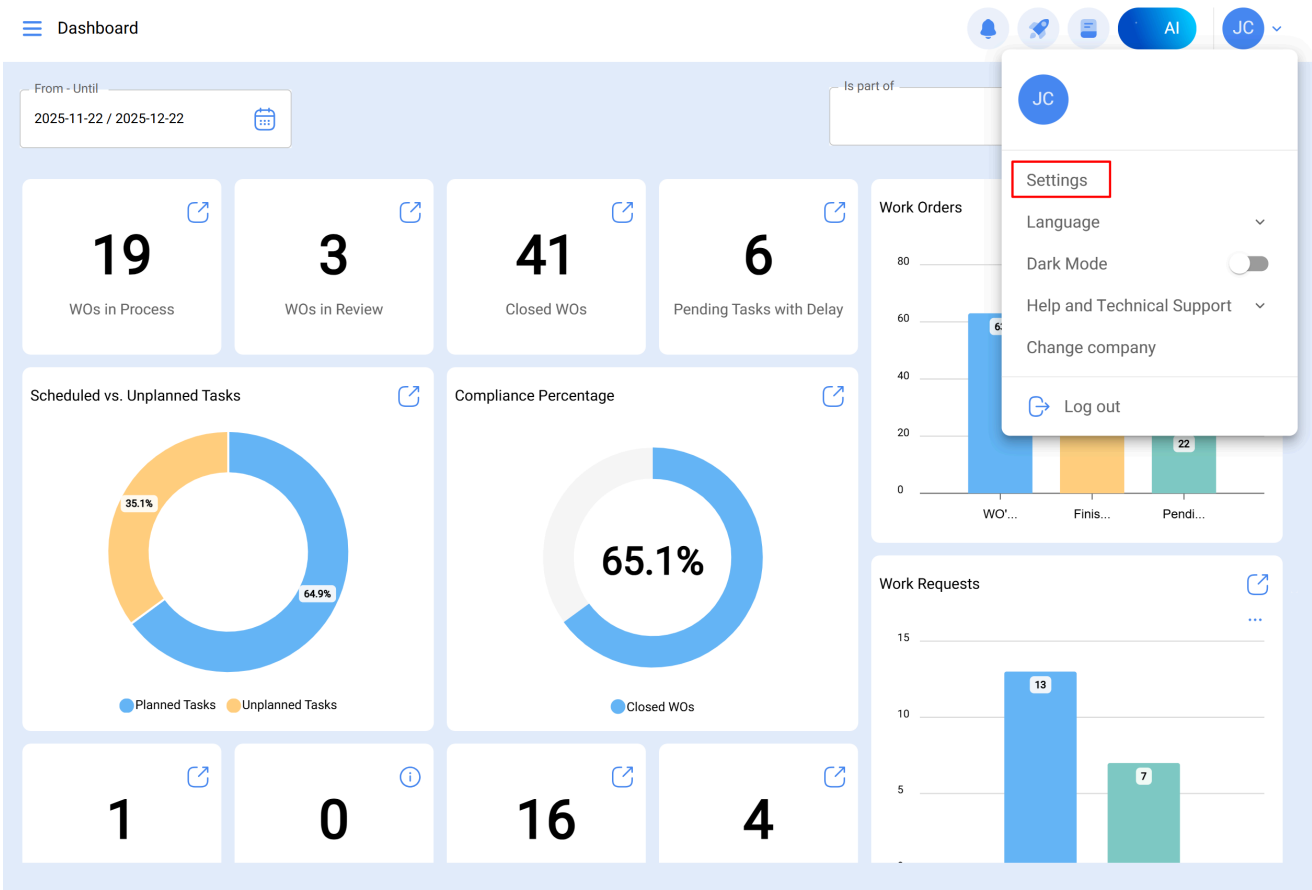
Mandatory signature configuration in Compliance and Security forms – Help Center

help.fracttal.com/hc/en-us/articles/42135828137869-Mandatory-signature-configuration-in-Compliance-and-Security-forms

This setting allows you to define whether the user's signature will be mandatory or optional in the Compliance and Security forms within Fractal One. The option is applied at the company level and affects all pre-operational and post-operational forms, allowing you to adjust the formality level of the process according to each organization's internal policies.

To manage the signature requirement, follow the flow below within the platform:

1. Go to **Settings**.



2. Access the Modules section.

Settings

Assets

LocationsEquipmentToolsSpare Parts

Set which of the following fields must be mandatory

Options	Required	Options	Required
Name	<input checked="" type="checkbox"/>	Group 1	<input type="checkbox"/>
Code	<input type="checkbox"/>	Group 2	<input type="checkbox"/>
Address	<input type="checkbox"/>	Barcode	<input type="checkbox"/>
City	<input type="checkbox"/>	Notes	<input type="checkbox"/>
Zip code	<input type="checkbox"/>	Priority	<input type="checkbox"/>
State	<input type="checkbox"/>	Cost center	<input type="checkbox"/>
Country	<input type="checkbox"/>		
Is part of	<input type="checkbox"/>		
Type	<input type="checkbox"/>		

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Save

3. Select the **Work Orders** type.

Settings

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Type

Assets

Assets

Work Orders

Warehouses

Work Requests

IOT

Code	<input type="checkbox"/>	Group 2	<input type="checkbox"/>
Address	<input type="checkbox"/>	Barcode	<input type="checkbox"/>
City	<input type="checkbox"/>	Notes	<input type="checkbox"/>
Zip code	<input type="checkbox"/>	Priority	<input type="checkbox"/>
State	<input type="checkbox"/>	Cost center	<input type="checkbox"/>
Country	<input type="checkbox"/>		
Is part of	<input type="checkbox"/>		
Type	<input type="checkbox"/>		

Settings

Save

Information

You have pending changes to save!

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Type

Work Orders

Options and permissions

Work order ID

Prints

Description

☒

Allow assigned human resources to be responsible for the work order (Multi-responsible)

☒

Allow editing of the real used qty with pending material requisitions

☒

Allow to qualify the WO even though it is under review

☒

Filter human resources according to the selected profile (Within a task)

☒

Allow updating triggers with active WOs

☐

Establish mandatory completion of the failure catalog

☒

Allow automatic WO generation to be triggered by the scheduled date

☒

Allow mandatory signature in Compliance and Security forms

☒

Allow advanced cancellation options for work orders

☐

Enable task end or stop reason

☐

Automatically generate link to share all WO

4. Enable the **Allow mandatory signature in Compliance and Security forms** option.

Settings

Save

General

User Accounts

Business Calendar

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Allow updating triggers with active WOs

☐

Establish mandatory completion of the failure catalog

☒

Allow automatic WO generation to be triggered by the scheduled date

☐

Allow mandatory signature in Compliance and Security forms

☒

Allow advanced cancellation options for work orders

☐

Enable task end or stop reason

☐

Automatically generate link to share all WO

5. Save the changes to apply the setting at the company level.

Settings

Save

Information

You have pending changes to save!

General

User Accounts

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Modules

Financial

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Security

API Connections

Guest Portal

Type

Work Orders

Options and permissions

Work order ID

Prints

Description
<input checked="" type="checkbox"/> Allow assigned human resources to be responsible for the work order (Multi-responsible)
<input checked="" type="checkbox"/> Allow editing of the real used qty with pending material requisitions
<input checked="" type="checkbox"/> Allow to qualify the WO even though it is under review
<input checked="" type="checkbox"/> Filter human resources according to the selected profile (Within a task)
<input checked="" type="checkbox"/> Allow updating triggers with active WOs
<input type="checkbox"/> Establish mandatory completion of the failure catalog
<input checked="" type="checkbox"/> Allow automatic WO generation to be triggered by the scheduled date
<input checked="" type="checkbox"/> Allow mandatory signature in Compliance and Security forms
<input checked="" type="checkbox"/> Allow advanced cancellation options for work orders
<input type="checkbox"/> Enable task end or stop reason
<input type="checkbox"/> Automatically generate link to share all WO

This setting is global, so once defined, it will automatically apply to all associated forms.

←

Work Order

Jonas Campos

2025-12-19 00:10

00:00

Note

Work Management

Control panel System { CCF001-JET }

//

Alignment checks

Priority: Medium

Task type: Review

Group 1: Safety

Group 2:

Work Request Num...

Actual Schedule Dat... 2025-12-19

Estimated Duration: 00:10:00

RESOURCES 0

ATTACHMENTS 0

←

Control panel System { CCF001-JET }

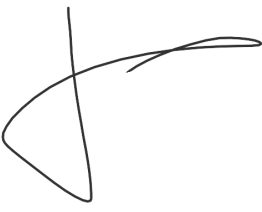
Pre-execution

Post-execution

Field *

Mandatory signature ←

Performed By: *



When this option is enabled, the system requires the user's signature as an essential condition to save or complete the pre-operational and post-operational forms. If the form does not have a signature, it will not be possible to finalize it.