

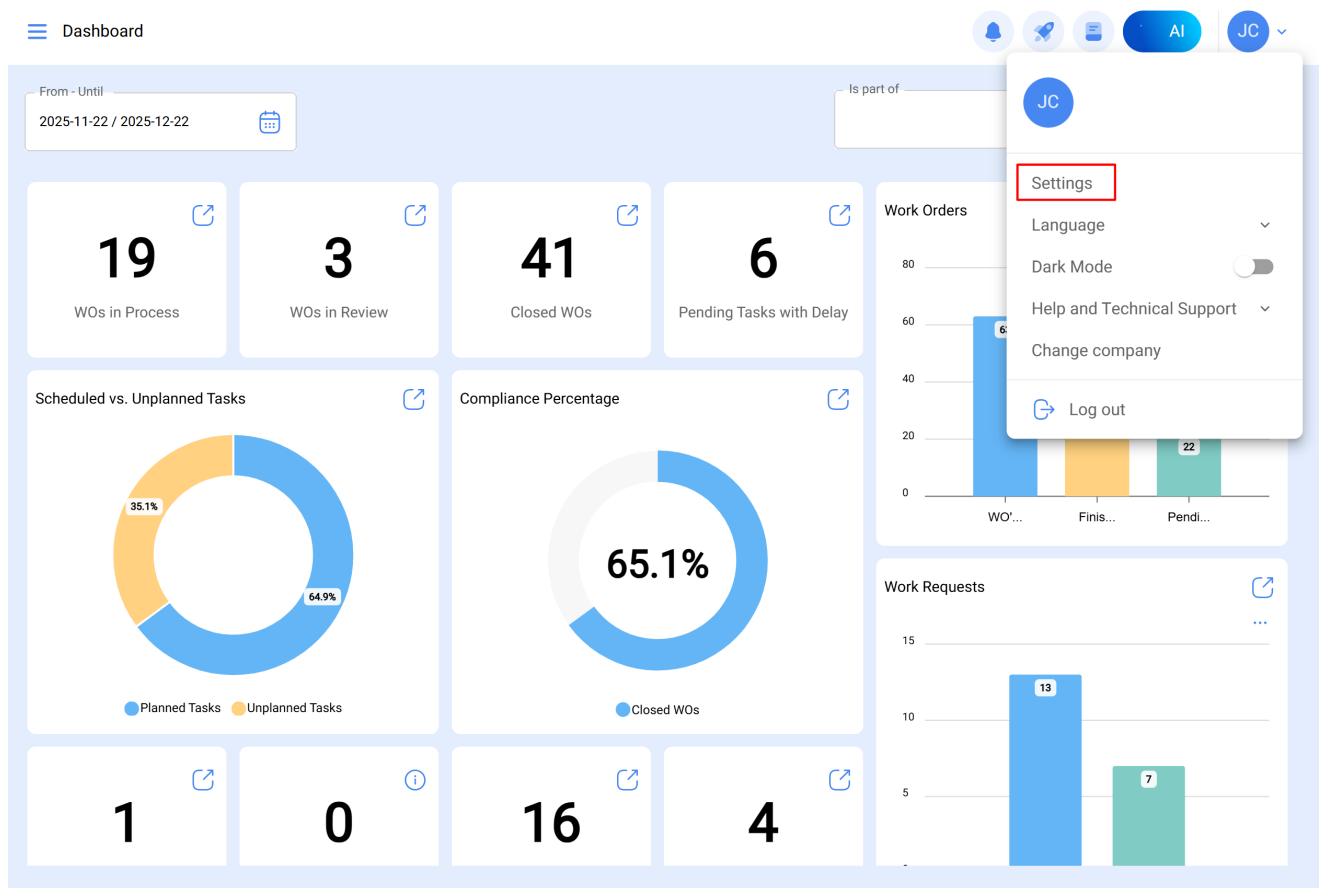
Configuração de assinatura obrigatória nos formulários de Compliance e Segurança – Central de Ajuda

help.fracttal.com/hc/pt-br/articles/42135828137869-Configuração-de-assinatura-obrigatória-nos-formulários-de-Compliance-e-Segurança

Esta configuração permite definir se a assinatura do usuário será obrigatória ou opcional nos formulários de Compliance e Segurança dentro do Fractal One. A opção é aplicada ao nível da empresa e afeta todos os formulários pré-operacionais e pós-operacionais, permitindo ajustar o nível de formalidade do processo conforme as políticas internas de cada organização.

Para gerenciar a obrigatoriedade da assinatura, siga o fluxo abaixo na plataforma:

1. Acesse **Configurações**.



2. Acesse a seção Módulos.

Settings

🔔

🚀

AI

JC

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Type

Assets

LocationsEquipmentToolsSpare Parts

Set which of the following fields must be mandatory

Options	Required	Options	Required
Name	☒	Group 1	☐
Code	☐	Group 2	☐
Address	☐	Barcode	☐
City	☐	Notes	☐
Zip code	☐	Priority	☐
State	☐	Cost center	☐
Country	☐		
Is part of	☐		
Type	☐		

3. Seleccione o tipo **Ordens de Serviço**.

Settings

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Type

Assets

Assets

Work Orders

Warehouses

Work Requests

IOT

Code	☐	Group 2	☐
Address	☐	Barcode	☐
City	☐	Notes	☐
Zip code	☐	Priority	☐
State	☐	Cost center	☐
Country	☐		
Is part of	☐		
Type	☐		

Save

Information

You have pending changes to save!

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Type



Work Orders

Options and permissions

Work order ID

Prints

Description



Allow assigned human resources to be responsible for the work order (Multi-responsible)



Allow editing of the real used qty with pending material requisitions



Allow to qualify the WO even though it is under review



Filter human resources according to the selected profile (Within a task)



Allow updating triggers with active WOs



Establish mandatory completion of the failure catalog



Allow automatic WO generation to be triggered by the scheduled date



Allow mandatory signature in Compliance and Security forms



Allow advanced cancellation options for work orders



Enable task end or stop reason



Automatically generate link to share all WO

4. Ative a opção **Permitir assinatura obrigatória nos formulários de Compliance e Segurança**.

Settings

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Type

Work Orders

Options and permissions

Work order ID

Prints

Description

- ☒ Allow assigned human resources to be responsible for the work order (Multi-responsible)
- ☒ Allow editing of the real used qty with pending material requisitions
- ☒ Allow to qualify the WO even though it is under review
- ☒ Filter human resources according to the selected profile (Within a task)
- ☒ Allow updating triggers with active WOs
- ☐ Establish mandatory completion of the failure catalog
- ☒ Allow automatic WO generation to be triggered by the scheduled date
- ☐ Allow mandatory signature in Compliance and Security forms
- ☒ Allow advanced cancellation options for work orders
- ☐ Enable task end or stop reason
- ☐ Automatically generate link to share all WO

5. Salve as alterações para aplicar a configuração ao nível da empresa.

The screenshot shows the 'Settings' page of a software application. On the left is a sidebar with a menu containing: Information (with a sub-message 'You have pending changes to save!'), General, User Accounts, Business Calendar, Modules (highlighted), Financial, Auxiliary Catalogs, Document Management, Transactions Log, Security, API Connections, and Guest Portal. The main content area is titled 'Work Orders' and has a dropdown menu set to 'Type'. Below this is a table with columns 'Options and permissions', 'Work order ID', and 'Prints'. The table contains 11 rows of configuration options, each with a toggle switch and a description. The 'Save' button in the top right corner is highlighted with a red box.

Options and permissions	Work order ID	Prints
Description		
☒ Allow assigned human resources to be responsible for the work order (Multi-responsible)		
☒ Allow editing of the real used qty with pending material requisitions		
☒ Allow to qualify the WO even though it is under review		
☒ Filter human resources according to the selected profile (Within a task)		
☒ Allow updating triggers with active WOs		
☐ Establish mandatory completion of the failure catalog		
☒ Allow automatic WO generation to be triggered by the scheduled date		
☒ Allow mandatory signature in Compliance and Security forms		
☒ Allow advanced cancellation options for work orders		
☐ Enable task end or stop reason		
☐ Automatically generate link to share all WO		

A configuração é global, portanto, uma vez definida, será aplicada automaticamente a todos os formulários associados.

← Work Order

Jonas Campos ▾

2025-12-19 00:10

00:00

Note

Work Management

Control panel System { CCF001-JET }

//

Alignment checks

Priority: Medium

Task type: Review

Group 1: Safety

Group 2:

Work Request Num...

Actual Schedule Dat... 2025-12-19

Estimated Duration: 00:10:00

RESOURCES 0 | ATTACHMENTS 0

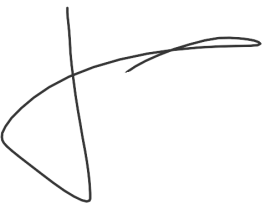
← Control panel System { CCF001-JET }

Pre-execution Post-execution

Field *

Mandatory signature ←

Performed By: *



Quando essa opção está ativada, o sistema exige a assinatura do usuário como condição indispensável para salvar ou completar os formulários pré-operacionais e pós-operacionais. Se o formulário não tiver assinatura, não será possível finalizá-lo.