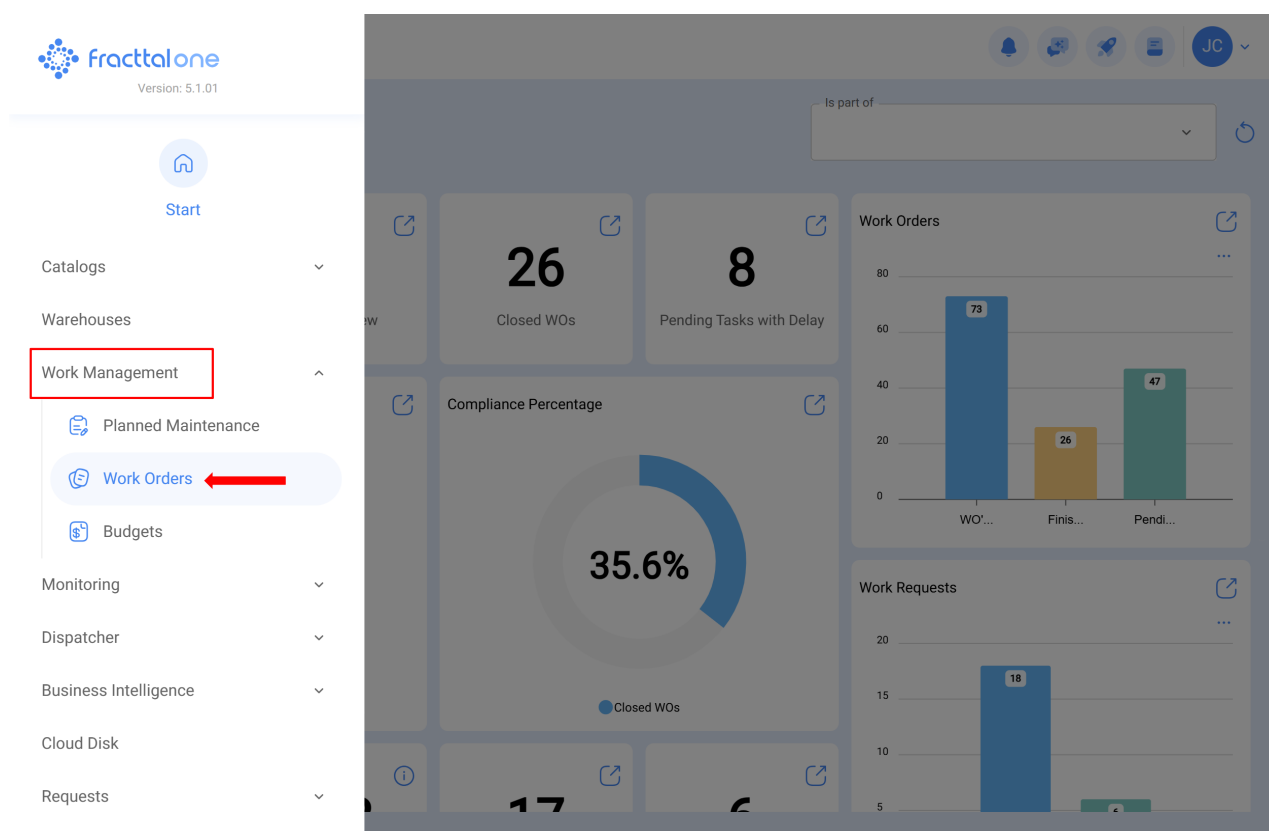


Comment annuler un Ordre de Travail dans Fracttal One ?

help.fracttal.com/hc/fr/articles/37438325429005-Comment-annuler-un-Ordre-de-Travail-dans-Fracttal-One

Dans Fracttal One, l'annulation des Ordres de Travail peut être effectuée facilement tant que l'OT est en cours. Dans cet article, nous vous expliquons comment réaliser cette action étape par étape au sein de la plateforme.

1. Accédez au module des Tâches depuis le menu principal et sélectionnez le sous-module des Ordres de Travail.



2. Sélectionner l'OT à annuler

Work Management

View Kanban

AI

Pending Tasks188

Asset: { EQ-CR-001 } CAMIONETA REFRIGERADORA

Task: MTTO M. CAJA REFRIGERADORA

01:002025-06-16

EVERY 1 MONTHS

Asset: { ROB-0004 } ROBO - 0004

Task: Troca dos parafusos da base viva (COPY) (COPY) (COPY)

00:202025-09-05

EVERY 3 MONTHS

Asset: { ROB-0002 } ROBO-0002

WOs in Process2838

OT1074MTO

Created by Jonas Campos

Asset: { MON-FA-0001 } MONTADORA - FA

Task: Orden de Trabajo

00:102025-06-16

Jonas Campos

OT1073MTO

Created by Ricardo Rangel

Asset: { EQ-HO-001 } HORNO DE GALLETAS

Task: FUGA DE GAS EN HORNO

00:102025-06-14

JOSE PEREZ

OT1072MTO

Created by Ricardo Rangel

Asset: { BT-002 } Banda transportadora

WOs in Review247

OT1034MTO

Created by Ramon Toro

Asset: { GP-AA-001 } Aire Acondicionado - GE

Task: Correctivo por alta temperatura en área

00:102025-05-26

Dionesio Jr

OT1027MTO

Created by DIEGO VERGARA

Asset: { MC03.EJ.TAM } MINICARGADOR CAT

Task: LAVAR EQUIPO

00:102025-05-22

ANDRES RIVEROS

OT1026MTO

Created by DIEGO VERGARA

Asset

Work Management:

Trouvez l'Ordre de Travail que vous souhaitez annuler. Cliquez sur les **trois points** à côté de l'OT sélectionnée.

3. Annuler l'OT

Work Management

View Kanban

AI

Pending Tasks188

Asset: { EQ-CR-001 } CAMIONETA REFRIGERADORA

Task: MTTO M. CAJA REFRIGERADORA

01:002025-06-16

EVERY 1 MONTHS

Asset: { ROB-0004 } ROBO - 0004

Task: Troca dos parafusos da base viva (COPY) (COPY) (COPY)

00:202025-09-05

EVERY 3 MONTHS

Asset: { ROB-0002 } ROBO-0002

WOs in Process2838

OT1074MTO

Created by Jonas Campos

Asset: { MON-FA-0001 } MONTADORA - FA

Task: Orden de Trabajo

00:102025-06-16

Jonas Campos

OT1073MTO

Created by Ricardo Rangel

Asset: { EQ-HO-001 } HORNO DE GALLETAS

Task: FUGA DE GAS EN HORNO

00:102025-06-14

JOSE PEREZ

OT1072MTO

Created by Ricardo Rangel

Asset: { BT-002 } Banda transportadora

WOs in Review247

OT1034MTO

Created by Ramon Toro

Asset: { GP-AA-001 } Aire Acondicionado - GE

Task: Correctivo por alta temperatura en área

00:102025-05-26

Dionesio Jr

OT1027MTO

Created by DIEGO VERGARA

Asset: { MC03.EJ.TAM } MINICARGADOR CAT

Task: LAVAR EQUIPO

00:102025-05-22

ANDRES RIVEROS

OT1026MTO

Created by DIEGO VERGARA

Asset

Work Management:

Work Management
View Kanban

Pending Tasks 188

WOs in Process 2838

WOs in Review 247

OT1074MTO
Created by Jonas Campos
Asset: { MON-FA-0001 } MONTADORA - FA
Task: Orden de Trabajo
00:10 2025-06-16
JC Jonas Campos

OT1073MTO
Created by Ricardo Rangel
Asset: { EQ-HO-001 } HORNO DE G...
Task: FUGA DE GAS EN HORNO
00:10 2025-06-14
JOSE PEREZ

OT1072MTO
Created by Ricardo Rangel
Asset: { BT-002 } Banda transportadora

OT1034MTO
Created by Ramon Toro
Asset: { GP-AA-001 } Aire Acondicionado - GE
Task: Correctivo por alta temperatura en área
00:10 2025-05-26
Dionisio Jr

OT1027MTO
Created by DIEGO VERGARA
Asset: { MC03.EJ.TAM } MINICARGADOR CAT
Task: LAVAR EQUIPO
00:10 2025-05-22
ANDRES RIVEROS

OT1026MTO
Created by DIEGO VERGARA
Asset: Work Management:

History
Cancel
Bookmark
AI Report

Dans le menu déroulant, sélectionnez l'option "Annuler".

4. Confirmer l'annulation

Work Management
View Kanban

Cancel Work Order

Reason for cancellation (OT1074MTO)

Note

Après cela, un menu latéral s'affichera où vous devrez entrer le motif de l'annulation et une observation explicative. Ensuite, il vous suffira de sauvegarder l'action pour finaliser le processus.

Une fois l'action complétée, l'OT sera annulée et la Tâche associée reviendra dans la colonne des **Tâches En Attente**.

The screenshot displays a Kanban board for Work Management with three columns: Pending Tasks (189 items), WOs in Process (2837 items), and WOs in Review (247 items). The top navigation bar includes a hamburger menu, 'Work Management', 'View Kanban', and user profile 'JC'. The top toolbar contains icons for calendar, list, document, and info, along with an 'AI' button and a settings icon.

Pending Tasks Column:

- Item 1 (highlighted with a red box):
 - Asset: { MON-FA-0001 } MONTADORA - FA
 - Task: Orden de Trabajo
 - Duration: 00:10, Date: 2025-06-16
 - Status: UNPLANNED
- Item 2:
 - Asset: { EQ-CR-001 } CAMIONETA REFRIGERADORA
 - Task: MTTO M. CAJA REFRIGERADORA
 - Duration: 01:00, Date: 2025-06-16
 - Frequency: EVERY 1 MONTHS
- Item 3:
 - Asset: { ROB-0004 } ROBO - 0004

WOs in Process Column:

- Item 1:
 - OT1073MTO, Created by Ricardo Rangel
 - Asset: { EQ-HO-001 } HORNO DE GALLETAS
 - Task: FUGA DE GAS EN HORNO
 - Duration: 00:10, Date: 2025-06-14
 - Progress: 0%
 - Assignee: JOSE PEREZ
- Item 2:
 - OT1072MTO, Created by Ricardo Rangel
 - Asset: { BT-002 } Banda transportadora
 - Task: DETALLES DEL TRASLADO
 - Duration: 00:10, Date: 2025-06-10
 - Progress: 0%
 - Assignee: Abelardo Perez
- Item 3 (highlighted with a green box and 'Action Done' text):
 - OT1071MTO, Created by [redacted]

WOs in Review Column:

- Item 1:
 - OT1034MTO, Created by Ramon Toro
 - Asset: { GP-AA-001 } Aire Acondicionado - GE
 - Task: Correctivo por alta temperatura en área
 - Duration: 00:10, Date: 2025-05-26
 - Progress: 100%
 - Assignee: Dionesio Jr
- Item 2:
 - OT1027MTO, Created by DIEGO VERGARA
 - Asset: { MC03.EJ.TAM } MINICARGADOR CAT
 - Task: LAVAR EQUIPO
 - Duration: 00:10, Date: 2025-05-22
 - Progress: 100%
 - Assignee: ANDRES RIVEROS
- Item 3:
 - OT1026MTO, Created by DIEGO VERGARA
 - Asset: [redacted]
 - Assignee: Work Management

Remarque : L'annulation d'OT n'est possible que lorsque celles-ci sont dans les états **"En Cours"** ou **"En Révision"**.