

Work orders

help.fracttal.com/hc/en-us/articles/25146348818445-Work-orders

In this section you can configure options and permissions in the WOs:

Activación Fractal - Español - 477

Settings

Work Orders

Options and permissions

Description
<input type="checkbox"/> Allow adding attachments in finished WO's
<input checked="" type="checkbox"/> Allow end / cancel WOs with pending material requisitions
<input type="checkbox"/> Set the end date of out of service of the assets with the date of completion of the task (by default is the end date of the V
<input type="checkbox"/> Allow assigned human resources to be responsible for the work order (Multi-responsible)
<input checked="" type="checkbox"/> Allow editing of the real used qty with pending material requisitions
<input checked="" type="checkbox"/> Allow to qualify the WO even though it is under review
<input type="checkbox"/> Filter human resources according to the selected profile (Within a task)
<input checked="" type="checkbox"/> Allow updating triggers with active WOs
<input checked="" type="checkbox"/> Establish mandatory completion of the failure catalog
<input checked="" type="checkbox"/> Automatically generate link to share all WO

Options and permissions:

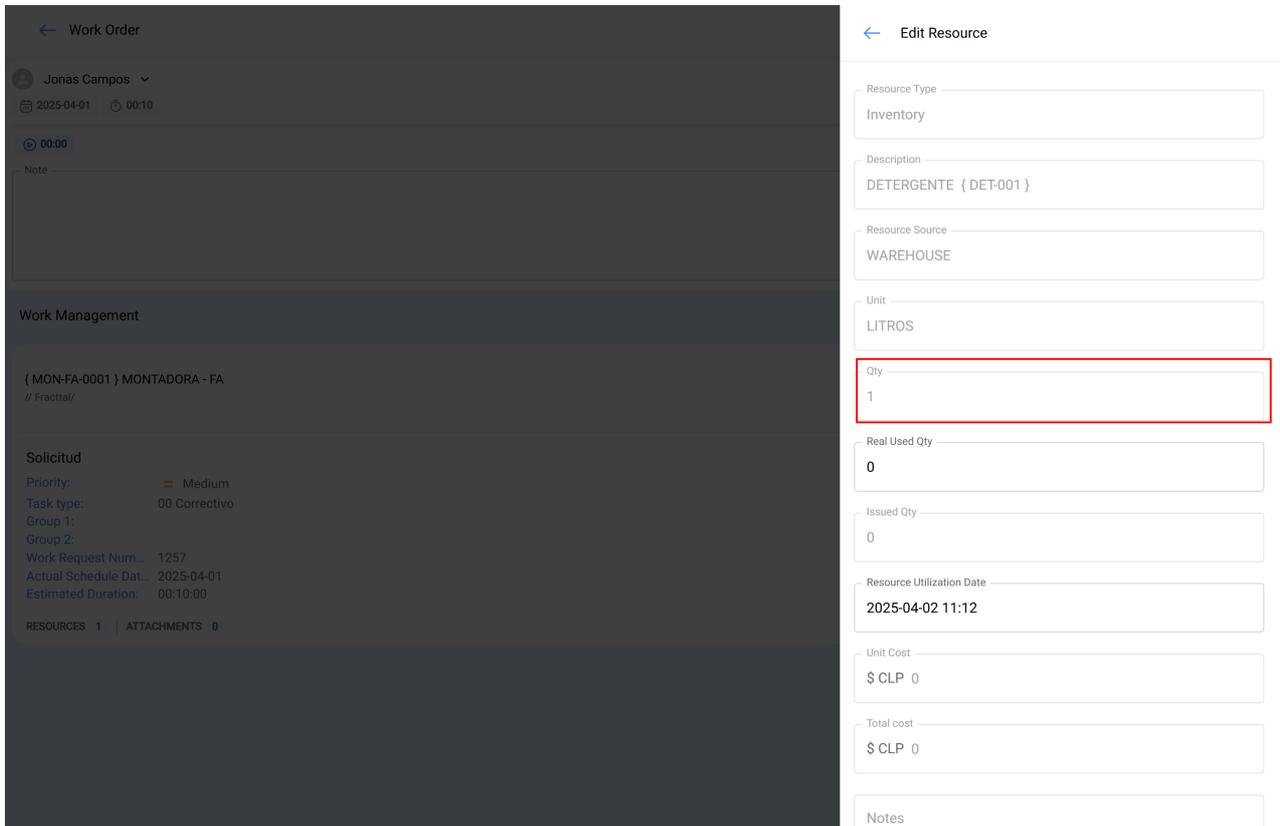
The screenshot shows the 'Options and permissions' section for 'Work Orders' in the Fractal One settings. The section is highlighted with a red border. It contains a list of 10 toggleable permissions:

- Allow adding attachments in finished WO's
- Allow end / cancel WOs with pending material requisitions
- Set the end date of out of service of the assets with the date of completion of the task (by default is the end date of the V
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- Automatically generate link to share all WO

- **Allow adding attachments in finalized WO:** Fractal One is a fully auditable software, complying with the most important quality standards. For this reason, once the WO is finished, it is not possible to cancel it or make any kind of editing to it. However, by enabling this permission it is possible to add attachments (notes, links or files) to the finished WOs.
- **Allow end/cancel WOs with pending material requisitions:** Naturally, Fractal One does not allow a WO with pending material requisitions (i.e., the material has not been issued from the warehouse module) to be finalized or cancelled, forcing the respective process to be performed in the warehouse. However, by enabling this permission it is possible to finalize or cancel a WO in which the material requisition has not been issued from the warehouse.
- **Set the end date of out of service of the assets with the date of completion of the task:** By default, the out-of-service end date is the date on which the WO linked to the task is completed. By enabling this option, the out-of-service end date will be the task end date (i.e. the end date of its execution)
- **Allow assigned human resources to be responsible for the WO (multi-responsible):** By enabling this function, any user with a technical (or limited technical) profile who is added as a human resource within a WO will be able to see the WOs in which he/she is participating as a service performer. Remember that if this option is disabled, the user with a technical profile will only be able to see the WOs in which he/she is declared as 'responsible'.

- **Allow editing the real used quantity with pending material requisitions:**

Naturally, the actual quantity used of inventory type resources is set according to the output made in the warehouse, however, by enabling this option it is possible to edit this field (actual quantity used) within the WO.



- **Allow to qualify the WOs even though it is under review:** Enabling this function allows to rate the WO under review, since being disabled only allows to rate the WO when it goes from 'in process' to 'review' status.
- **Filter human resources according to the selected profile (within a task):** Enabling this function, when choosing a Human Resource profile within a task, when locating the source of the human resource, it will only show the human resources that have that profile in the 'ordinary hour value' field.
- **Allow updating triggers with active WOs:** This functionality allows you to modify task triggers even when work orders are in progress or under review.
- **Set mandatory failure catalog completion:** If activated, it will be necessary to record all failure details before completing the work order (WO). If deactivated, the WO can be completed without filling out the failure catalog.
- **Automatically generate link to share all WOs:** Enabling this feature allows to generate automatic links to share WOs.

Work Order ID:

- General
- User Accounts
- Business Calendar
- Modules
- Financial
- Auxiliary Catalogs
- Document Management
- Transactions Log
- Security
- API Connections
- Guest Portal
- Account

Type: Work Orders

Options and permissions | Work order ID | Prints

Prefix OT	Sequence 1017	Suffix UFSM
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Here you will be able to customize the correlatives that work orders will have in terms of prefix and suffix, along with the issuance sequence of the generated work orders.

Prints:

- General
- User Accounts
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Type: Work Orders

Options and permissions | Work order ID | Prints

Print format: Format 2

Description
<input checked="" type="radio"/> Print human resources
<input checked="" type="radio"/> Print inventories
<input type="radio"/> Print services
<input type="radio"/> Print resource costs
<input type="radio"/> Print custom forms
<input type="radio"/> Print meters

- **Print format:** Here you will be able to choose between the four types of formats existing in the platform for your work orders. Note: The formats are not editable beyond the editing options you will find in this sub-module.
- **Print options:** Allow you to print (or not): Human resources, inventories, services, costs of resources used within a WO, customized asset forms and last reading recorded on the accumulator meters associated with the asset.

Note: Once you have made the necessary changes, click on the save button to register those changes.