Como gerar uma OT corretiva?

help.fracttal.com/hc/pt-pt/articles/25200015086093-Como-gerar-uma-OT-corretiva

A qualquer momento, durante a operação de nossos ativos, podem ocorrer falhas que exijam a criação de uma ordem de serviço corretiva. Para esses casos, entraremos no módulo de tarefas, onde encontraremos as ordens de trabalho.

Basta clicar no botão add unplanned task (adicionar tarefa não planejada), localizado no canto inferior direito, para começar a criar a ordem de serviço corretiva. Esse botão pode ser encontrado em qualquer uma das visualizações de ordem de serviço (**Kanban**, **Calendário ou Tarefas Pendentes**).

Vista Kanban:

Work Management View Kanban						J	× 🗉 🕒 -
00 🛱 \Xi 🕄 🛈							Ŧ
Pending Tasks	71 💍	WOs in Process	274	\$7 0	WOs in Review 216	5	Closed WOs
Asset: PLANTA DE LAVADO { LASMAY-01 }		OT-56-GR Created by JOSÉ FERNANDO CRUZ MOSQUEDA Asset: { HOR-01 } HORNO 01			OT-54-GR Created by Ramon Toro Asset Work Management:		OT-57-GR Created by JOSÉ FERNANDC Asset: CENTRO COMERC
Task: INVENTARIO	=	Task: solicitud de baja de activo		=	O 1 = 4 (080167.1) MOTOR 1		Task: FALLO DE CADENA
Ŏ 00:10		Ō 00:10 🛗 2025-03-28		0.4	· 00:40	5%	⑦ 00:10
B NECESIDAD DE INVENTAR	5	M Miguel Mosqueda		:	🚸 Abelardo Perez		🔅 Abelardo Perez
Asset: H0Y0 15 { GRU-AV-G03-CG1-HY15 }		OT-55-GR Created by DIEGO VERGARA Asset: { EQ.AC-M303 } MODULO 303-1			OT-35-GR Created by ALEXANDER SANCHEZ Asset: { TRAC-ALEX-01 } TRACTOR ALEXANDER		OT-51-GR Created by DIEGO VERGARA Asset: SALA 1 { EQ.AC-10
Task: LIMPIEZA Y CORTE	•	Task: CAMBIO DE MODULO 303		=	Task: INSPECCION DE FUGAS		Task: MANTENCION SAL
O 2:00 D 2:00 D 2:025-03-28		Ō 00:10 🛱 2025-03-28		0.0	© 00:10	<i>, ,</i>	Ō 01:00
B EVERY 1 DAY(S)	5	A Adrian	⇒	:	In the second se		DV DIEGO VERGARA
0		OT-53-GR Created by DIEGO VERGARA			OT-24-GR Created by JOSÉ FERNANDO CRUZ MOSQUEDA		OT-49-GR Created by Alexander Fuente
ASSET: PROCESO { PROC-01 }		Asset: SALA 303 { EQ.AC-S303 }			Asset: { COMP-01 } COMPRESOR RECIPROCANTE 01 ZHONGHE 250 KG		Asset: { COMPRE-01 } CC
Task: EVALUACIÓN DE EQUIPO	*	Task: MANTENCION SALA		*	Task: No enciende máquina	1%	Task: Compreheción
Ŏ 00:10		Ō 01:00 🛗 2025-03-28			Ŏ 00:30		Ŏ 00:10 ⊕ + 28

Vista Calendário:

View Calendar												3 🔗 🔳	JC ~
												0.	÷ :
Pending Tasks 🗙	Wor	k Orders 🛞							Calendar	~ Month	~	2025-03-28	i
Sun		Mon		Tue		Wed		т	hu	Fri		Sat	
	23		24		25		26		27		28		01
		13:54 OT-2374-FRA					0%	06:44 OT-2387-II	MP 0%	03:00 OT-2392-IMP	0%	05:00 OT-2328-FRA	100%
		11:46 PAUTA DE M	IANTENIMIE	09:34 OT-2376-FRA	0%	13:53 OT-2380-IMP	100%	11:45 OT-2386-II	MP 100%	06:35 Registro de	temperatura	08:00 MANTENIM	IENTO ANU
		12:00 OT-2371-FRA	100%	10:23 ANALISIS D	E ACEITE DE	13:54 OT-2381-IMP	100%	13:00 OT-2388-I	MP 100%	06:35 Registro de	temperatura	08:00 MANTENIM	IENTO ANU
		+ 3 More		+ 4 More		+ 3 More		+ 5 More		+ 12 More		+ 5 More	
	02		03		04		05		06		07		08
		03:00 OT-2311-FRA	0%	13:32 OT-1116-FRA	100%	15:55 OT-2294-FRA	100%	11:00 OT-2422-II	MP				100%
		05:24 OT-2404-IMP	100%	14:48 Troca dos p	arafusos da			10:06 OT-2409-II	MP 100%	20:43 OT-2416-IMP			100%
		06:24 OT-2407-IMP	0%	14:48 Troca dos p	oarafusos da			13:13 OT-2412-II	MP 0%	16:52 OT-2402-IMP	0%		
		+ 5 More		+ 2 More				+ 5 More		+ 2 More			
11.00 07.0100 000	09		10		11		12		13		14		15
T1:00 01-2422-IMP				00-E4 OT 2422 IMD	01		electronic Tele	0 00 00 000		00-24 07 2454 IMD	100*		100%
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		11:53 CENIN100024	0%	15:00 OT-2424-IMP	100%	12:00 OT-2309-FRA	0%	09:35 Revis	ión de estado de fi	12:00 OT-2442-IMP	100%	15:24 PREV_HID_I	03-ANUAL
		+ / More		15:03 OT-2426-IMP	100%	+ 11 More		+ 8 More		+ / More		+ 5 More	
	16		17		18		19		20		21		22
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		08:35 INSPECCIÓN	MENSUAL	07:26 OT-2355-FRA	100%	10:46 OT-5-2025	100%	10:10 OT-2449-II	MP 100%			15:00 OT-15-GR	100%
		12:00 OT-2432-IMP	100%	09:43 OT-2460	0%	13:39 OT-2445-IMP	0%	15:52 OT-8-GR	100%				I
	23	+ 5 MOLE	24	TOWOIE	25	T 4 MOTE	26	T O MOTE	27		28		29
11:00 OT-2422-IMP	20		24		20		20		21		20		100%
				06:51 OT-21-GR	100%	08:16 OT-1041-24	100%	08:50 OT-40-GR			100%		
				09:41 Mantenimie	ento por hora	08:32 OT-1042-24	0%	08:58 OT-41-GR	0%	06:38 OT-50-GR	0%		
				+ 17 More	periode	+ 10 More		+ 11 More		+ 10 More			
	30		31		01		02		03		04		(+)
11:00 OT-2422-IMP													0%

Tarefas Pendentes

≡ P	Vork Management Pending Tasks					Q Se	arch	8 E J	~
000	🛱 🚝 🖹	Actual	Schedule Date: Mar 31/2025	8				. _0	÷
								Filter	φ- -
Ο		Code	Asset	Task	Trigger	Delay	Planned Maintenance	Auto Schedule Date	. Actua
\bigcirc	\odot	LASMAY-01	PLANTA DE LAVADO { LAS	INVENTARIO	Event NECESIDAD DE INVEN	0	01. PLAN MANTTO. HPU BO	2025-03-28 11:53	2025
\bigcirc	\odot	GRU-AV-G03	HOYO 15 { GRU-AV-G03-CG1	LIMPIEZA Y CORTE	Date Every 1 Day(s)	0	PLAN DE TAREAS PARA HO	2025-03-28 13:00	2025
\bigcirc	\odot	PROC-01	PROCESO { PROC-01 }	EVALUACIÓN DE EQUIPO	Event EVALUACION DE EQUI	1	PLAN DE MTTO EQUIPO DE	2025-03-26 19:15	2025
\bigcirc	000	Robus-2	{ Robus-2 } INOVA TP 924	FALLA DETECTADA	Non Scheduled Tasks	2		2025-03-25 20:51	2025
Ο	\odot	P0300701-I	{ P0300701-ID101-FW-DV1	INSPECCIÓN TRIMESTRAL	Date Every 3 Months	275	Protocolo R6451-05 Sistem	2024-06-25 20:05	2024
\bigcirc	\odot	P0300701-I	{ P0300701-ID101-FW-DV1	INSPECCIÓN MENSUAL	Date Every 1 Months	336	Protocolo R6451-05 Sistem	2024-04-25 20:05	2024
Ο	\odot	EQ.ECV-00	{ EQ.ECV-00 } GENERADOR	INSPECCION SEMANAL	Date Every 1 Week(s)	2	PLAN DE TAREAS 'ACTIVO 1'	2025-03-26 12:00	2025
Ο	\odot	EQ.ECV-03	{ EQ.ECV-03 } UNIDAD OLEO	INSPECCION SEMANAL (MI	Date Every 1 Wednesday	2	PLAN REAL ECV (EQUIPO 1)	2025-03-26 12:00	2025
Ο	\odot	EQ.ECV-03	{ EQ.ECV-03 } UNIDAD OLEO	INSPECCION SEMANAL (VIE	Date Every 1 Friday	0	PLAN REAL ECV (EQUIPO 1)	2025-03-28 12:00	2025
Ο	\odot	GR12	{ GR12 } 401	Mantenimiento por horas	Reading Each 500 Hora (Hr)	3	Locomotora GR12	2025-03-25 09:41	2025
Ο	◎ 🗘 🗄	ELCO-ELTE-01	EL CORRAL { ELCO-ELTE-01 }	El molino 1 no funciona	Non Scheduled Tasks	8		2025-03-20 17:00	2025
Ο	◎ 🗘 🗄	GRU-AV-G03	HOYO 17 { GRU-AV-G03-CG1	HOYO INUNDADO	Non Scheduled Tasks	8		2025-03-20 16:58	2025
<u> </u>	() ()	QIDV		ςεμανίαι (100 μοράς)	Nato Fvorv 1 Wook(s)	Ω	ΡΙ ΔΝ ΝΕ ΜΔΝΤΕΝΙΜΙΕΝΤΟ	2025-03-10 20-10	2021
Sho	owing 50 of 105								

Quando começarmos a criar a ordem de serviço, preencheremos os campos correspondentes associados ao ativo.

← Non Scheduled Tasks

1			
Asset	Task	Sub Tasks	Resources
Accat			Filter
C Model -			~
Asset can't be blank]
_ Incident date		Requested By	
2025-03-28 17:02		Jonas Campos	
Has the asset failed?			
L			
Next >			

← Non Scheduled Tasks

Asset	Task	3 3 Sub Tasks	Reso	a nurces
Asset 💮 { MON-FA-0001 } MONTADORA - FA				~ X
Incident date2025-03-28 17:02		Requested By Jonas Campos		
Has the asset failed?				
ELETRICA ~ X	Fault Cause Bateria	~ X	Fault Detection Method display	~ ×
Fault Severity = Medium ~	Type of damage	~	It caused disruption of other assets?	
Asset out of service	Since when2025-03-28 17:04			
Next >				

Depois de registrar as informações associadas ao ativo, continuaremos a incluir os campos associados à tarefa.

← Non Scheduled Tasks

Ø		2	0	- 0
Asset		Task	Sub Tasks	Resources
				Filter
Task Description				
Note				
-				
	~ ×	roup 1	Group 2	~
Priority	Es	stimated Duration	Request Number	
= Medium	~ 0	00:10		
Has this task already been completed?				
	in Dresses			
	In Process			
Actual Schedule Date				
2025-03-28 17:12				

Na próxima etapa, definiremos as informações associadas às subtarefas incluídas na ordem de trabalho.

← Non S	Schedule	ed Tasks					
		Asset		Task	Sub	3 Tasks	Resources
		Order	Description	Туре	Group/Part	Required	Attachment Required
0	Ē	1	Procedure	Text		No	No
0	Ē	2	TEST	Number		No	No
0	Ē	3	TEST2	Verification		No	No
0	Ē	4	DATE	Date and time		No	No
< Back	k	lext →					•

Em seguida, associamos os recursos que serão necessários para concluir e finalizamos a criação da OT.

← Non Scheduled Tasks

			✓ — Asset		⊘ Task		Sub Tasks		Resources
ſ			Qty	Unit	Description	Туре	Unit Cost	Total cost	Resource Source
	0	Ē	1	LITROS	DETERGENTE { DET-001 }	Inventory	\$ MXN 0,00	\$ MXN 0,00	
	0	Ē	1	UNIDAD	CABLE AWG 6 { CAB-0001 }	Inventory	\$ MXN 0,00	\$ MXN 0,00	
L									

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