

¿Cómo cambio de estados de una OT?

help.fractal.com/hc/es-es/articles/25019669728269--Cómo-cambio-de-estados-de-una-OT

Una vez es generada una OT, la misma queda automáticamente en proceso para ser completada cada una de sus tareas. Posteriormente, al tener la OT con un porcentaje de avance del 100% el siguiente paso es que sea firmada y calificada (esta firma y calificación puede ser realizada por una persona que valida en sitio la ejecución de la OT), para ello se debe desplegar el menú de opciones que se encuentra en la parte superior derecha y hacer clic en “Enviar a OTs en Revisión”.

The screenshot displays the Fractal Work Order (OT) interface. At the top, there is a header bar with a back arrow, the text "Work Order", a "Save" button, and a menu icon (three vertical dots) highlighted with a red box. Below the header, the user "Jonas Campos" is logged in, and the OT ID "OT-41-GR" is visible. The interface shows a progress bar at 0% and a total cost of \$ MXN 0,00. A "Note" field is present. The main section is titled "Work Management" and shows a list of tasks. The first task is "{ ROB-0001 } ROBO - 0001" with a description "WEBINAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/". Below this, the "Asset Review" section displays details: Priority: Medium, Task type: 00 Correctivo, Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA, Group 2: 2022-2023 Mantenimiento Mayor, Work Request Num..., Actual Schedule Dat...: 2025-03-27, and Estimated Duration: 00:30:00. At the bottom, there are buttons for "RESOURCES 0" and "ATTACHMENTS 0", and a "NOT STARTED" status indicator.

← Work Order

Save

Jonas Campos

2025-03-27 00:30

00:00

Note

→ Send to Review WOs

Work Order History

Open PDF

Share WO

Work Management

Total: 1

{ ROB-0001 } ROBO - 0001

// WEBNAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Asset Review

Priority: Medium

Task type: 00 Correctivo

Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Group 2: 2022-2023 Mantenimiento Mayor

Work Request Num...

Actual Schedule Dat... 2025-03-27

Estimated Duration: 00:30:00

RESOURCES 0 | ATTACHMENTS 0

NOT STARTED

Al hacer clic, el sistema abrirá una ventana en donde se solicitará calificar y firmar la OT antes de que sea enviada al estado de Revisión.

← Work Order

Jonas Campos

2025-03-27 00:30

00:00

Note

Work Management

{ ROB-0001 } ROBO - 0001

// WEBNAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Asset Review

Priority: Medium

Task type: 00 Correctivo

Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Group 2: 2022-2023 Mantenimiento Mayor

Work Request Num...

Actual Schedule Dat... 2025-03-27

Estimated Duration: 00:30:00

RESOURCES 0 | ATTACHMENTS 0

Signature details: OT-41-GR

Clear

Rating

★★★★★

Signature details

Responsable Técnico

Skip

Nota: Si el activo asociado a la OT cuenta con algún medidor sujeto a activadores de tareas, el sistema siempre mostrará la opción de poder actualizar todas las lecturas de dichos medidores.

←

Update cumulative readings: OT-41-GR



Information

Please update cumulative readings.





Description Sensor / Meter...	Last value	Reading value at task time
 Horímetro - Acumulador	23 h	23 h
 Distancia recorrida - robo01	34600 MTS	34600 MTS

Showing 2 of 2

Al completar los pasos anteriores la OT cambiará automáticamente a Revisión para que la misma sea validada o verificada por la persona correspondiente antes de ser finalizada. En este punto, se visualiza el formato impreso de la OT, en donde aparecerán las firmas tanto de la persona que la calificó, como también la de la persona que figura como el responsable de la OT.

Work Management

View Kanban







Pending Tasks

166

WOs in Process

2743

WOs in Review

216

Closed WOs

2422

Asset: PROCESO (PROC-01)

Task: EVALUACIÓN DE EQUIPO

00:10 2025-03-26

EVALUACION DE EQUIPO

Asset: (Robus-2) INOVA TP 924

Task: FALLA DETECTADA

00:10 2025-03-25

UNPLANNED

Asset: (P0300701-ID101-FW-DV1-004) VALVULA AUTOMATICA DE DILUVIO DV-113 VALVULA AUTOMATIC...

Task: INSPECCIÓN 5 AÑOS

00:10 2025-03-26

EVERY 5 YEAR(S)

Asset: (P0300701-ID101-FW-DV1-004) VALVULA AUTOMATICA DE DILUVIO DV-113 VALVULA AUTOMATIC...

Task: INSPECCIÓN ANUAL

00:10 2026-03-25

EVERY 1 YEAR(S)

OT-39-GR

Created by Diego Vergara

Asset: (EQ.ECV-00) GENERADOR

Task: CAMBIAR PARABRISA

00:30 2025-03-26

0 %

VICTOR SILVA

OT-38-GR

Created by JOSÉ FERNANDO CRUZ MOSQUEDA

Asset: (AGRO-TRAC-001) TRACTOR 1

Task: INSPECCION DE FUGAS

00:10 2025-03-26

0 %

Miguel Mosqueda

OT-37-GR

Created by Diego Vergara

Asset: (EQ.ECV-03) UNIDAD OLEOHIDRAULICA

Task: INSPECCION DE FUGAS

00:20 2025-03-31

0 %

VICTOR SILVA

OT-28-GR

Created by Ricardo Rangel

Asset: (EQUIPO-H-001) RAYOS X MXT

Task: TRASLADO DE EQUIPO

02:00 2025-03-25

0 %

Albert

OT-41-GR

Created by Jonas Campos

Asset: (ROB-0001) ROBO - 0001

Task: Asset Review

00:30 2025-03-27

0 %

Jonas Campos

OT-35-GR

Created by ALEXANDER SANCHEZ

Asset: (TRAC-ALEX-01) TRACTOR ALEXANDER

Task: INSPECCION DE FUGAS

00:10 2025-03-28

100 %

Abelardo Perez

OT-24-GR

Created by JOSÉ FERNANDO CRUZ MOSQUEDA

Asset: (COMP-01) COMPRESOR RECIPROCANTE 01 ZHONGHE 250 KG

Task: No enciende máquina

00:30 2025-03-25

100 %

Miguel Mosqueda

OT-18-GR

Created by ALEXANDER SANCHEZ

Asset: bomba diesel 01 ()

Task: INSPECCIÓN ANUAL PREVIO PRUEBA

00:10 2026-03-21

100 %

Juan Pablo Hidalgo

OT-40-GR

Created by Jonas Campos

Asset: Fractal (ACT.LOC-0001)

Task: ANALISE DE EQUIPO

20:00 2025-03-27

100 %

Jonas Campos

OT-36-GR

Created by Jonas Campos

Asset: (ROB-0001) ROBO - 0001

Task: Lectura

00:10 2025-03-26

100 %

Jonas Campos

OT-34-GR

Created by Elias Alves

Asset: (eiox-0001) Eixo X

Task: teste

00:10 2025-03-25

100 %

Adrian

OT-33-GR

Created by Elias Alves

Asset: (eiox-0001) Eixo z

Task: Teste

00:10 2025-03-26

100 %

Alexander Fuentes



Date: 2025-03-27

Rating: 5

Activación Fractal - Español - 477 - N°: OT-41-GR

GENERAL DATA

Generated by: Jonas Campos Notes:

Estimated Duration: 00:30:00

Responsible: Jonas Campos

ASSETS

Description: (ROB-0001) ROBO - 0001

Group 1: ELECTRICO

Is part of: // WEBINAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Group 2: mechanical

Type: ROBO

Cost center:

Priority: Very High

Barcode: 43534656542

UNPLANNED TASK

Description: Asset Review

Start Date and Time: _____

Actual Schedule Date: 2025-03-27

Completion Date and Time: _____

Type of job: 00 Correctivo

Time spent to complete the task: 00:00:00

Priority: Medium

Time out of service : 00:00:00

Trigger: Non Scheduled Tasks

Requested By: Jonas Campos

Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Request Number:

Group 2: 2022-2023 Mantenimiento Mayor

Notes: ASSET REVIEW CONDITION

Event date: 2025-03-27 08:48

SUB TASKS

Group/Part	Procedure	Result
	Procedure	

Fault Type: 00-ELECTRICA

Fault Cause: Batena

Fault Detection Method: Analise Visual

Fault Severity: Medium

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It caused disruption of other assets?: 00:00:00

Type of damage: None

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It caused disruption of other assets?: 00:00:00

Type of damage: None

Responsable Técnico	Jonas Campos
Accepted By	Performed By

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Luego que se realice la validación de la OT el sistema permite dos opciones, regresar la OT a Proceso nuevamente (en caso no cumplir con algún requerimiento) o pasar directamente la OT como Finalizada (Hay que tener precaución ya que este proceso es irreversible).

← Work Order

Save

Jonas Campos

2025-03-27 00:30

00:00

Note

← Send To WO's in Process

✓ Send to Done WOs

Signature

Work Order History

Open PDF

Share WO

Work Management

Total: 1

{ ROB-0001 } ROBO - 0001

// WEBNAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Asset Review

Priority: Medium

Task type: 00 Correctivo

Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Group 2: 2022-2023 Mantenimiento Mayor

Work Request Num...

Actual Schedule Dat... 2025-03-27

Estimated Duration: 00:30:00

RESOURCES 0 | ATTACHMENTS 0

NOT STARTED

← Work Order

Save

Jonas Campos

2025-03-27 00:30

00:00

Note

← Send To WO's in Process

✓ Send to Done WOs

Signature

Work Order History

Open PDF

Share WO

Work Management

Total: 1

{ ROB-0001 } ROBO - 0001

// WEBNAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ ÁREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Asset Review

Priority: Medium

Task type: 00 Correctivo

Group 1: 10. MEJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Group 2: 2022-2023 Mantenimiento Mayor

Work Request Num...

Actual Schedule Dat... 2025-03-27

Estimated Duration: 00:30:00

RESOURCES 0 | ATTACHMENTS 0

NOT STARTED

Confirm

The WO OT-41-GR has a 0% completion. By closing this Work Order, the performed dates will be recalculated and will mark as pending the tasks not performed..

Once the confirmation is done, the state of the WO is irreversible. Do you want to continue?

No Yes

Work Management
 JC

[View Kanban](#)

Pending Tasks 167

Asset: { ROB-0001 } ROBO - 0001

Task: Asset Review

🕒 00:30 📅 2025-03-27

UNPLANNED

WOs in Process 2743

OT-39-GR
Created by Diego Vergara

Asset: { EQ.ECV-00 } GENERADOR

Task: CAMBIAR PARABRISA

🕒 00:30 📅 2025-03-26 0%

VICTOR SILVA

WOs in Review 215

OT-35-GR
Created by ALEXANDER SANCHEZ

Asset: { TRAC-ALEX-01 } TRACTOR ALEXANDER

Task: INSPECCION DE FUGAS

🕒 00:10 📅 2025-03-28 100%

Abelardo Perez

Closed WOs 2423

OT-41-GR
Created by Jonas Campos

Asset: { ROB-0001 } ROBO - 0001

Task: Asset Review

🕒 00:30 📅 2025-03-27 0%

Jonas Campos

Asset: PROCESO { PROC-01 }

Task: EVALUACIÓN DE EQUIPO

🕒 00:10 📅 2025-03-26

EVALUACION DE EQUIPO

OT-38-GR
Created by JOSÉ FERNANDO CRUZ MOSQUEDA

Asset: { AGRO-TRAC-001 } TRACTOR 1

Task: INSPECCION DE FUGAS

🕒 00:10 📅 2025-03-26 0%

Miguel Mosqueda

OT-24-GR
Created by JOSÉ FERNANDO CRUZ MOSQUEDA

Asset: { COMP-01 } COMPRESOR RECIPROCANTE 01 ZHONGHE 250 KG

Task: No enciende máquina

🕒 00:30 📅 2025-03-25 100%

Miguel Mosqueda

OT-40-GR
Created by Jonas Campos

Asset: Fractal (ACTLOC-0001)

Task: ANALISE DE EQUIPO

🕒 00:00 📅 2025-03-27 100%

Jonas Campos

Asset: { Robus-2 } INOVA TP 924

Task: FALLA DETECTADA

🕒 00:10 📅 2025-03-25

UNPLANNED

OT-37-GR
Created by Diego Vergara

Asset: { EQ.ECV-03 } UNIDAD OLEOHIDRAULICA

Task: INSPECCIÓN ANUAL PREVIO PRUEBA

🕒 00:20 📅 2026-03-31 0%

VICTOR SILVA

OT-18-GR
Created by ALEXANDER SANCHEZ

Asset: bomba diesel 01 { }

Task: Lectura

🕒 00:10 📅 2025-03-26 100%

Juan Pablo Hidalgo

OT-36-GR
Created by Jonas Campos

Asset: { ROB-0001 } ROBO - 0001

Task: Inspección 5 años

🕒 00:10 📅 2029-03-26 100%

Adrian

Asset: { P0300701-ID101-FW-DV1-004 } VALVULA AUTOMATICA DE DILUVIO DV-113 VALVULA AUTOMATIC...

Task: INSPECCIÓN 5 AÑOS

🕒 00:10 📅 2029-03-26

EVERY 5 YEARS

OT-28-GR
Created by Ricardo Rangel

Asset: { EQUIPO-H-001 } RAYOS X MXT

Task: TRASLADO DE EQUIPO

🕒 02:00 📅 2025-03-25 0%

Albert

OT-14-GR
Created by Alexander Fuentes

Asset: { }

Task: Wala Barcelona { M0227 }

🕒 00:20 📅 2026-03-02 100%

Abelardo Perez

Finalmente, una vez finalizada la OT el proceso ha concluido y se puede validar que aparecerán en el formato de impresión las 3 firmas asociadas.

← Preview

Paper Size
Letter (8,5 x 11) pulg ▾

↓ Save

Print

Date: 2025-03-27

Rating: 5

Activación Fractal - Español - 477 - N°: OT-41-GR

GENERAL DATA

Generated by:

Jonas Campos

Notes:

Estimated Duration:

00:30:00

Responsible:

Jonas Campos

ASSETS

Description:

(ROB-0001) ROBO - 0001

Is part of:

// WEBINAR ATUALIZAÇÕES 2024/ Montadora - Elias Corp/ AREA DE PRODUÇÃO/ USINAGEM DE MOTORES/ USINAGEM DE CABEÇOTES/

Type:

ROBO

Priority:

Very High

Barcode:

43534856542

Group 1:

ELECTRICO

Group 2:

mechanical

Cost center:

UNPLANNED TASK

Description:

Asset Review

Actual Schedule Date:

2025-03-27

Type of job:

00 Correctivo

Priority:

Medium

Trigger:

Non Scheduled Tasks

Group 1:

10. MELJORA: GENERALIDADES, NO CONFORMIDAD, MEJORA

Group 2:

2022-2023 Mantenimiento Mayor

Event date:

2025-03-27 08:48

Start Date and Time:

Completion Date and Time:

Time spent to complete the task:

00:00:00

Time out of service :

00:00:00

Requested By:

Jonas Campos

Request Number:

Notes:

ASSET REVIEW CONDITION

SUB TASKS

Group/Part	Procedure	Result
	Procedure	done

Fault Type:

00-ELECTRICA

Fault Cause:

Bateria

Fault Detection Method:

Análise Visual

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Fault Severity:

Medium

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It caused disruption of other assets?: 00:00:00
Type of damage: None

Responsable Técnico

Accepted By

Validated By

Jonas Campos

Performed By

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