

# How to share and import a Task plan

[help2.fractal.com/hc/en-us/articles/25062335123341-How-to-share-and-import-a-Task-plan](https://help2.fractal.com/hc/en-us/articles/25062335123341-How-to-share-and-import-a-Task-plan)

## To share:

To share a task list, just select the task list and then click on the "Share Task List" option to have the system generate an import code that can be shared with a different base in Fractal.








The screenshot shows the Fractal Work Management interface. At the top, there is a navigation bar with "Work Management" and "Planned Maintenance" tabs, a search bar, and a "Old Version" button. Below the navigation bar, a table displays a list of tasks. The table has four columns: "Descripción", "Tareas asociadas", "Activos vinculados", and "Limitar Acceso a Esta Localización". The task "abot - banda transportadora" is selected, indicated by a blue checkmark in the first column. In the top right corner of the table area, there are three icons: a share icon, a trash icon, and a menu icon (three vertical dots) which is highlighted with a red box. At the bottom of the table, it says "Showing 50 of 1010" and there is a blue circular button with a plus sign.

Descripción	Tareas asociadas	Activos vinculados	Limitar Acceso a Esta Localización
<input type="checkbox"/> 01 Plan de maintenance-TRACTEUR_ARMTOP_STARTAIR	1	2	// Luminosos Alcaino prub1/
<input type="checkbox"/> 01. PLAN MANTTO. HPU BOCATOMA	3	1	// ANDEAN POWER/
<input checked="" type="checkbox"/> abot - banda transportadora	6	1	//
<input type="checkbox"/> ACOPLADOR	3	2	//
<input type="checkbox"/> AC PR M - newrest	4	2	// Newrest/ Angola/
<input type="checkbox"/> AC PR M - newrest	4	0	//
<input type="checkbox"/> [AEVO] PLANO DE MANUTENÇÃO - INVERSORES	3	4	// Aevo/
<input type="checkbox"/> AIRE SPLIT NO ENFRIA	2	3	// PRUEBAS NEWREST CHILE-BOLIVIA/ Planta ECL/
<input type="checkbox"/> A Plano de manutenção Gerador	7	1	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	2	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	0	//
<input type="checkbox"/> BALL MILL INSPECTION PLAN	7	0	//
<input type="checkbox"/> banda transportadora	1	1	//

< (1) Selected

Descripción	Tareas asociadas	Activos vinculados	Limitar Acceso a Esta Loc
<input type="checkbox"/> 01 Plan de maintenance-TRACTEUR_ARMTOP_STARTAIR	1	2	// Luminosos Alcaino pru
<input type="checkbox"/> 01. PLAN MANTTO. HPU BOCATOMA	3	1	// ANDEAN POWER/
<input checked="" type="checkbox"/> abot - banda transportadora	6	1	//
<input type="checkbox"/> ACOPLADOR	3	2	//
<input type="checkbox"/> AC PR M - newrest	4	2	// Newrest/ Angola/
<input type="checkbox"/> AC PR M - newrest	4	0	//
<input type="checkbox"/> [AEVO] PLANO DE MANUTENÇÃO - INVERSORES	3	4	// Aevo/
<input type="checkbox"/> AIRE SPLIT NO ENFRIA	2	3	// PRUEBAS NEWREST CHILE -BOLIVIA/ Planta ECL/
<input type="checkbox"/> A Plano de manutenção Gerador	7	1	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	2	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	0	//
<input type="checkbox"/> BALL MILL INSPECTION PLAN	7	0	//
<input type="checkbox"/> banda transportadora	1	1	//

-  Open PDF
-  Export
-  Bulk export data
-  Clone Planned Maintenance
-  Share task plan
-  Import shared plan
-  Update costs








Showing 50 of 1010



< (1) Selected

Descripción	Tareas asociadas	Activos vinculados	Limitar Acceso a Esta Loc
<input type="checkbox"/> 01 Plan de maintenance-TRACTEUR_ARMTOP_STARTAIR	1	2	// Luminosos Alcaino pru
<input type="checkbox"/> 01. PLAN MANTTO. HPU BOCATOMA	3	1	// ANDEAN POWER/
<input checked="" type="checkbox"/> abot - banda transportadora	6	1	//
<input type="checkbox"/> ACOPLADOR	3	2	//
<input type="checkbox"/> AC PR M - newrest	4	2	// Newrest/ Angola/
<input type="checkbox"/> AC PR M - newrest	4	0	//
<input type="checkbox"/> [AEVO] PLANO DE MANUTENÇÃO - INVERSORES	3	4	// Aevo/
<input type="checkbox"/> AIRE SPLIT NO ENFRIA	2	3	// PRUEBAS NEWREST CHILE -BOLIVIA/ Planta ECL/
<input type="checkbox"/> A Plano de manutenção Gerador	7	1	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	2	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	0	//
<input type="checkbox"/> BALL MILL INSPECTION PLAN	7	0	//
<input type="checkbox"/> banda transportadora	1	1	//

-  Open PDF
-  Export
-  Bulk export data
-  Clone Planned Maintenance
-  Share task plan
-  Import shared plan
-  Update costs

Copy this code to import into the destination company

```
bf73deea-daba-4eed-9c4f-0d61d9c1f2cd
```

[Copy Code](#)

Showing 50 of 1010



To import:

Once the code has been copied, you only have to enter the import code in the other Fractal database where you want to import the task list, so that it is finally added to the system.

Work Management  
Planned Maintenance

Q Search... Old Version ↩

(1) Selected

Descripción	Tareas asociadas	Activos vinculados	Limitar Acceso a Esta Loc
<input type="checkbox"/> 01 Plan de maintenance-TRACTEUR_ARMTOP_STARTAIR	1	2	// Luminosos Alcaino pru
<input type="checkbox"/> 01. PLAN MANTTO. HPU BOCATOMA	3	1	// ANDEAN POWER/
<input checked="" type="checkbox"/> abot - banda transportadora	6	1	//
<input type="checkbox"/> ACOPLADOR	3	2	//
<input type="checkbox"/> AC PR M - newrest	4	2	// Newrest/ Angola/
<input type="checkbox"/> AC PR M - newrest	4	0	//
<input type="checkbox"/> [AEVO] PLANO DE MANUTENÇÃO - INVERSORES	3	4	// Aevo/
<input type="checkbox"/> AIRE SPLIT NO ENFRIA	2	3	// PRUEBAS NEWREST CHILE -BOLIVIA/ Planta ECL/
<input type="checkbox"/> A Plano de manutenção Gerador	7	1	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	2	//
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	0	//
<input type="checkbox"/> BALL MILL INSPECTION PLAN	7	0	//
<input type="checkbox"/> banda transportadora	1	1	//

Showing 50 of 1010

- Open PDF
- Export
- Bulk export data
- Clone Planned Maintenance
- Share task plan
- Import shared plan**
- Update costs

Work Management  
Planned Maintenance

Q Search...

< (1) Selected

Descripción	Tareas asociadas	Activos vinculados
<input type="checkbox"/> 01 Plan de maintenance-TRACTEUR_ARMTOP_STARTAIR	1	2
<input type="checkbox"/> 01. PLAN MANTTO. HPU BOCATOMA	3	1
<input checked="" type="checkbox"/> abot - banda transportadora	6	1
<input type="checkbox"/> ACOPLADOR	3	2
<input type="checkbox"/> AC PR M - newrest	4	2
<input type="checkbox"/> AC PR M - newrest	4	0
<input type="checkbox"/> [AEVO] PLANO DE MANUTENÇÃO - INVERSORES	3	4
<input type="checkbox"/> AIRE SPLIT NO ENFRIA	2	3
<input type="checkbox"/> A Plano de manutenção Gerador	7	1
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	2
<input type="checkbox"/> ASISTENCIAS PARA CLIENTES	5	0
<input type="checkbox"/> BALL MILL INSPECTION PLAN	7	0
<input type="checkbox"/> banda transportadora	1	1

Showing 50 of 1010

← IMPORT SHARED PLAN

Please enter the shared plan code

bf73deea-daba-4eed-9c4f-0d61d9c1f2cd

Paste Code

Import shared plan