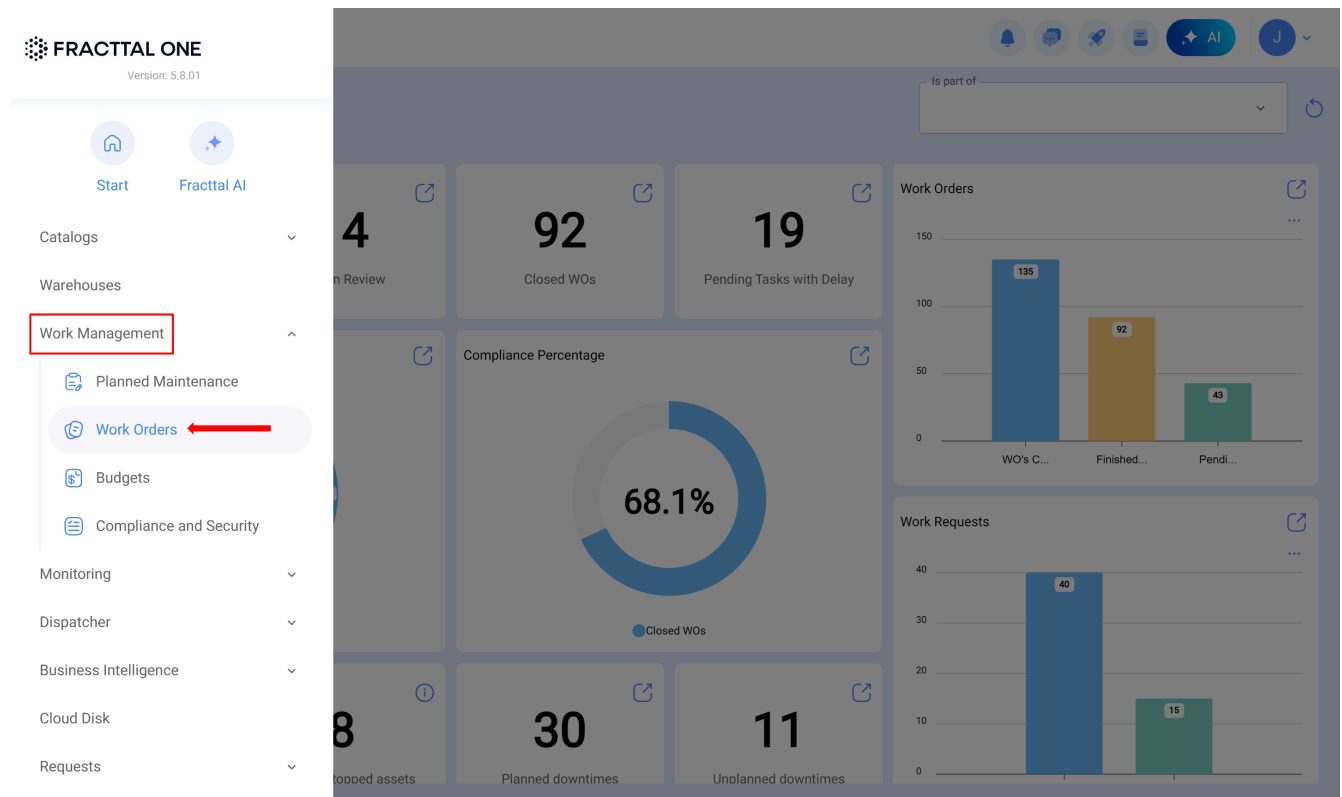


# How can I see pending tasks in Fractal One?

[help.fractal.com/hc/en-us/articles/25045616435469-How-can-I-see-pending-tasks-in-Fractal-One](https://help.fractal.com/hc/en-us/articles/25045616435469-How-can-I-see-pending-tasks-in-Fractal-One)

To see pending tasks, enter the work management module and you will find work orders:



Upon entry, different views will appear (Kanban, Calendar and List) where you will find pending the tasks. For Kanban, we will see pending tasks like:

Work Management  
View Kanban

The Kanban board is divided into four columns: Pending Tasks (192 items), WOs in Process (2791 items), WOs in Review (227 items), and Closed WOs. The Pending Tasks column is highlighted with a red box and contains three items:

- Item 1:** Asset: MOLINO\_2\_PLANTA\_SECADO { STPH-M6 }  
Task: MANTENIMIENTO GENERAL  
Due: 00:30 on 2025-05-29  
Frequency: EVERY 1 MONTHS
- Item 2:** Asset: MOLINO 1 { MOL-01 }  
Task: MANTENIMIENTO GENERAL  
Due: 00:30 on 2025-05-29  
Frequency: EVERY 1 MONTHS
- Item 3:** Asset: MOLINO 1 { MOL-01 }  
Task: CORRECCION DE FUGA DE ACEITE

For Calendar view, pending tasks will appear as:

Work Management  
View Calendar

The calendar view shows pending tasks as red blocks on a grid for the month of April 2025. The tasks are:

- 06: 17:07 CAMBIO DE BANDA
- 07: 12:00 INSPECCION SEMANAL
- 08: 16:26 LIMPIEZA GENERAL
- 10: 14:55 PINTURA DE POSTE
- 14: 03:00 Inspección ocular de áreas
- 15: 14:30 RECONFIGURACIÓN A P...
- 17: 05:28 1 year task
- 18: 08:33 MANTENIMIENTO ANUA
- 19: 07:26 REGISTRO DE MEDIDORÉ
- 20: 16:19 Mantenimiento mensual
- 21: 04:00 Inspección ocular de áreas
- 22: 17:00 MANTENIMIENTO SEME
- 22: 20:04 2. Limpieza, conservació
- 22: 17:25 MANTENIMIENTO SEME
- 24: 12:00 Revisión diaria
- 24: 06:34 Tarea de 10000 horas de
- 25: 11:55 Revisión diaria
- 26: 14:24 INSPECCIÓN TRIMESTRA
- 27: 10:05 prueba01
- 29: 15:25 CORRECCION DE FUGA D
- 02: 15:00 Cambio de aceite hidrául

For a List view, this is how we will see pending tasks:

	Code	Asset	Task	Trigger	Delay	Planned Maintenance	Auto Schedule Date...	Actual Sch
<input type="checkbox"/>	MOL-01	MOLINO 1 { MOL-01 }	CORRECCION DE FUGA DE ...	Event FUGA POR RETENES	0	PLAN DE TAREAS PARA MO...	2025-04-29 15:25	2025-04-:
<input type="checkbox"/>	MON-FA-0001	FRUNIV MONTADORA - FA { ... prueba01		Date Every 1 Day(s)	3	PRUEBA	2025-04-26 10:05	2025-04-:
<input type="checkbox"/>	CAL AS	caldera alfred Smart { CAL A...	Tarea de 10000 horas de la ...	Reading Each 10000 Hora (...)	5	Plan de mantenimiento de c...	2025-04-25 06:34	2025-04-:
<input type="checkbox"/>	0022	Clima Data Center { 0022 }	Revisión diaria	Date Every 1 Day(s)	4	Plan para Climas	2025-04-25 11:55	2025-04-:
<input type="checkbox"/>	001	Clima Data Center { 001 }	Revisión diaria	Date Every 1 Day(s)	5	Plan para Climas	2025-04-24 12:00	2025-04-:
<input type="checkbox"/>	03 - C02.2	03 - C02.2 PARQUE CARRER...	Inspección ocular de áreas ...	Date Every 1 Week(s)	9	03 - C02.2 PARQUE CARRER...	2025-04-21 04:00	2025-04-:
<input type="checkbox"/>	02 - C02.1	02 - C02.1 PARQUE CARRER...	Inspección ocular de áreas ...	Date Every 1 Week(s)	16	02 - C02.1 PARQUE CARRER...	2025-04-14 03:00	2025-04-:
<input type="checkbox"/>	8300	Sauferr { 8300 }	PINTURA DE POSTE	Event SOLICITUD DE PINTU...	18	PATRULLAJE CUADRILLA 1	2025-04-11 14:55	2025-04-:
<input type="checkbox"/>	Cad-0002	AutoCad Autodesk 325534 ...	2. Limpieza, conservación y ...	Date Every 1 Week(s)	8	0 Plan de tareas Criba Movil ...	2025-04-21 20:04	2025-04-:
<input type="checkbox"/>	COMP-PT-N...	coppel COMPUTADOR PORT...	RECONFIGURACIÓN A PARA...	Event RECONFIGURACIÓN T...	14	PLAN DE TAREAS PARA CO...	2025-04-15 14:30	2025-04-:
<input type="checkbox"/>	LASMAY-01	PLANTA DE LAVADO { LAS...	INVENTARIO	Event NECESIDAD DE INVEN...	32	01. PLAN MANTTO. HPU BO...	2025-03-28 11:53	2025-03-:
<input type="checkbox"/>	GRU-AV-G03...	HOYO 15 { GRU-AV-G03-CG1...	LIMPIEZA Y CORTE	Date Every 1 Day(s)	32	PLAN DE TAREAS PARA HO...	2025-03-28 13:00	2025-03-:

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