How to find a work order?

help.fracttal.com/hc/en-us/articles/24904728348685-How-to-find-a-work-order

A work order is executed by navigating to the work management module and entering then work orders, as shown:



Once entered, we can search for the order using different existing filters.

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Pending Tasks	171 ()	WOs in Process	2747 💍	WOs in Review 216	Closed WOs
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Asset: PLANTA DE LAVADO { LASMAY-UT }		Asset: { HOR-01 } HORNO 01		Asset Work Management:	Asset: CENTRO COMERC
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Asset: HOYO 15 { GRU-AV-G03-CG1-HY15 }		Asset: { EQ.AC-M303 } MODULO 303-1		Asset: { TRAC-ALEX-01 } TRACTOR ALEXANDER	Asset: SALA 1 { EQ.AC-1(
Task: LIMPIEZA Y CORTE	~	Task: CAMBIO DE MODULO 303	=	Task: INSPECCION DE FUGAS =	Task: MANTENCION SAL
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Asset: PROCESO { PROC-01 }		Asset: SALA 303 { EQ.AC-S303 }		Asset: { COMP-01 } COMPRESOR RECIPROCANTE 01 ZHONGHE 250 KG	Asset: { COMPRE-01 } CC
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It is possible to apply filters based on the linked asset, tasks, or the information of the desired Work Order (WO).

Once the fields in the menu are filled in, apply the corresponding filter to view the WO.

Work Management View Kanban						← Filter		
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Finally, only work-order-related data must be completed.

For further information on the execution process, you can visit the following article, where you will find a detailed step by step on how to complete a work order: <u>How to edit and</u> <u>complete a WO?</u>