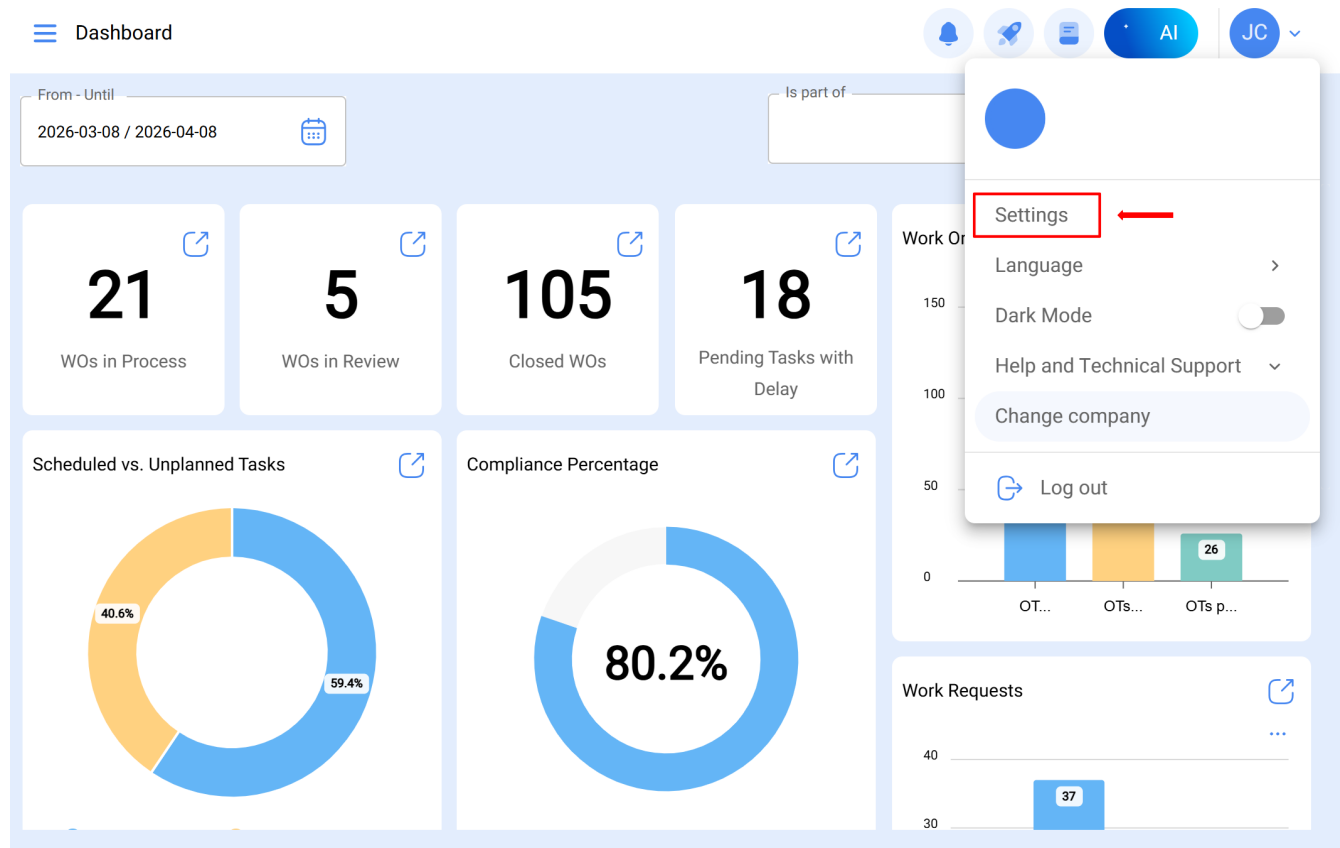


# How to access and use the Settings module?

[help.fractal.com/hc/en-us/articles/24818679305485-How-to-access-and-use-the-Settings-module](https://help.fractal.com/hc/en-us/articles/24818679305485-How-to-access-and-use-the-Settings-module)

To access the module, simply go to the options menu located in the top right bar of the platform and expand the available options. Then, just click on the “Settings” option.



By clicking, you will be able to access the platform's settings window:

Settings

Activación Fractal - Español - 477

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Work Order Prints

FRACTAL

Code

RFC10829120

Name

Activación Fractal - Español - 477

Email

contacto@fracttal.com

Currency

Chilean Peso

Thousands separator

(.) The character used is a period

Address

Cl. 5 Sur #43C-80

City

Medellin

State

Antioquia

Country

Colombia

Zip code

050021

Time zones UTC

America/Santiago

Latitude

19,425102

Longitude

-99,17057

Primary Telephone

8547452

Secondary Telephone

55-55-55-55

Text telephone

555-555-55

Language For mail delivery

Spanish

Valuation of Stocks

PMP (Average)

Web Site

www.fracttal.com

Search on the map

de la Reina

Aicon Internacional SC

CNC Global Forwarding, SA de CV

El Arenero

Mapa

Satélite

Proyectos Multipropósito

Google

Maison Kayser

Reforma día

Ataños de trabajo

Datos cartográficos ©2025 Google, INEGI

2 m

Terms

## Module Content

Once you have entered the settings module, a series of submodules will be displayed that allow you to establish all necessary configurations on the platform, in order to properly use the tool according to the specific conditions of each management.

Settings

AI

JC

Save

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

Transactions Log

Security

API Connections

Guest Portal

Account

Work Order Prints

FRACTTAL

Code

Name

Email

Currency

Thousands separator

Chilean Peso

() The character used is a period

Address

Cl. 5 Sur #43C-80

City

Medellin

State

Antioquia

Country

Colombia

Zip code

050021

Time zones UTC

America/Santiago

Latitude

19,425102

Longitude

-99,17057

Primary Telephone

8547452

Secondary Telephone

55-55-55-55

Text telephone

555-555-55

Language For mail delivery

Spanish

Valuation of Stocks

PMP (Average)

Web Site

www.fracttal.com

Search on the map

Mapa

Satélite

The submodules that can be found in settings are the following:

- **General**
- **User Accounts**
- **Work Calendar**
- **Modules**
- **Financial**
- **Auxiliary Catalogs**
- **Document Management**
- **Transaction Log**
- **Security**
- **API Connections**
- **Guest Portal** (*add-on*)
- **Account**

- **Work Order Prints**