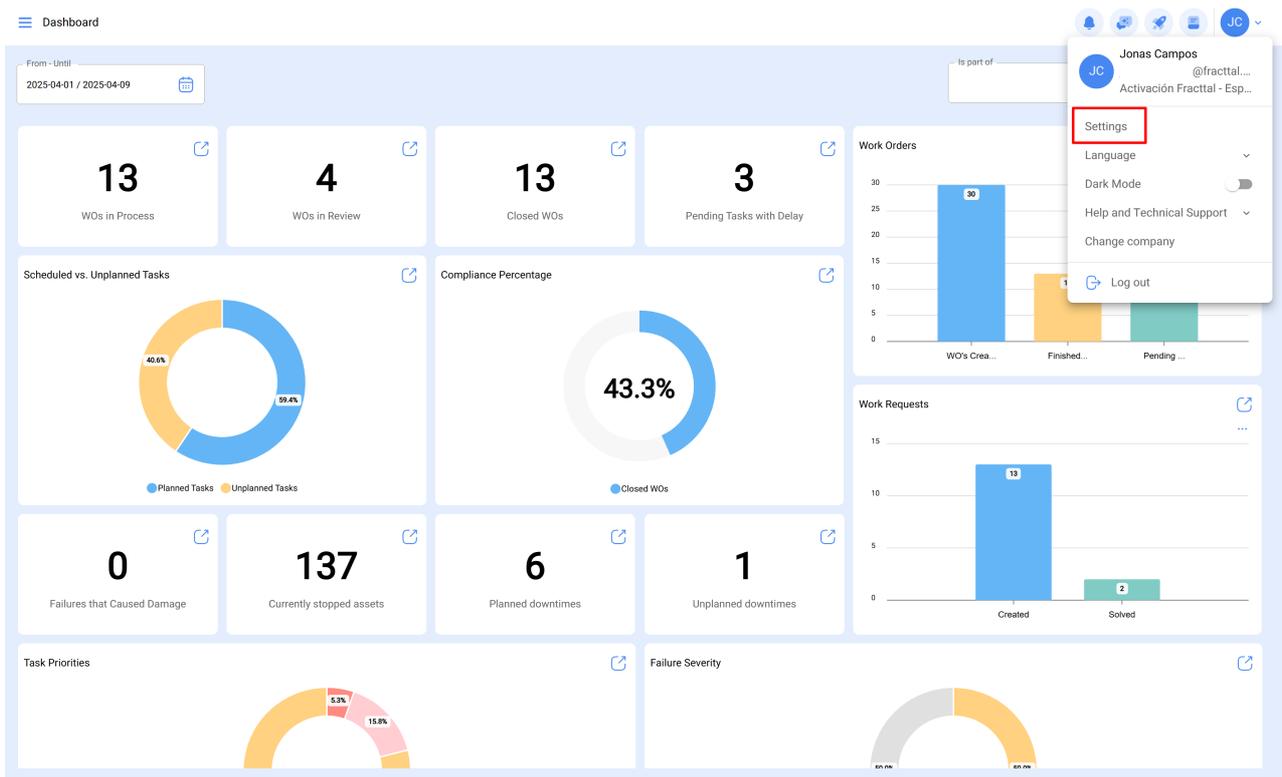
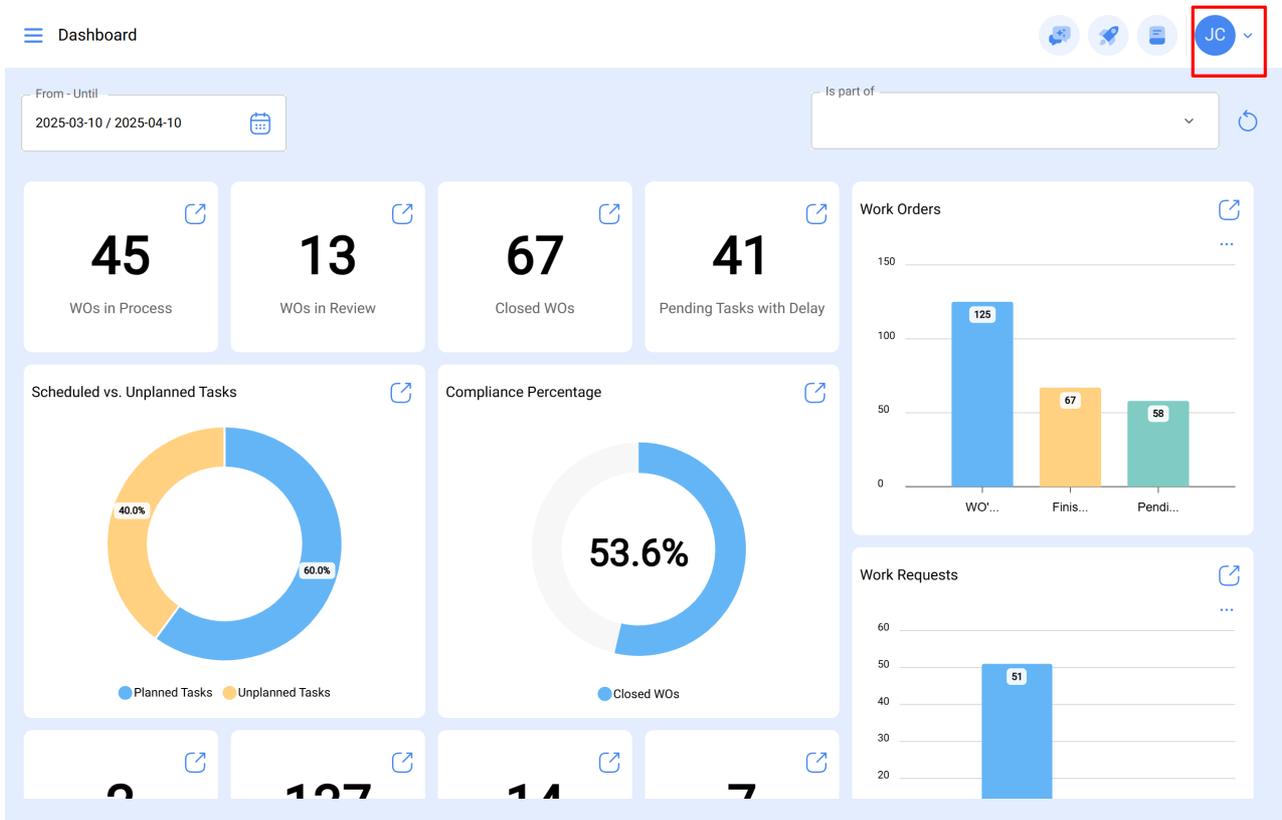
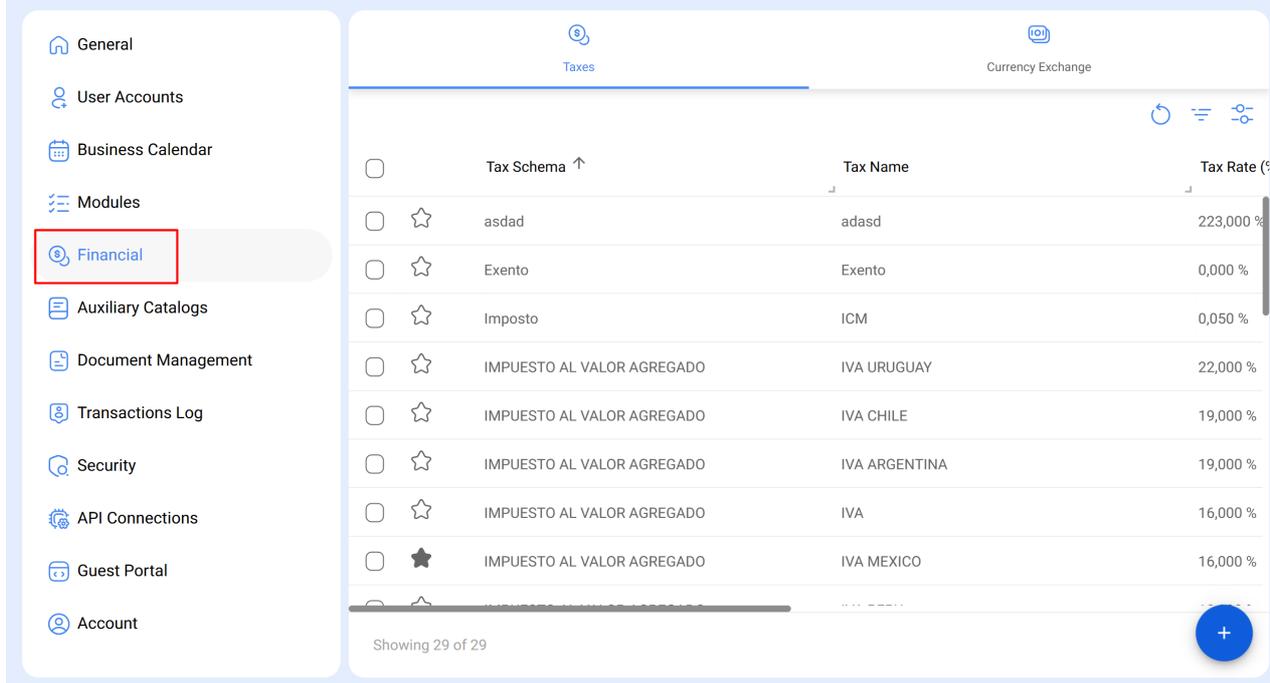


# How to add a tax and a currency exchange?

[help.fractal.com/hc/en-us/articles/24932658976397-How-to-add-a-tax-and-a-currency-exchange](https://help.fractal.com/hc/en-us/articles/24932658976397-How-to-add-a-tax-and-a-currency-exchange)

In this submodule you can establish the different currencies that you can do transactions in (besides your main currency). You can also define your tax rate.





<input type="checkbox"/>	Tax Schema ↑	Tax Name	Tax Rate (%)
<input type="checkbox"/>	☆ asdad	adasd	223,000 %
<input type="checkbox"/>	☆ Exento	Exento	0,000 %
<input type="checkbox"/>	☆ Imposto	ICM	0,050 %
<input type="checkbox"/>	☆ IMPUESTO AL VALOR AGREGADO	IVA URUGUAY	22,000 %
<input type="checkbox"/>	☆ IMPUESTO AL VALOR AGREGADO	IVA CHILE	19,000 %
<input type="checkbox"/>	☆ IMPUESTO AL VALOR AGREGADO	IVA ARGENTINA	19,000 %
<input type="checkbox"/>	☆ IMPUESTO AL VALOR AGREGADO	IVA	16,000 %
<input type="checkbox"/>	★ IMPUESTO AL VALOR AGREGADO	IVA MEXICO	16,000 %

Here you will find the following tabs:

- **Taxes:** Corresponds to the different tax percentages and structures that the company works with.
- **Currency exchange:** Corresponds to the conversion between the different currencies used in transactions with the goal of unifying them with the main currency and thereby having a better criteria for economical analysis.

## How to add a tax

To add a new tax, click on the add symbol at the lower right of the window.

Activación Fractal - Español - 477 Save

- General
- User Accounts
- Business Calendar
- Modules
- Financial
- Auxiliary Catalogs
- Document Management
- Transactions Log
- Security
- API Connections
- Guest Portal
- Account

Currency Exchange

<input type="checkbox"/>	Tax Schema ↑	Tax Name	Tax Rate (%)
<input type="checkbox"/>	asdad	adasd	223,000 %
<input type="checkbox"/>	Exento	Exento	0,000 %
<input type="checkbox"/>	Imposto	ICM	0,050 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA URUGUAY	22,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA CHILE	19,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA ARGENTINA	19,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA	16,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA MEXICO	16,000 %

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+

The system will open a new window where you can fill in the information corresponding to the tax you want to add (name of the tax schema, Tax name, and the tax rate as a percentage). Then click on the save button to register the new tax in the system.

Settings

Activación Fractal - Español - 477

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- Business Calendar
- Modules
- Financial
- Auxiliary Catalogs
- Document Management
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- Guest Portal
- Account

Taxes

<input type="checkbox"/>	Tax Schema ↑	Tax Name	Tax Rate (%)
<input type="checkbox"/>	asdad	adasd	223,000 %
<input type="checkbox"/>	Exento	Exento	0,000 %
<input type="checkbox"/>	Imposto	ICM	0,050 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA URUGUAY	22,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA CHILE	19,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA ARGENTINA	19,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA	16,000 %
<input type="checkbox"/>	IMPUESTO AL VALOR AGREGADO	IVA MEXICO	16,000 %

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✓

Tax Schema

Tax Schema can't be blank

Tax Name

Tax Name can't be blank

Tax Rate  %

## How to add a currency exchange

To add a currency exchange, click on the add symbol at the lower right of the window.

General

User Accounts

Business Calendar

Modules

Financial

Auxiliary Catalogs

Document Management

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Security

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Account

Taxes

Currency Exchange

<input type="checkbox"/> Foreign Exchange (FOREX, FX)	Exchange rate	Date
<input type="checkbox"/> Pound Sterling	\$ CLP 56,00	2025-03-31 11:18
<input type="checkbox"/> Euro	\$ CLP 1.627,00	2024-11-25 07:08
<input type="checkbox"/> Costa Rican Colon	\$ CLP 10,00	2024-11-18 17:29
<input type="checkbox"/> US Dollar	\$ CLP 900,00	2024-10-10 18:21

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The system will open a new window where you can fill in the information corresponding to the currency exchange you want to add (currency, exchange value). Then click on the save button to register the new currency exchange.

General

User Accounts

Business Calendar

Modules

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Auxiliary Catalogs

Document Management

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API Connections

Guest Portal

Account

Taxes

- Foreign Exchange (FOREX, FX)
- Pound Sterling
- Euro
- Costa Rican Colon
- US Dollar

Showing 4 of 4

←

Currency

Foreign Exchange (FOREX, FX) can't be blank

Exchange rate

Exchange value can't be blank