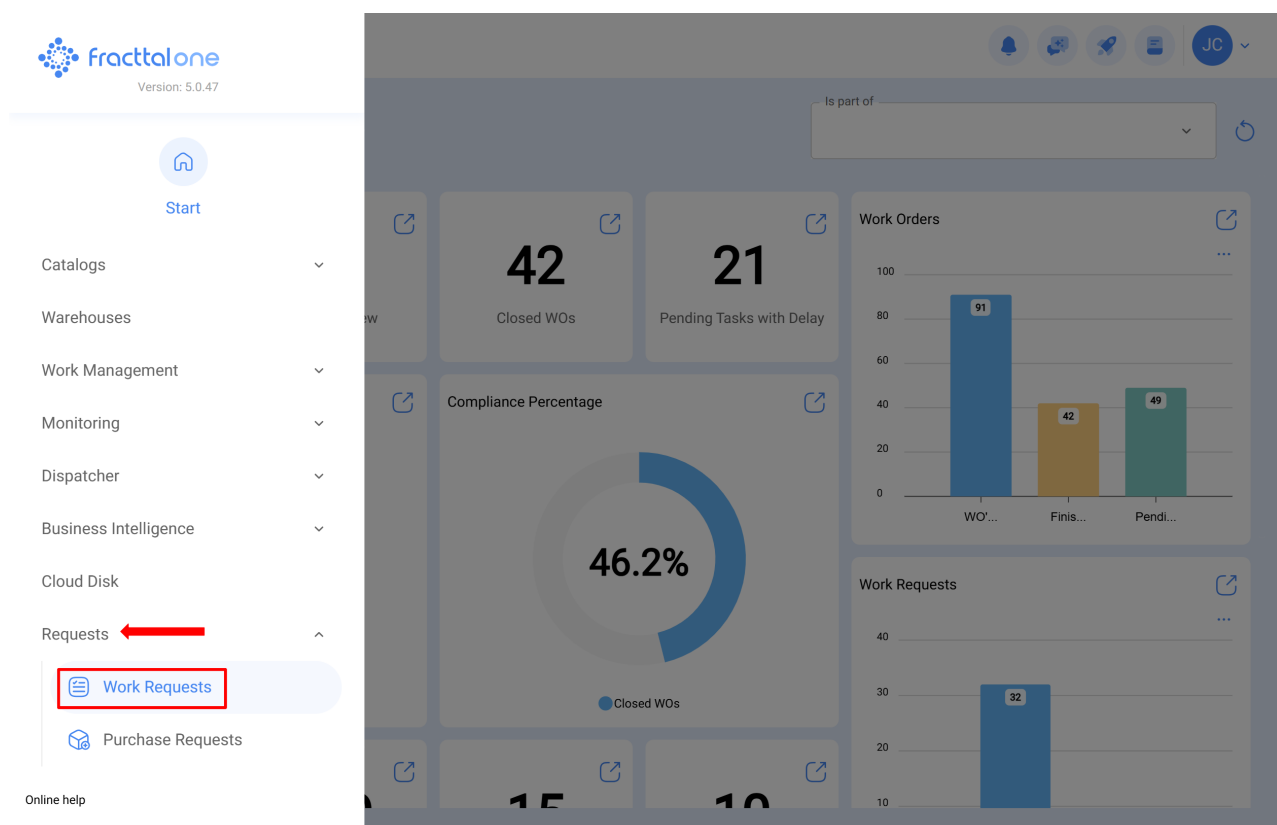
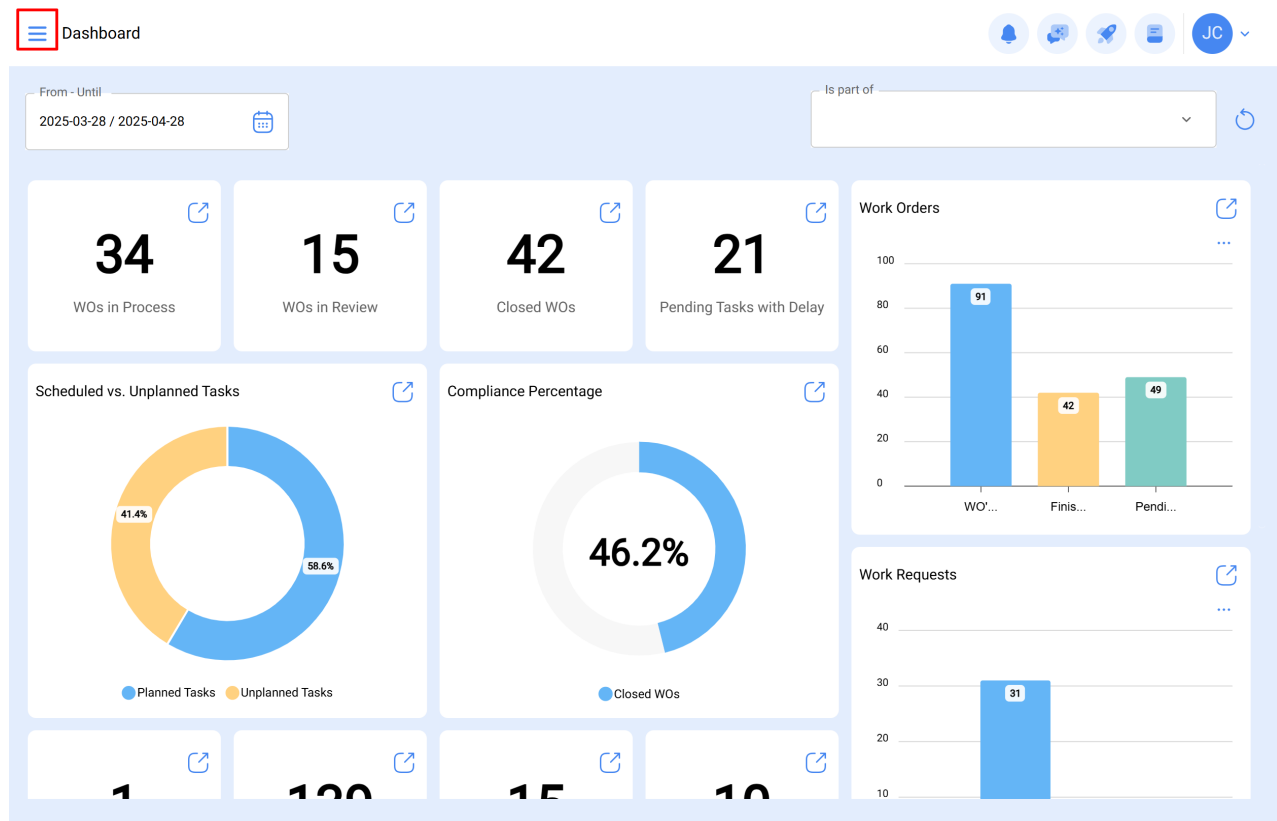
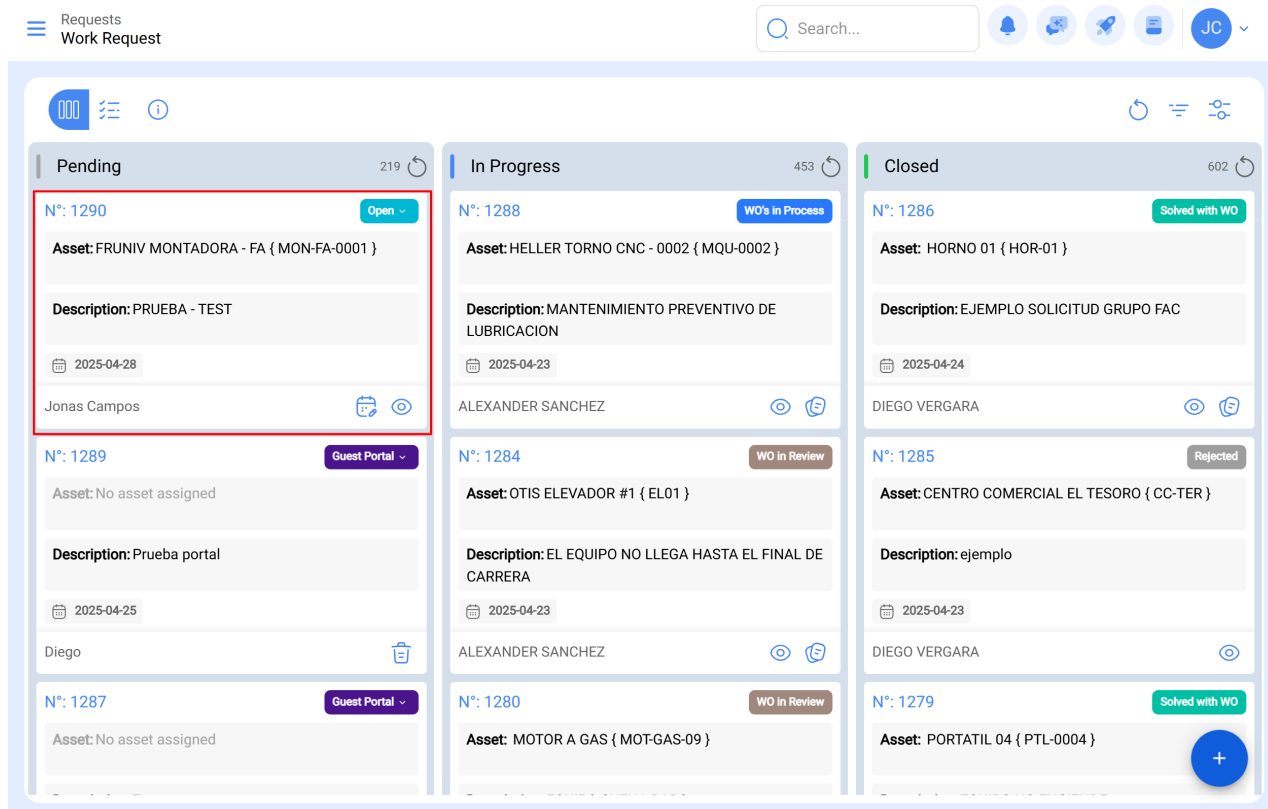


How to edit a work request already created?

help.fractal.com/hc/en-us/articles/25052750023437-How-to-edit-a-work-request-already-created

To edit an existing work request, first locate it in the Pending column. Once you've found it, click on the request.





Upon clicking, you will be redirected to the next interface where the request information is located.

PRUEBA - TEST

Save

Change Status

Work Request Number 1290

Work Request Status

Open

General

Work Request Status

Attachments



Created by

Jonas Campos

Creation Date

2025-04-28 12:13

Description

PRUEBA - TEST

Do you know the asset?

Asset

FRUNIV MONTADORA - FA { MON-FA-0001 }

Comments

Incident date

Please note the following:

1. Only requests found in the Pending column can be edited, as shown in the image.
2. The information that can be edited includes:

- Image
- Asset

PRUEBA - TEST

Save

Change Status

Work Request Number 1290

Work Request Status

Open

General

Work Request Status

Attachments





Created by

Jonas Campos

Creation Date

2025-04-28 12:13

Description

PRUEBA - TEST

Do you know the asset?

Asset



FRUNIV MONTADORA - FA { MON-FA-0001 }

Comments

Incident date

- Reference
- Classification 1 and 2
- Group
- Keywords

PRUEBA - TEST

Save

Change Status

Work Request Number 1290

Work Request Status

Open

General

Work Request Status

Attachments

Requested By

Jonas Campos

Requested email

Reference

Location

Search on the map



+

-

Mapa

Satélite

Atalhos do teclado

Dados cartográficos ©2025

2 m

Termos

Group

Group 1

Group 2

Keywords

- Status change
- Add attachments

← PRUEBA - TEST

Save

Change Status

Work Request Number 1290

Work Request Status

● Open

General

Work Request Status

Attachments





Created by

Jonas Campos

Creation Date

2025-04-28 12:13

Description

PRUEBA - TEST

Do you know the asset?

☒

Asset

 FRUNIV MONTADORA - FA { MON-FA-0001 }

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✕

Comments

Incident date